

RESEARCH INTERN TOR- Lusaka, UNICEF Zambia CO

Title	Digital Learning Intern (For Zambian Nationals only)
Purpose	To support MoE and UNICEF education programme in enhancing and maintaining the digital learning
Location	Lusaka
Duration	6 months
Reporting to	Technology for Development Specialist and Education Specialist – Adolescent Learning and Skills Development

Background:

Interns can be a significant asset to the organisation since they can potentially offer excellent academic credentials, and latest knowledge on ICT and digital learning. They may have practical work experience directly related to their specialisation. By exposing such individuals to the work of UNICEF, we can broaden their exposure to international development work generally, and opportunities in gaining practical and hands-on work experiences in enhancing digital learning for MoE. Their potential to contribute to UNICEF and its mandate during the internship and in their future professional activities is significant. This TOR follows UNICEF’s 2012 Administrative Instruction on UNICEF’s internship programme (CF/AI/2013-002).

Justification

Under the new administration, the Government of Zambia has increased emphasis on the importance of adolescent development and digital learning. In November 2022, the Minister of Education officially launched the e-learning platform called Learning Passport, since then thousands of learners are benefiting from the digital learning contents and MoE has continued uploading different digital learning contents to the platform. There is however further technical needs to support day-to-day trouble shooting and further enhancement of the programme, and to further enhance the quality of contents for learners and teachers to be utilising them more effectively.

Objectives/Target

The intern will support the efforts of UNICEF and MoE to strengthen and maintain the digital learning for children, especially disadvantaged. The intern is expected to contribute to the information compilation and documentation of digital e-learning opportunities and contents available for primary and secondary level learners in Zambia. Assist MoE with development of

online and offline e-learning modalities, such as learning apps and web-based learning, and provide useful insights to strengthen Zambia’s digital and e-learning and make them more attractive and accessible to young learners.

Major duties/responsibilities and output expectations

No.	Major duties & responsibilities	Deliverables
1	Enhance the existing e-learning platform	Together with MoE, serves as help desk to trouble shoot and further increase the number of digital contents in the Learning Passport platform
2	Support the utilisation of the e-learning platform	<p>Conduct survey, key informant interviews and classroom observations to gather clients’ voices (learners) to enhance the quality of the digital learning</p> <p>Undertake interviews with student teachers (students of teacher colleges, universities) to understand the types of trainings available to them.</p> <p>Conduct mapping of existing digital contents that are not yet part of the MoE e-learning platform and review the contents</p>
3	Support MoE to develop the digital learning strengthening plan	Based on the experience and evidence generated during the internship period, prepare a set of recommendations with practical action plan to support MoE’s digital learning

Qualifications and experience

1. University level student in IT engineering (e.g. software) and related field.
2. Practical experiences in IT/digital solutions and digital learning preferred
3. Good understanding of the digital platform and knowledge and skills in establishing and maintaining such platform
4. Have excellent academic performance shown through university records

Skills and Competencies:

1. Candidate should have very good communication skills in English and one of the Zambian local languages
2. Candidate should have proactive attitudes to support MoE in the areas of digital learning
 1. Candidate should have good analytical skills
 2. Candidate should possess good communication and organisational skills

3. Candidate should possess ability to work well in a diverse team
4. Training in Monitoring & Evaluation and data analysis is an advantage
5. Planning and budgeting skills is an asset

Learning elements

This position is based in the education team in UNICEF and the intern will interact with education specialists and other programme specialists in UNICEF, Ministry of Education and other government entities, and other development partners. This position offers excellent learning opportunities in understanding and applying data principles in a multi-sectoral environment.

Fees and Honorarium

According to UNICEF's internship program administrative instruction, no compensation will be provided. Where appropriate, interns may be reimbursed for travel expenses incurred during official travel authorised by UNICEF. A monthly stipend enough to cover transport costs of in Zambian currency shall be paid for the internship duration (6 months).

Only shortlisted applicants will be contacted for next level of the recruitment process

Evaluation

Evaluation will be done at the end of the internship by the supervisor, and intern and a copy of the evaluation will be provided to the intern and the original submitted to HR.

Work Place and Duration

The duty station will be in Lusaka. The internship will be for 6 months.