**INDIVIDUAL CONTRACTOR YUWAAH TO SUPPORT SKILLS FOR LIFE AND LIVELIHOOD TO BE BASED IN DELHI**

1. **BACKGROUND / RATIONALE**

[Generation Unlimited](https://www.generationunlimited.org/) (GenU) is a new global partnership that aims to ensure that every young person age 10-24 is in some form of school, learning, training or employment by 2030. Generation Unlimited brings together public and private partners – and young people – to identify and scale solutions related to a) secondary-age education; b) skills for learning, employability and decent work; and c) empowerment, with a focus on the most vulnerable, including girls.

The India version of GenU has been named YuWaah! It signifies catalytic partnerships to unleash the potential of adolescents and young people. YuWaah has been designed to allow co-creation of solutions that are relevant and scalable for ensuring that young people in India have opportunity and choices for learning; have avenues and spaces for functional and vocational training, and can choose between employment and entrepreneurship which are accessible locally.

Out of the three thematic pillars under GenU/YuWaah, Pillar 2 involves skills for life and livelihood (offline & tech-based solution) for young people in and out of school. This pillar specifically involves

* Career guidance (online and offline) to reach 30 million youth
* 21st century skills (life skills, financial and digital skills) to reach 20 million youth to bring greater focus on 21st Century skills in the core K-12 curriculum; bring together stakeholders to arrive at a common definition for these skills, identify and scale impactful delivery models
* Flexible learning programs and digital platforms to provide greater access to 6 million youth

YuWaah was launched on 1st November 2019 by Union Minister for Women and Child Development, Ms. Smriti Z. Irani; and UNICEF Executive Director, Ms. Henrietta Fore and senior representatives from the Government, private sector, industry associations, civil society organisations, UN agencies and youth.

1. **PURPOSE OF ASSIGNMENT**

The Consultant (Education) will be part of national YuWaah team based in Delhi and will be responsible for coordination and supporting the operations of the Pillar 2 Taskforce “Skills for life and livelihood” and support YuWaah initiatives under this Pillar.

She/he will have interaction and coordination with public and private sector organizations including NGOs, Government, and UNICEF state offices. The consultant will support GenU/YuWaah related planning, communication with key partners (including the Government of India, other UN agencies, private sector representatives and young people) and knowledge management.

1. **OBJECTIVE/S**

The Consultant (Education) will provide overall expert technical advice and operational support for the thematic area of “Skills for life and livelihood” and is primarily responsible to support solutions/innovations to scale with partners. The consultant will work under the technical guidance of Education Specialist, UNICEF

1. **MAJOR TASKS TO BE ACCOMPLISHED**

Main responsibilities and tasks:

1. **Technical guidance and support**

* Support co-creation and validation of solutions with stakeholders and potential solution providers.
* In cooperation with key stakeholders (YuWaah Secretariat, UNICEF ICO teams, government, private, CSO partners) and accordance with YuWaah India Theory of Change, develop strategy and implementation plans
* Prepare annual workplan and budget for thematic area “Skills for life and livelihood”
* Provide technical guidance for identifying key partnerships opportunities for “Skills for life and livelihood”
* Draft policy papers, briefs and other strategic materials for YuWaah advocacy purposes
* Support YuWaah India partners in perspective-building on “Skills for life and livelihood”
* Contribute to the development and implementation of policies to ensure optimum efficiency and efficacy
* Operationalization of the taskforce, including support to the finalization of membership and distribution of roles and responsibilities

1. **Partnerships and Networking:**

* Support development of programmatic and strategic relationships with existing and potential partners including the state government, private sector, NGOs/CSOs, other partners and implementing contractors., optimizing their contribution to YuWaah
* Support enhancing relationships with existing and potential contributors for catalytic funding and with non-traditional donors, including on innovative financing modalities and leverage financing
* Coordinate information exchange and synergies between flagship initiatives of career guidance, flexible learning and 21st century skills within YuWaah partners
* Actively monitor key partnerships through field visits, surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant team members for timely resolution.
* Prepare regular/mandated reports for management and YuWaah partners to keep them informed of partnership progress.

1. **Innovation**

* Apply/introduce innovative approaches to enhance flexible learning, career guidance and promotion of 21st century skills for young people, for the delivery of concrete and sustainable results
* Research and suggest on best international practices to be explored for possible adaption in India

1. **Advocacy & Communications and Knowledge Management:**

* Support in drafting of public advocacy materials, human interest stories, social media material as applicable.
* Support development of lessons learned, review of successful and unsuccessful experiences and share observations/findings so that best practices benefit YuWaah’s implementation and strategy.

1. **RESULTS/EXPECTED OUTPUTS**

As an active YuWaah team member, efficient, timely, responsive, client-friendly and high-quality support rendered to YuWaah and its beneficiaries in the accomplishment of her/his functions, including:

* Innovative and scalable solutions available for investments and scale up under pillar 2
* New partnerships developed under pillar 2
* Existing partnership strengthened and taken to next level
* Influence policy through impactful interventions
* Improved monitoring systems and advocacy for GenU/YuWaah pillar 2 thematic area
* Enhanced participation of State offices, UN agencies, partner organization and young people regularly in GenU/YuWaah initiatives on skills for life and livelihoods for young people
* Best practices/Learnings in skills for life and livelihood integrated into annual work plans, reports, fundraising proposals, monitoring and evaluation
* Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment

1. **DELIVERABLES AND DEADLINES**

*Specific service / outputs to be delivered at a specific time as per stated objectives and performance / quality requirements****.***

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| **S. No** | **Major Task** | **Deliverable** | **Specific delivery date/deadline for completion of deliverable (please mention as date/no. of days/month)** | **Estimated travel required for completion of deliverable (please mention destination/ number of days)** |
|  | * Finalisation of workplan and budget of 21st Century Skills, under YuWaah Pillar 2 * Other regular support to the pillar as assigned by Supervisor | * Submission of final workplan and budget * Submission of monthly report | 31st December 2020 | No travel required |
|  | * Finalisation of workplan and budget of Career Guidance and Flexible learning under YuWaah Pillar 2 * Other regular support to the pillar as assigned by Supervisor | * Submission of final workplan and budget * Submission of monthly report | 31st January 2021 | No travel required |
|  | * Draft policy papers, briefs and other strategic materials for YuWaah advocacy purposes * Other regular support to the pillar as assigned by Supervisor | * Policy Briefs on Career Guidance & Flexible learning * Submission of monthly report | 28th February2021 | No travel required |
|  | * Draft policy papers, briefs and other strategic materials for YuWaah advocacy purposes * Other regular support to the pillar as assigned by Supervisor | * Policy Brief on 21st century skills * Submission of monthly report | 31st March 2021 | No travel required |
|  | * Situation analysis on Skills for life and livelihood to enhance efficiency and delivery of YuWaah * Other regular support to the pillar as assigned by Supervisor | * Situational Analysis Report * Submission of monthly report | 30th  April 2021 | No travel required |
| 6. | * Perspective-building on future of Skills for life and livelihood with key * Other regular support to the pillar as assigned by Supervisor | * Submission of Meeting Reports * Submission of monthly report | 31st May 2021 | No travel required |
| 7. | * Contribute to development and implementation of policies to ensure optimum efficiency and efficacy of sustainable career guidance, flexible learning, promotion of 21st century skills programmes for youth in India. * Other regular support to the pillar as assigned by Supervisor | * Submission of monthly report | 30th June 2021 | No travel required |
| 8. | * Build a strong network of key actors in the field of career guidance, flexible learning, 21st century skills (private sector, government, academia, CSOs etc.). * Other regular support to the pillar as assigned by Supervisor | * Submission of monthly report | 31st July 2021 | May require travel  (3 Trips not more than 2 days each) |
| 9 | * Apply/introduce innovative approaches to enhance career guidance, flexible learning, promotion of 21st century skills within YuWaah for the delivery of concrete and sustainable results. * Other regular support to the pillar as assigned by Supervisor | * Submission of approach document. * Submission of monthly report | 31st Aug 2021 | No travel required |
| 10 | * Monitor 2 key partnerships (including field visits), surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant team members for timely resolution. * Other regular support to the pillar as assigned by Supervisor. | * Submission of monitoring reports * Submission of monthly report | 30th Sept 2021 | May require travel  (2 Trips not more than 2 days each) |
| 11 | * Monitor 3 key partnerships (including field visits), surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant team members for timely resolution * Other regular support to the pillar as assigned by Supervisor | * Submission of monitoring reports * Submission of monthly report | 31st Oct 2021 | May require travel  (3 Trips not more than 2 days each) |
| 12 | * Prepare regular/mandated reports for management and YuWaah partners to keep them informed of partnership progress. * Other regular support to the pillar as assigned by Supervisor | * Submission of program update reports. * Submission of final report | 15th Nov 2021 | No travel required |

1. **DUTY STATION**

New Delhi with travel to YuWaah programme interventions areas(Karnataka, Maharashtra, Gujarat and Punjab) and may be to some State Capitals (as required).

1. **SUPERVISOR**

Consultant (Education) will report to Chief of Adolescent Development and Generation Unlimited - UNICEF India with matrix reporting to UNICEF Education Specialist for technical guidance and support.

1. **OFFICIAL TRAVEL INVOLVED (ITINERARY AND DURATION)**

Official travel to UNICEF intervention programme areas/districts/Delhi office and will be undertaken as agreed with the supervisor and will be reimbursed at actuals based on actual trips undertaken.

Estimated travel of 14 days to Yuwaah programme interventions areas (Karnataka, Maharashtra, Gujarat and Punjab) and may be to some State Capitals

**ESTIMATED DURATION OF CONTRACT (PART TIME / FULL TIME)**

Full time contactor for 11.5 Months. From December 2020 to November 2021.

1. **QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES (CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT (Please use as applicable)**

**Education**

* An Advanced University degree in education or relevant social science

**Work Experience**

* At least 5 years of progressively responsible professional work experience at national and / or international levels in programme/project planning and implementation, with a particular emphasis on education, skilling/training and equity. Practical experience in research and gender equity is preferred.
* Developing country work and/or field experience an asset

**Languages**

* Fluency in English & Hindi (written and verbal) is required

**Skills**

* Proven ability to conceptualize, plan, develop, implement, monitor evaluate and report on programmes in the areas indicated above, and to transfer knowledge and skills.
* Ability to develop partnerships and to network in the areas of education, skills, youth engagement and employment.
* Knowledge of the latest developments and technology in related fields.
* Analytical, negotiating, communication and advocacy skills, excellent writing skills.
  + - Excellent oral and written skills; excellent drafting, formulation, reporting skills;
    - Accuracy and professionalism in document production and editing;
* Excellent interpersonal skills; culturally and socially sensitive; ability to work inclusively and collaboratively with a range of partners, including grassroots community members, religious and youth organizations, and authorities at different levels; familiarity with tools and approaches of communications for development;
* Ability to work and adapt professionally and effectively in a challenging environment; ability to work effectively in a multicultural team of international and national personnel;
* Solid overall computer literacy, including proficiency in various MS Office applications (Excel, Word, etc.) and email/internet; familiarity with database management; and office technology equipment;
* Self-motivated, ability to work with minimum supervision; ability to work with tight deadlines;

1. **TECHNICAL EVALUATION CRITERIA (WITH WEIGHTS FOR EACH CRITERIA)**

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| *S. No.* | *Criteria* | *Maximum* | Minimum |
| *Stage-I* | *Education Qualification* | *5* | 3 |
|  | *Work Experience* | *10* | 7 |
|  | *Candidates who score overall 10 marks and above as well as the minimum marks in each of the criteria (1) and (2) will be shortlisted for a written test* | | |
| *Stage-II* | *Written test* | *20* | 14 |
|  | *Candidates who score overall 24 marks and above as well as the minimum marks in each of the criteria (1), (2) and (3) will be shortlisted for an interview* | | |
| *Stage-III* | *Interview* | *35* | 25 |
|  | ***Total technical score(A)*** | *70* | 49 |
| *Stage-IV* | *Financial* ***(B)*** | *30* |  |

* Candidates scoring overall 49 marks in Technical evaluation(A) as well as the minimum marks in each of the technical criteria will be considered technically qualified and their financial offers will be opened.
* Candidate receiving maximum score after combining their Technical Score(A) and Financial score(B) will be selected.

1. **PAYMENT SCHEDULE**

Given that the deliverables depend on how the YuWaah roadmap and strategy roll-out, flexibility with timelines will be maintained. Therefore, the contractors’ payment will be made against the deliverables and monthly progress reports.