

This is re-advertisement and applicants who have applied earlier need not apply again.

FULL-TIME INDIVIDUAL CONTRACTOR (EDUCATION) – YUWAAH TO SUPPORT SKILLS FOR LIFE AND LIVELIHOOD (Open to Indian Nationals only)

DUTY STATION: New Delhi with travel to YuWaah programme interventions States

CONTRACT DURATION: 11.5 months (full-time)

CLOSING DATE: 22nd February 2021

1. BACKGROUND / RATIONALE

[Generation Unlimited](#) (GenU) is a new global partnership that aims to ensure that every young person age 10-24 is in some form of school, learning, training or employment by 2030. Generation Unlimited brings together public and private partners – and young people – to identify and scale solutions related to a) secondary-age education; b) skills for learning, employability and decent work; and c) empowerment, with a focus on the most vulnerable, including girls.

The India version of GenU has been named YuWaah! It signifies catalytic partnerships to unleash the potential of adolescents and young people. YuWaah has been designed to allow co-creation of solutions that are relevant and scalable for ensuring that young people in India have opportunity and choices for learning; have avenues and spaces for functional and vocational training, and can choose between employment and entrepreneurship which are accessible locally.

Out of the three thematic pillars under GenU/YuWaah, Pillar 2 involves skills for life and livelihood (offline & tech-based solution) for young people in and out of school. This pillar specifically involves

- Career guidance (online and offline) to reach 30 million youth
- 21st century skills (life skills, financial and digital skills) to reach 20 million youth to bring greater focus on 21st Century skills in the core K-12 curriculum; bring together stakeholders to arrive at a common definition for these skills, identify and scale impactful delivery models
- Flexible learning programs and digital platforms to provide greater access to 6 million youth

YuWaah was launched on 1st November 2019 by Union Minister for Women and Child Development, Ms. Smriti Z. Irani; and UNICEF Executive Director, Ms. Henrietta Fore and senior representatives from the Government, private sector, industry associations, civil society organisations, UN agencies and youth.

2. PURPOSE OF ASSIGNMENT

The Consultant (Education) will be part of national YuWaah team based in Delhi and will be responsible for coordination and supporting the operations of the Pillar 2 Taskforce “Skills for life and livelihood” and support YuWaah initiatives under this Pillar.

She/he will have interaction and coordination with public and private sector organizations including NGOs, Government, and UNICEF state offices. The consultant will support GenU/YuWaah related planning, communication with key partners (including the Government of India, other UN agencies, private sector representatives and young people) and knowledge management.

3. OBJECTIVE/S

The Consultant (Education) will provide overall expert technical advice and operational support for the thematic area of “Skills for life and livelihood” and is primarily responsible to support solutions/innovations to scale with partners. The consultant will work under the technical guidance of Education Specialist, UNICEF

4. MAJOR TASKS TO BE ACCOMPLISHED

Main responsibilities and tasks:

A. Technical guidance and support

- Support co-creation and validation of solutions with stakeholders and potential solution providers.
- In cooperation with key stakeholders (YuWaah Secretariat, UNICEF ICO teams, government, private, CSO partners) and accordance with YuWaah India Theory of Change, develop strategy and implementation plans
- Prepare annual workplan and budget for thematic area “Skills for life and livelihood”
- Provide technical guidance for identifying key partnerships opportunities for “Skills for life and livelihood”
- Draft policy papers, briefs and other strategic materials for YuWaah advocacy purposes
- Support YuWaah India partners in perspective-building on “Skills for life and livelihood”
- Contribute to the development and implementation of policies to ensure optimum efficiency and efficacy
- Operationalization of the taskforce, including support to the finalization of membership and distribution of roles and responsibilities

B. Partnerships and Networking:

- Support development of programmatic and strategic relationships with existing and potential partners including the state government, private sector, NGOs/CSOs, other partners and implementing contractors., optimizing their contribution to YuWaah
- Support enhancing relationships with existing and potential contributors for catalytic funding and with non-traditional donors, including on innovative financing modalities and leverage financing
- Coordinate information exchange and synergies between flagship initiatives of career guidance, flexible learning and 21st century skills within YuWaah partners
- Actively monitor key partnerships through field visits, surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant team members for timely resolution.
- Prepare regular/mandated reports for management and YuWaah partners to keep them informed of partnership progress.

C. Innovation

- Apply/introduce innovative approaches to enhance flexible learning, career guidance and promotion of 21st century skills for young people, for the delivery of concrete and sustainable results
- Research and suggest on best international practices to be explored for possible adaption in India

D. Advocacy & Communications and Knowledge Management:

- Support in drafting of public advocacy materials, human interest stories, social media material as applicable.
- Support development of lessons learned, review of successful and unsuccessful experiences and share observations/findings so that best practices benefit YuWaah’s implementation and strategy.

5. RESULTS/EXPECTED OUTPUTS

As an active YuWaah team member, efficient, timely, responsive, client-friendly and high-quality support rendered to YuWaah and its beneficiaries in the accomplishment of her/his functions, including:

- Innovative and scalable solutions available for investments and scale up under pillar 2
- New partnerships developed under pillar 2
- Existing partnership strengthened and taken to next level
- Influence policy through impactful interventions
- Improved monitoring systems and advocacy for GenU/YuWaah pillar 2 thematic area

- Enhanced participation of State offices, UN agencies, partner organization and young people regularly in GenU/YuWaah initiatives on skills for life and livelihoods for young people
- Best practices/Learnings in skills for life and livelihood integrated into annual work plans, reports, fundraising proposals, monitoring and evaluation
- Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment

6. DELIVERABLES AND DEADLINES

S. No	Major Task	Deliverable	Deadline for completion of deliverable	Estimated travel required for completion of deliverable
1.	<ul style="list-style-type: none"> • Finalisation of workplan and budget of 21st Century Skills, under YuWaah Pillar 2 • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Submission of final workplan and budget • Submission of monthly report 	30 th April 2021	No travel required
2.	<ul style="list-style-type: none"> • Finalisation of workplan and budget of Career Guidance and Flexible learning under YuWaah Pillar 2 • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Submission of final workplan and budget • Submission of monthly report 	31 st May 2021	No travel required
3.	<ul style="list-style-type: none"> • Draft policy papers, briefs and other strategic materials for YuWaah advocacy purposes • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Policy Briefs on Career Guidance & Flexible learning • Submission of monthly report 	30 th June 2021	No travel required
4.	<ul style="list-style-type: none"> • Draft policy papers, briefs and other strategic materials for YuWaah advocacy purposes • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Policy Brief on 21st century skills • Submission of monthly report 	31 st July 2021	No travel required
5.	<ul style="list-style-type: none"> • Situation analysis on Skills for life and livelihood to enhance efficiency and delivery of YuWaah • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Situational Analysis Report • Submission of monthly report 	31 st Aug 2021	No travel required
6.	<ul style="list-style-type: none"> • Perspective-building on future of Skills for life and livelihood with key • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Submission of Meeting Reports • Submission of monthly report 	30 th Sep 2021	No travel required
7.	<ul style="list-style-type: none"> • Contribute to development and implementation of policies to 		31 st Oct 2021	No travel required

	<p>ensure optimum efficiency and efficacy of sustainable career guidance, flexible learning, promotion of 21st century skills programmes for youth in India.</p> <ul style="list-style-type: none"> • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Submission of monthly report 		
8.	<ul style="list-style-type: none"> • Build a strong network of key actors in the field of career guidance, flexible learning, 21st century skills (private sector, government, academia, CSOs etc.). • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Submission of monthly report 	30 th Nov 2021	May require travel (3 Trips not more than 2 days each)
9	<ul style="list-style-type: none"> • Apply/introduce innovative approaches to enhance career guidance, flexible learning, promotion of 21st century skills within YuWaah for the delivery of concrete and sustainable results. • Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> • Submission of approach document. • Submission of monthly report 	31 st Dec 2021	No travel required
10	<ul style="list-style-type: none"> • Monitor 2 key partnerships (including field visits), surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant team members for timely resolution. • Other regular support to the pillar as assigned by Supervisor. 	<ul style="list-style-type: none"> • Submission of monitoring reports • Submission of monthly report 	31 st Jan 2022	May require travel (2 Trips not more than 2 days each)
11	<ul style="list-style-type: none"> • Monitor 3 key partnerships (including field visits), surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant team members for timely resolution 	<ul style="list-style-type: none"> • Submission of monitoring reports • Submission of monthly report 	28 th Feb 2022	May require travel (3 Trips not more than 2 days each)

	<ul style="list-style-type: none"> Other regular support to the pillar as assigned by Supervisor 			
12	<ul style="list-style-type: none"> Prepare regular/mandated reports for management and YuWaah partners to keep them informed of partnership progress. Other regular support to the pillar as assigned by Supervisor 	<ul style="list-style-type: none"> Submission of program update reports. Submission of final report 	15 th Mar 2022	No travel required

7. DUTY STATION

New Delhi with travel to YuWaah programme interventions areas (Karnataka, Maharashtra, Gujarat and Punjab) and may be to some State Capitals (as required).

8. SUPERVISOR

Consultant (Education) will report to Chief of Adolescent Development and Generation Unlimited - UNICEF India with matrix reporting to UNICEF Education Specialist for technical guidance and support.

9. OFFICIAL TRAVEL INVOLVED (ITINERARY AND DURATION)

Official travel to UNICEF intervention programme areas/districts/Delhi office and will be undertaken as agreed with the supervisor and will be reimbursed at actuals based on actual trips undertaken.

Estimated travel of 16 days to Yuwaah programme interventions areas (Karnataka, Maharashtra, Gujarat and Punjab) and may be to some State Capitals

10. ESTIMATED DURATION OF CONTRACT (PART TIME / FULL TIME)

Full time contractor for 11.5 months, from 1st April 2021 to 15th March 2022.

11. QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT (Please use as applicable)

Education

- An Advanced University degree in education or relevant social science

Work Experience

- At least 5 years of progressively responsible professional work experience at national and / or international levels in programme/project planning and implementation, with a particular emphasis on education, skilling/training and equity. Practical experience in research and gender equity is preferred.
- Developing country work and/or field experience an asset

Languages

- Fluency in English & Hindi (written and verbal) is required

Skills

- Proven ability to conceptualize, plan, develop, implement, monitor evaluate and report on programmes in the areas indicated above, and to transfer knowledge and skills.
- Ability to develop partnerships and to network in the areas of education, skills, youth engagement and employment.

- Knowledge of the latest developments and technology in related fields.
- Analytical, negotiating, communication and advocacy skills, excellent writing skills.
- Excellent oral and written skills; excellent drafting, formulation, reporting skills;
- Accuracy and professionalism in document production and editing;
- Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
- Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
- Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
- Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;

12. TECHNICAL EVALUATION CRITERIA (WITH WEIGHTS FOR EACH CRITERIA)

S. No.	Criteria	Maximum	Minimum
Stage-I	Education Qualification	5	3
	Work Experience	10	7
	Candidates who score overall 10 marks and above as well as the minimum marks in each of the criteria (1) and (2) will be shortlisted for a written test		
Stage-II	Written test	20	14
	Candidates who score overall 24 marks and above as well as the minimum marks in each of the criteria (1), (2) and (3) will be shortlisted for an interview		
Stage-III	Interview	35	25
	Total technical score (A)	70	49
Stage-IV	Financial (B)	30	

- Candidates scoring overall 49 marks in Technical evaluation (A) as well as the minimum marks in each of the technical criteria will be considered technically qualified and their financial offers will be opened.
- Candidate receiving maximum score after combining their Technical Score(A) and Financial score (B) will be selected.

13. PAYMENT SCHEDULE

Given that the deliverables depend on how the YuWaah roadmap and strategy roll-out, flexibility with timelines will be maintained. Therefore, the contractors' payment will be made against the deliverables and monthly progress reports.

HOW TO APPLY:

The application to be submitted through the online portal should contain three separate attachments:

- A Cover letter explaining the motivation for applying and explaining how the qualifications and skillset of the candidate are suitable for this position **(to be uploaded online under "Cover Letter" tab)**
- Curriculum Vitae (CV) **(to be uploaded online under "Resume" tab)**
- A financial proposal indicating all-inclusive monthly professional fee and other expenses as per the template attached. Please do not forget to specify your name in the file while saving **(to be uploaded online under "Financial Proposal" tab)**

Without all the above 3 documents, your application will be considered incomplete and invalid and will not be considered further.

- Any attempt to unduly influence UNICEF's selection process will lead to automatic disqualification of the applicant.
- Joint applications of two or more individuals are not accepted.
- Please note, UNICEF does not charge any fee during any stage of the process.
- Female candidates meeting the requirements are strongly encouraged to apply.
- UNICEF is committed to diversity and inclusion and encourages qualified candidates from all backgrounds including persons living with disabilities to apply.
- General Terms and Conditions for the Consultancy Contract is attached, for your reference.

For any clarifications, please contact by email given below:

UNICEF
Supply & Procurement Section
73, Lodi Estate, New Delhi 110003
Email: indconsultants@unicef.org
Mobile: 7303259184