

United Nations Children's Fund (UNICEF)  
**Bangkok, Thailand**  
*Vacancy Announcement 2020/063*

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## Consultancy: Wash in Emergency (WiE) Programme

UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfilling their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone.

And we never give up.

### **For every child, *a better future***

UNICEF works to ensure the rights of all children in the East Asia and Pacific Region. This means the rights of every child living in this country, irrespective of their nationality, gender, religion or ethnicity, to:

- **survival** – to basic healthcare, peace and security;
- **development** – to a good education, a loving home and adequate nutrition;
- **protection** – from abuse, neglect, trafficking, child labour and other forms of exploitation; and
- **participation** – to express opinions, be listened to and take part in making any decisions that affect them

### **How can you make a difference?**

The WASH section, UNICEF East Asia and Pacific Regional Office (EAPRO) is seeking an individual consultant to provide technical support in the implementation of the WASH in Emergencies (WiE) programme, including WASH response to the COVID-19 pandemic in the East Asia and the Pacific Region (EAPRO).

### **Background:**

The East Asia and the Pacific region is one of the most disaster prone regions in the world compounded by the outbreak of a novel corona virus in late 2019 that gradually evolved into a global pandemic affecting lives and global economy. The pandemic has forced governments to resort to a total or partial lockdown to contain the virus from further transmission. This situation has affected the normal delivery of UNICEF WASH programme and demanded a huge surge in escalating hygiene promotion in the region as handwashing with soap has proved to be very effective in minimising the risk of transmission. As such, national WASH and health systems are facing the challenges to protect communities, school children, patients in hospitals, health care and other treatment/isolation/quarantine centres as well as general public and provide essential WASH supplies for minimising the mortality and morbidity related to COVID-19. Similarly, the schools have remained closed since the outbreak in many countries in the region with gradual opening affecting the learning environment and outcomes for many children in the region.

UNICEF Regional Office has been providing support to country offices since late January 2020 in strengthening WASH response to the pandemic. The initial WASH Regional Preparedness and Response actions have been centred around three priority areas:

- Strengthen risk communication and community engagement to ensure children, women and other vulnerable groups have access to accurate information on prevention and assistance is critical to minimizing the impact of 2019-nCoV;
- Infection Prevention and Control to provide technical support and guidance to government to develop and implement guidance on IPC; develop and deliver IPC trainings to frontline workforce; and support the implementation of IPC SOPs in health, education and protection facilities;
- Procure and provide critical hygiene and prevention supplies to schools, health facilities and public spaces and rehabilitate handwashing stations in vulnerable communities that have poor WASH facilities and infrastructure; and
- Enhance WASH programme to ensure that communities, schools and health care facilities have access to life saving WASH supplies for practicing hand hygiene and that schools, health care facilities adopt adequate WASH protocols to ensure safe return to schools, workplaces and in the public spaces.

With the launch of global guidance on WASH programming in response to COVID-19 as well as the launch of “Hand Hygiene for All” in line with the 3R framework of Respond, Rebuild and Reimagine, all UNICEF EAP country programmes are expected to align their Response Plans to include three critical pillars/areas of response: i) Hygiene programming to prevent human to human transmission, ii) WASH & Infection Prevention Control and iii) Continuity of Essential WASH Services and Product Supply Chains. Technical support in the implementation and monitoring of CO emergency response plans, as well as in documenting lessons learned from the implementation, is the critical component of the RO WASH team’s workplan.

#### **Purpose of Assignment:**

To support UNICEF EAPRO and country offices in the region with the technical expertise to strengthen WASH in emergency preparedness and response to disasters as well as COVID-19 pandemic and increase the visibility on UNICEF’s response through development of WASH response dashboards at the regional and country levels as well as documentation of high-quality knowledge products in the region for global and regional learning.

The core objectives of this consultancy are as follows:

1. Support to strengthen Humanitarian WASH response for COVID 19 and other emergencies in UNICEF and with Partners in the region;
2. Support to strengthen WASH4Work agenda in the region in the context of COVID-19 and ‘Safe return to work’; and
3. Support in strengthening Knowledge Management of WASH humanitarian response including COVID-19 and other disasters in the region.

#### **Work Assignment, Deliverables, and Work Schedule:**

Under the guidance of Regional Adviser WASH, the consultant will work under the direct supervision of WASH Specialist and perform the following tasks:

The core tasks and outputs of the assignments will be as follows:

| Tasks   | Deliverables   | Timeline          |
|---|--|-------------------|
| <b>Objective 1: Support to strengthen Humanitarian WASH response to COVID 19 and other emergencies in UNICEF and with Partners in the region</b>  |  |                   |
| 1. Review, assess and update the WASH situation in countries affected by COVID-19 outbreak.   | Monthly WASH Situation reports developed   | Monthly           |
| 2. Review and assess UNICEF CO WASH Response Plans and highlight WASH issues requiring a response – both immediate (less than 2 months) and medium term and make recommendations on specific UNICEF actions required in line with CCCs. | Monthly compilation of COs WASH response plan, progress, issues and challenges in a WASH dashboard and suggested list of recommendations for actions to be taken by CO and RO. | Monthly           |
| 3. Support in development/finalisation of on-line training tools and packages for WASH in Schools and WASH in HCF/IPC adapting from some country experiences (IPC in Philippines, WinS in Myanmar etc.)                                 | Training contents and package on WASH in Schools and IPC developed/updated   | Monthly/quarterly |
| 4. Support in development of adequate monitoring tools and consolidate UNICEF response to COVID-19 and other natural disasters in the region  | Monitoring tools and consolidated reports/spreadsheets/dashboards prepared   | Monthly/quarterly |
| 5. Draft all the donors reports on humanitarian WASH and provide data analysis to inform on the accuracy of the report submitted by country offices.  | All donor reports on emergencies are drafted with quality and standards with high quality analysis of data from COs  | Monthly/Quarterly |
| 6. Develop appropriate WASH dashboard/database for a consolidated overview and increased visibility of UNICEF's response to COVID-19 and other disasters in the region  | Regional and Country Dashboards developed and operationalized  | Monthly/Quarterly |
| 7. Compile inputs to dashboard from the country offices/Regional Sitreps and update the dashboard monthly   | Compiled WASH inputs from COs and RO activities and regional WASH dashboard updated  | Monthly           |
| 8. Contribute to Regional WASH Repository developed by Regional WASH Coordination Group   | Provide UNICEF inputs to the Regional WASH Repository as needed  | Monthly           |
| <b>Objective 2: Support to strengthen WASH4Work agenda in the region in the context of COVID-19 and 'Safe return to work'</b>   |  |                   |
| 1. Support in development of a Regional WASH for Work/Safe Return to Work Strategy  | Regional WASH4Work Strategy and guidance developed   | Monthly/quarterly |

|  |  |                   |
|--|--|-------------------|
| 2. Collect information on the W4W case experiences with business and governments in the region/countries   | At least three best practices on business and WASH results in the region   | Monthly/quarterly |
| 3. Generate evidence on business policies and practices in W4W especially linked to Covid-19 and develop investment cases/advocacy briefs  | At least 2 advocacy briefs/business case developed on WASH4Work and results for children                               | Monthly/quarterly |
| 4. Contribute to resource mobilization in by drafting WASH4Work and emergencies related content of the funding proposals   | Inputs to funding proposals provided   | Monthly/quarterly |
| <b>Objective 3: Support regional and country offices in documentation and dissemination of high-quality knowledge products through collection of case studies and best practices for organizational learning and wider sharing</b> |  |                   |
| 1. Coordinate with CO WASH in Emergency/COVID-19 focal points and laisse as and when needed  | Outcomes of coordination meetings/calls documented   | Weekly/monthly    |
| 2. Collect best practices and lessons learnt documentation from COs on WASH response to COVID-19 and other disasters in the region and share with various platforms  | Monthly compilation of best practices in the region  | Monthly           |
| 3. Develop high quality knowledge products on COVID-19 response/evidence/lessons in standard KM templates for wider sharing and learning   | At least 5 knowledge products in standard templates documented   | Monthly/Quarterly |
| 4. Compile regional partners progress and learnings and develop regional WASH compendium   | Monthly WASH compendium of regional progress developed   | Monthly           |
| 5. Update Regional WASH Collaborative Site as well as other knowledge sharing platform including SharePoint, Yammer, COP etc.  | Regional WASH Collaboration Site and other knowledge sharing platforms updated and maintained                          | Monthly           |
| 6. Support in conducting learning and documenting knowledge exchange events, virtual meetings and webinars for cross-regional learning.  | RO and COs supported in organizing knowledge exchange; including conduct of a (virtual) write shop for KM focal points | Monthly/Quarterly |

**Estimated Duration of Contract:** 11.5 months during 1 October 2020 – 15 August 2021

**Official Travel:** UNICEF EAPRO, Bangkok with anticipated travels to the countries for technical support, if needed and possible given current COVID-19 travel restrictions.

To qualify as an advocate for every child you will have...

- Advanced University Degree in Civil Engineering, Economics, Development, Humanitarian Response, Disaster Management, Communication, Computer Science, Social Science, Information Management or related disciplines.  
*A first university degree may be accepted in lieu of an advanced university degree with additional qualifying experience.*
- Minimum 5 years of progressively responsible relevant experience in the field of WASH, WASH in emergencies (WiE), including Disaster Risk Reduction (DRR) and Climate Change Adaptation (CCA). Experience in complex emergencies strongly preferred.
- Experience with proven record of knowledge management in development programmes, especially on sanitation and hygiene, water quality and safety and cross-cutting areas including gender, disability, adolescents, etc. will be an additional asset.
- Technical experience and knowledge in the area of WASH in emergencies response required, including monitoring and evaluation, supply management and partnership coordination.
- Previous experience editing and writing for UNICEF and familiarity with UNICEF's style guidelines would be an asset.
- Sound interpersonal and communication skills, including experience in cross-cultural environment and international settings.
- Familiarity and relevant work experience in the East Asia and Pacific region is an asset.
- Proven ability for accuracy under pressure and adherence to deadlines.
- Demonstrated ability to work independently, take initiative and innovate.
- Fluency in English is necessary. Knowledge of any other languages spoken in the region would also be an advantage.
- Willingness to be based in Bangkok, Thailand once COVID-19 travel restrictions are lifted.

Interested candidates are requested to submit CV or P-11, full contact information of minimum 3 references, availability, and proposed monthly professional fee in USD **by 7 September 2020.**

**For every Child, you demonstrate...**

UNICEF's values of Care, Respect, Integrity, Trust, Accountability (CRITA) and core competencies in Communication, Working with People, and Drive for Results.

View our competency framework at

[http://www.unicef.org/about/employ/files/UNICEF\\_Competencies.pdf](http://www.unicef.org/about/employ/files/UNICEF_Competencies.pdf)

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*UNICEF is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization.*

*UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination.*

*UNICEF also adheres to strict child safeguarding principles. All selected candidates will be expected to adhere to these standards and principles and will therefore undergo rigorous reference and background checks. Background checks will include the verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check.*

**Remarks:**

Only shortlisted candidates will be contacted and advance to the next stage of the selection process.

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures, and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

*UNICEF is committed to promote the protection and safeguarding of all children.*