

TERMS OF REFERENCE

Consultant for the development of PSR for new GAVI grant cycle

Assignment	The consultant will support the Ministry of Public Health (MoPH) in conducting an in-depth analysis of the immunisation programme situation in DPR Korea and to support development, review and submission of an application related to the Programme Support Rationale ¹ (PSR) including relevant supportive documents for the new Gavi Health System Strengthening (HSS) grant cycle 3 application through the Country Engagement Framework (CEF).
Location	Pyongyang, DPR Korea
Duration	50 working days
Start date	September 2019
End date	December 2019
Reporting to	Health Specialist (Immunization) with overall oversight from the Chief of Health

1. Justification/Background

Since 2017, Gavi-eligible countries requesting new health system strengthening (HSS) support are required to follow a new process, which aligns the programming of Gavi support with a country's strategic comprehensive multi-year plan (cMYP). This new process, called Country Engagement Framework (CEF) brings together all forms of Gavi financial support into a single portfolio view for the upcoming three to five-year period based on country priorities.

DPRK's current HSS grant will end in December 2019, with a possibility of a Non-Cost Extension to December 2020, and the country will apply over the course of 2019-2020 for its next grant covering the next 5 years with a portfolio that includes Health System Strengthening Phase 3 (HSS3), Cold Chain Equipment Optimization Platform (CCEOP), and introduction of new vaccines (NUVI) including Rotavirus, Pneumococcal and HPV vaccines.

The key steps of the CEF process consists of a preparatory analysis/desk review, in-country dialogue, and an independent review of the Programme Support Rationale (PSR) and Vaccine Support Request (VSR) followed by approval and disbursement.

The preparatory analysis of existing country documents and review of the programme performance on key programmatic areas, should ensure wider consultation with country stakeholder and partners in order to make sure that all stakeholders have a solid understanding of the evidence and data available about the programme performance, including the current immunisation coverage and equity situation, immunization supply chain, epidemiological evidence and recent trends, and associated programmatic needs and gaps.

The country dialogue engages the Inter-Agency Coordinating Committee (ICC) and relevant stakeholders in programming Gavi's vaccine and financial support for the 3-5-year period,

¹ The PSR is the template countries use to plan and request a portfolio of new support from Gavi and it replaces the HSS application form of the past.

prioritizing investments according to the country's national plans in particular the five-year cMYP. The dialogue builds on broader national health sector strategic planning or EPI planning. with a support from WHO DPRK is planning to undertake the development of the cMYP in 2019 (updating the current version) for guiding and supporting the PSR process.

During the CEF process, DPR Korea is expected to develop the Programme Support Rationale (PSR): a country's request for new support from Gavi as a contribution to the national immunisation programme for the upcoming 3-5-year period.

The PSR provides a country specific rationale for requesting Gavi vaccine and financial support for strengthening the immunization system to achieve broader EPI goals and should identify and address systems-related bottlenecks to sustainably improve coverage and equity with a view to achieving mortality reduction, VPD control, elimination and eradication. It draws directly on the preparatory analysis, reflecting the country's epidemiology profile, coverage and equity situation, and immunisation programme priorities and plans. It should also consider the particular activities needed to address bottlenecks to supply chain and vaccine management, demand promotion and community engagement for immunisation services, leadership, management and coordination and information systems and data quality.

In the first phase, both UNICEF and WHO will hire consultants to work together for the preparatory work, jointly identifying the primary areas attended to in the PSR. In this process both consultants work together to consolidate the proposal in a meaningful manner as areas identified for focus of both agencies are interrelated and cross-cutting. MOPH as the main stakeholder and in collaboration with other stakeholders, the National Technical Advisory Group (NITAG) as well as ICC will prioritize key areas that should go into the PSR submission to Gavi while the overall framework developed will be the platform for overall cooperation between WHO, UNICEF and MOPH in different programmatic areas of the immunisation programme which will be aligned with the country's new cMYP.

The PSR is shaped during the country dialogue, when relevant partners (including the Gavi Secretariat) provide feedback on drafts PSR and ensure that comments are adequately communicated and considered by the country. The final PSR is signed by the Minister of Health and Minister of Finance and endorsed by the Inter Agency Coordinating Committee (ICC) before review by the Gavi Independent Review Committee (IRC).

2. Objectives

The consultancy will support the MOPH to develop a PSR for DPR Korea's Immunization Programme in identifying the areas to be addressed including HSS and NUVI portions.

The consultant would also facilitate the country dialogue supported by evidence and data to support the development of a single portfolio view for the upcoming 5-year period based on DPR Korea's needs and priorities.

This process will require that the consultant will:

- Ensures ownership of the CEF process remains with the country
- Collaborate with other consultant/s to prepare a successful overall application encompassing all relevant thematic areas together with MOPH and other key partners
- Aligns the outcome of the preparatory analysis – Desk review phase – discuss country context, challenges & objectives with stakeholders
- Coordinates and collaborates among key partners, including Gavi, UNICEF and WHO with clear outline of roles & responsibilities

- Completes the strategy including the portfolio view of vaccines and health systems for the next 5-year timeline
- Facilitates the translation of the strategy to complete DPR Korea's Programme Support Rationale and vaccine requests, together with detailed budgets and operational plans

Consultant's Work Place:

The consultant will be embedded full-time within the MoPH team for the duration of the assignment but also be working closely with UNICEF CO and other partners and is expected to take complete responsibility of the end-to-end delivery of the process. The consultant is expected to ensure that skills and capacities are sustainably transferred to the Ministry of Public Health

3. Methodology (Tasks)

Under the joint supervision of MoPH and UNICEF (Health Specialist), the consultant is expected to work with MoPH and WHO team to;

- Conduct desk review and literature review of data and relevant documentation including monitoring data and other relevant documentation (Set of country documents mutually agreed upon by partners and MoPH) combined with series of interviews with key staff within the program, implementing partners and other key stakeholders – A report highlighting the current issues, bottlenecks and challenges for the identification of the thematic areas for the PSR
- Discuss the impact of Gavi support (HSS3 and Vaccines) with the EPI programme stakeholders, mainly MoPH – when developing the background and the objectives of the PSR
- Design and facilitate the in-country workshop and development of the PSR - for consensus building and final agreement on the thematic areas and the scope of interventions.
- Consolidated feedback from the MoPH, ICC and all relevant stakeholders and incorporate it in the final documents of the PSR.

4. Deliverables, Timeframes and Payment Schedule

No	Deliverable	Timeframe (work-days)	Payment schedule (%)
1	<i>A situation analysis report including the bottleneck analysis, best practices, programme risks, opportunities and lessons learnt with key findings from the data review for the PSR</i> <ul style="list-style-type: none"> Comprehensive review of literature Analysis of current situation to understand the gaps and inequities in service delivery as well as the solutions needed to address these, including Analysis of programmatic risks following the audit findings, current absorption rates. 	15 days	30%
2	<i>The deliverable will be the workshop report with finally agreed thematic areas and scope of interventions:</i> <ul style="list-style-type: none"> Design and facilitate the in-country workshop with MoPH and stakeholder for development of the PSR. 	10 days	20%
3	<i>Draft Budget for the PSR:</i> <ul style="list-style-type: none"> Support draft budget proposal in parallel to PSR development, in close collaboration with MoPH 	10 days	20%
4	<i>Final PSR document ready for submission to Gavi:</i> <ul style="list-style-type: none"> Consolidated feedback from MoPH, ICC and other relevant stakeholders Support finalization of PSR 	15 days	30%

Nature of 'Penalty Clause' to be Stipulated in Contract:

All deliverables will have to meet expected quality and standards as assessed by the supervisor of the assignment and satisfactory to MoPH and partners involved. Should the consultant fail to deliver as per expected quality and standards, UNICEF reserves the right to amend the payouts accordingly, or delay them until satisfactory submission has been received.

5. Consultancy Timeframe

The consultancy is expected to commence in September and last until December to align with the HSS Grant Application process.

6. Consultancy Requirements

The Consultant should have the following qualifications

- Advanced degree in Public Health, Health Economics, Health Services Management or related field.

Experiences

- At least 10 years working in health sector development preferably Asia and EAP region;
- Good understanding of the DPR Korea health system;
- Familiar with Gavi policies and processes related to PSR development is an asset
- In-depth understanding of the Expanded Program on Immunisation programme is a distinct advantage
- Excellent understanding of Health sector governance and management issues;

- Considerable experience in health systems analysis;
- In-depth understanding of cost benefit analysis of health sector interventions;
- Experience in working with multiple health sector stakeholders;
- Excellent writing and presentation skills

7. Supervision

The consultancy will be primarily supervised by the Health Specialist (immunisation) of UNICEF CO with overall guidance and oversight from Chief of Health in the UNICEF CO

8. Other Conditions

- The contractor will work on own computer(s) and UNICEF office resources and materials in the execution of this assignment. The contractor's fee shall be inclusive of all office administrative costs
- Local travel will be covered in accordance with UNICEF's rules
- Workshop costs (if any) for report dissemination will be covered separately by UNICEF.
- UNICEF shall normally be entitled to all property rights, including but not limited to patents, copyrights and trademarks, with regard to material which bears a direct relation to, or is made in consequence of, the services provided to the Organization by the consultant.
- Please refer to UNICEF's Standard Terms and Conditions for consultancies.