



UNITED NATIONS CHILDREN'S FUND  
JOB PROFILE

### I. Post Information

Job Title: **Information Management**  
Supervisor Title/ Level: **Chief of Child Health and Nutrition**  
Organizational Unit: **Child Health Nutrition**  
Post Location: **Country Office, Maputo**

Job Level: **Level 2**  
Job Profile No.:  
CCOG Code:  
Functional Code:  
Job Classification Level:

### II. ORGANIZATIONAL CONTEXT AND PURPOSE FOR THE JOB

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the Organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give more children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

**Job organizational context:** This position is based in the UNICEF Mozambique Country Office. (S)he will be provided supervision and guidance by the Chief of Child Health and Nutrition.

**Purpose of the job:**

Under the supervision and guidance of the Chief of Child Health and Nutrition, The overall purpose of the assignment is to support CHN section to strengthen reporting, monitoring and evaluation by providing an overview of the health, nutrition and HIV emergency response results in Northern Mozambique. The assignment will directly support data related to health humanitarian response (linked to outbreaks, campaigns, etc.), while strengthening information systems related to data quality, data digitalization and visualization, analysis and use, progress monitoring and quality assurance of services delivered for children.

### III. KEY FUNCTION, ACCOUNTABILITIES AND RELATED DUTIES/TASKS

#### Summary of key functions/accountabilities:

1. **Lead on emergency and development related information management for health and CHN Section**
2. **Programme development, management, monitoring and delivery of results**
3. **HMIS strengthening, including quality data reporting**
4. **Innovation, knowledge management**

#### 1. **Lead on emergency and development related information management for health and CHN Section**

- Coordinate information for health in emergencies, including support to data analysis on trends and reporting on specific emergency context campaigns and activities.
- Liaise with and provide timely information to the Health Cluster.
- Participate in health cluster actions and needs' overview.
- Support compilation of all data collected and reported for emergencies (integrated mobile brigades, outbreak response, nutrition, compilation for SitRep for the section) in coordination with Nutrition Officer, also ensuring follow-up of HIV data.
- Support monitoring and quality assurance of emergency implemented activities.

#### 2. **Programme development, management, monitoring and delivery of results**

- Establish a results' indicator monitoring framework for the section, to allow for monthly follow-up of process, output and outcome indicators, including emergencies.
- Collaborate with internal and external partners to establish monitoring benchmarks, performance indicators, and other UNICEF/UN system indicators to assess and strengthen performance accountability, coherence and delivery of concrete and sustainable results.
- Supports CHN section with provision and analysis of programmatic data (nutrition, MCH, HIV, EPI, etc)
- Conduct field visits for monitoring project activities, government counterparts and other partners on project implementation.
- Contribute to preparation of regular and mandated sectoral programme/project reports programme progress.
- Supports the preparation of periodic reports, donor, MYR and EYR, RAM ESAR Quarterly, etc.
- Establish field visit monitoring system, for efficient use of information and follow-up from programmatic visits.
- Contribute to the design and preparation of CHN programme information management strengthening related activities and overall results' framework and monitoring plan within the new Country Programme.

### **3. HMIS strengthening, including quality data reporting**

- Support the assessment of HMIS needs together with other partners to define UNICEF action on the strengthening of Information Systems and SISMA data quality.
- Contribute to the piloting of identified HMIS improvement measures at district/provincial level.
- Conduct SISMA monthly data verification on selected indicators (ex. Number of new-born deaths) and inform stakeholders for corrective measures on identified misreports.
- Support addition or revision of indicators into HMIS/SISMA as needed.

### **4. Innovation, knowledge management**

- Apply and introduce innovative approaches for data gathering, data management and data/information sharing with appropriate stakeholder including the design of data collection forms for mobile data collection, 'real time data', design of interactive data visualization dashboards, illustrations of operational presence, etc.
- Liaise with country office innovation officer, information management officers at national and subnational to explore and assure knowledge transfer, in addition to support with specific needs for materialization of emerging innovative initiatives, especially in non-accessible areas.
- As applicable, be available to support all within section ongoing innovative initiatives related to community, newborn, and other identified initiatives.
- Support program officers and government with the use of new technology advance tools for reports as required.

## **IV. IMPACT OF RESULTS**

The support provided by the IM Officer will enable the section to monitor and document results of the country programme. This, in turn, will contribute to the achievement of the outcome results of the Country Programme Document. When done effectively, the achievement of the outcome results will improve child survival, growth and development and reduce inequalities in the country.

**V. COMPETENCIES AND LEVEL OF PROFICIENCY REQUIRED** (BASED ON UNICEF PROFESSIONAL COMPETENCY PROFILES.

- Core Values**
- Care
  - Respect
  - Integrity
  - Trust
  - Accountability
  - Sustainability
- Core competencies**
- Demonstrates Self Awareness and Ethical Awareness
  - Works Collaboratively with others
  - Builds and Maintains Partnerships
  - Innovates and Embraces Change
  - Thinks and Acts Strategically
  - Drive to achieve impactful results
  - Manages ambiguity and complexity

- Functional Competencies:**
- Formulating strategies and concepts (I)
  - Analyzing (II)
  - Applying technical expertise (II)
  - Planning and organizing (II)

**VI. Recruitment Qualifications**

Education:	A university degree in one of the following fields is required: , nutritional and or/health epidemiology, health related data sciences, statistics, global/international health and nutrition data systems, health/nutrition programme planning and monitoring, , or another health-related science field in data. An advanced degree and proven relevant experience and results are an asset.
Experience:	A minimum of two years of professional experience in one or more of the following areas is required: health and/or nutrition data and information management, public health epidemiology, nutrition surveys, public health assessments and health and nutrition information management in emergencies. Experience with M&E in emergencies, visualization of data and HMIS is required. Experience with innovative uses of data technology for development, such as mobile data collection are highly desirable. Experience in a health/nutrition programme/project in a UN system agency or organization is an asset, especially related to areas of UN programme monitoring, data generation and results tracking.
Language Requirements:	Fluency in English and Portuguese is required.