**FINANCIAL PROPOSAL**

**Individual Contractor: Strengthening EMIS and use of data**

**to support policy and planning (FULL TIME)**

**PROFESSIONAL FEE:**

|  |  |  |
| --- | --- | --- |
| **Deliverable/s** | **UNICEF Estimate** | **All-inclusive monthly professional fee (INR)*****(To be quoted by the candidate)*** |
| **Estimated deadline for completion of deliverable**  | **Estimated travel required for completion of deliverable**  |
| 7 Monthly progress reports based on agreed deliverables /tasks to be accomplished as mentioned in the TOR | Monthly | No travel is envisaged | **INR\_\_\_\_\_\_\_\_\_\_ per month** |
| **Total Professional Fee (INR) for 07 months** | **INR\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  |

*Shaded areas to be filled in by Candidate*

**Notes to financial offer:**

*(i) Travel costs would be reimbursed as and when an actual trip happens as agreed with the contract supervisor, however, currently, no travel is envisaged for this assignment.*

*(ii) Air travel should be by economy class using the most direct route. The cost will be paid based on the rates quoted in the financial proposal.*

(iii) *Per diem will be paid based on actual number of days travelled. Per diem is towards boarding, lodging and incidentals.*

*(iv) No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*

*(v) Please do not quote any lump sum costs but provide detailed breakdown of all costs.*

*(vi) The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS: 30 days net**

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**