

## UNICEF TERMS OF REFERENCE- SSA Consultant

<b>Title</b>	<b>Community-Based Water Safety Plan Consultant</b>
<b>Purpose</b>	Provide technical assistance on community water safety plan (WSP) introduction to Burkina Faso country office
<b>Location</b>	Ouagadougou, Burkina Faso
<b>Duration</b>	45 days
<b>Start Date</b>	1st September 2019
<b>Reporting to</b>	WASH Chief, UNICEF Burkina Faso

### Context / Justification

With less than 20% population having access to improved water sources and evidences of fecal contamination in drinking water chain (1,2), water safety is a big problem in Burkina Faso. Water safety is highlighted as a critical criterion in the SDGs (3) and it has been included by UNICEF as a result area in the CPD 2018-2020 and multi-country grants. Thus, UNICEF Burkina Faso plans to support the government in the piloting and adoption of national water safety frameworks and community level water safety plans along with the promotion of household water security and the resilience of water supply systems using risk assessments and management methodologies.

The WSP approach is flexible and can be adapted to all types and sizes of water supply systems and settings (4) to ensure continuous supply of safe drinking water through a comprehensive risk assessment and risk management approach from catchment to consumer. In general, health risks are identified and prioritized, and improvement plans are developed by the community to improve the water safety mobilizing available resources (5).

These terms of references are hence developed to guide the recruitment of an international consultant with skills and experience on Water Safety Plan.

## Objectives

Under the guidance of the WASH section, the candidate will be responsible for three key outputs:

- **Output 1:** Support and conduct two-day national workshop on water safety framework and community level water safety plans.
- **Output 2:** Plan and conduct a face-to- face in-depth national training of trainers (ToT) on community WSPs in Burkina Faso.
- **Output 3.** Develop contextual technical documents/ training materials and guidelines for the pilots and for longer term introduction, implementation and evaluation of Water Safety Plans for Burkina Faso.

## Duties and Responsibilities

Under the supervision of the section chief the consultant will be responsible for the following:

### **Output 1: Support and conduct two-day national workshop on water safety frameworks and community level water safety plans**

- Development of workshop agenda and reference materials for 2-Day workshop for stakeholders/ National committee on WSP
- Focus will be on introducing the WSP framework in depth and the practical implementation/introduction of WSPs in small communities
- Develop Water Safety roadmap for the country

### **Output 2: Plan and conduct a face-to- face in-depth national training of trainers (ToT) on community WSPs in Burkina Faso.**

- Conduct a Five-day WSP ToT for creating a pool of human resources to pilot the programming approach in the country.
- Focus will be on introducing the WSP tools in depth and the practical implementation/introduction of WSPs in small communities
- Training content should cover WSP ‘triggering’ and follow-up on the ground, and results measurement methods.
- Results in fine-tuning methodology and adapted tools for community WSP.

### Output 3: Development of technical documents:

- Implementation guidance/manual with simplified WSP tools for Burkina Faso based on the exercises done during the training and workshop (including follow up consultations if needed).
- Training package for community WSPs
- Finalize all documents; training packages and manual including the country WSP framework if needed based on the results from the workshop and training Guidance/manual with simplified WSP tools for Burkina Faso

### Expected Deliverables

The Deliverables for the period starting on the 1st Sep 2019 (total of 45 working days) will include the following:

1. A Report summarizing the findings and discussions held in the national workshop.
2. A community WSP framework for the country (based on the workshop and training) and follow up consultations.
3. A Report on the ToT.
4. A community WSP implementation Guideline.
5. Complete training package for community WSP.

The following chronogram is only indicative;

Output	No of days
<b>Output 1: Support and conduct two-day national workshop on community level water safety plans, and develop contextual WSP country framework</b> <ul style="list-style-type: none"> <li>• Development of workshop agenda and reference materials for 2-Day workshop for stakeholders/ National committee on WSP</li> <li>• Focus will be on introducing the WSP framework in depth and the practical implementation/introduction of WSPs in small communities</li> </ul>	<b>21</b> (Travel=2 days, Introduction and briefing=2 days, workshop preparation=5 days, workshop=2 days, Follow up and WSP country framework development=5 days, and implementation

<ul style="list-style-type: none"> <li>Develop Water Safety roadmap for the country following the recommendations from the workshop</li> </ul>	guideline development=5 days)
<p><b>Output 2: Plan and conduct a face-to- face in-depth national training of trainers (ToT) on community WSPs in Burkina Faso.</b></p> <ul style="list-style-type: none"> <li>Conduct a Five-day WSP ToT for creating a pool of human resources to pilot the programming approach in the country.</li> <li>Focus will be on introducing the WSP tools in depth and the practical implementation/introduction of WSPs in small communities</li> <li>Training content should cover WSP ‘triggering’ and follow-up on the ground, and results measurement methods.</li> <li>Results in fine-tuning methodology and adapted tools for community WSP.</li> </ul>	12 (ToT preparation=5 days, Training= 5 days, report =2 days)
<p><b>Output 3: Development and finalization of technical documents:</b></p> <ul style="list-style-type: none"> <li>Implementation guidance/manual with simplified WSP tools for Burkina Faso based on the exercises done during the training and workshop (including follow up consultations if needed)</li> <li>Training package for community WSPs</li> <li>Finalize all documents; training packages and manual including the country WSP framework if needed based on the results from the workshop and training</li> </ul>	10 (Implementation guideline revision and finalization=5 days, Training package finalization=5 days)
<b>Final Report</b>	<b>2</b>
<b>Total Working Days</b>	<b>45</b>

### Qualifications and Specialized Knowledge/experience required

Specific education, competencies, qualifications and experience required of the contracted consultant:

- An advance degree in water and sanitation field, public health or related field
- At least 10 years' experience in water, sanitation or hygiene promotion programme in several countries at local, national and regional level;
- Have developed or participated in the development of reference materials about water safety plan/drinking water quality: operational guidance, national plan, strategy;
- Have worked in several countries providing technical assistance to government and partners on WASH programming;
- Prior experience on international capacity building, knowledge management events in sanitation is an advantage;
- Fluent in English and French.
- Experience in West/Central Africa desired.
- Knowledge and experience on climate resilient WASH is an asset.

### **Conditions of Work**

- UNICEF will support the consultant in carrying out the duties outlined above, including but not limited to all background documents on the programme.
- The consultant will have to send to UNICEF his/her certificates (BSAFE) prior to the date which he/she shall commence travel.
- After the contract is initiated, the consultant may, within reason and with the prior written approval of UNICEF, adjust line items within the proposed and approved budget, so long as doing so does not increase the total cost of contract.
- UNICEF will pay contract fees only upon satisfaction of services provided.

### **APPLICATION SUBMISSION**

Only applications submitted online will be considered ([www.unicef.org/employ](http://www.unicef.org/employ)). Applications must include a cover letter, a detailed curriculum vitae including contact details (physical address, fixed and cellular phone numbers), and the overall financial offer, names of the reference persons, an example of similar work (document developed/published) and photocopies of the diplomas.

## References

1. Lalanne DF. Etude de la qualité de l'eau le long de la chaîne d'approvisionnement au niveau des consommateurs dans 10 villages de la Province du Ganzourgou,. :71.
2. Drinking Water Quality in Improved Water Supplies in Burkina Faso [Internet]. [cited 2018 Nov 12]. Available from: [https://www.eawag.ch/fileadmin/Domain1/Abteilungen/sandec/schwerpunkte/WST/drinking\\_water\\_quality\\_burkina.pdf](https://www.eawag.ch/fileadmin/Domain1/Abteilungen/sandec/schwerpunkte/WST/drinking_water_quality_burkina.pdf)
3. Enquête Démographique et de Santé et à Indicateurs Multiples (EDSBF-MICS IV) 2010 [Internet]. [cited 2018 Nov 7]. Available from: [https://www.unicef.org/bfa/french/bf\\_eds\\_2010.pdf](https://www.unicef.org/bfa/french/bf_eds_2010.pdf)
4. 2018 UNICEF\_UNICEF Pillars on Water Safety brief overview.pdf [Internet]. [cited 2019 Jul 15]. Available from: [https://unicef.sharepoint.com/sites/PD-WASH/Water/2018%20UNICEF\\_UNICEF%20Pillars%20on%20Water%20Safety%20brief%20overview.pdf](https://unicef.sharepoint.com/sites/PD-WASH/Water/2018%20UNICEF_UNICEF%20Pillars%20on%20Water%20Safety%20brief%20overview.pdf)
5. Water Safety Planning for Small Community Water Supplies Step-by-step risk management guidance for drinking-water supplies in small communities [Internet]. [cited 2019 Jul 15]. Available from: [https://apps.who.int/iris/bitstream/handle/10665/75145/9789241548427\\_eng.pdf;jsessionid=F27B8DE47C9025EB01FEDCDB155326AF?sequence=1](https://apps.who.int/iris/bitstream/handle/10665/75145/9789241548427_eng.pdf;jsessionid=F27B8DE47C9025EB01FEDCDB155326AF?sequence=1)