|  |  |
| --- | --- |
| C:\Users\rnaveed\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\8RXOBJ5Q\unicef.gif | **SPECIFIC JOB PROFILE** |

|  |
| --- |
| **I. Post Information** |
| POST NUMBER/ CASE NUMBER: **MLW24015**REASON: **Establishment**POST/CASE NUMBER OF SUPERVISOR: **Representative, D1, #1684**REGION/DIVISION: **ESAR**COUNTRY: **Malawi**DUTY STATION: **Lilongwe, Malawi**OFFICE: **Malawi Country Office**SECTION: **Representative Office**UNIT: **Research and Evaluation** | CATEGORY: **IP (International Professional)**PROPOSED LEVEL: **P3**JOB TITLE: **Research and Evaluation**Functional Code: ICSC CCOG Code: |

|  |
| --- |
| II. Organizational Context and purpose for the job |
| The new country programme (2024-2028) is aligned with the Government of Malawi’s Growth and Development Strategy (MDGS 111) and the United Nations Development Assistance Framework (UNDAF). The programme supports the Government of Malawi to meet its commitment to respect, protect and fulfil children’s rights in line with international conventions and standards. The country programme is guided by the principles of children’s rights, equity, gender equality, inclusion and resilience, and supports evidence-based, integrative and innovative programming. The vision is that ‘all girls and boys in Malawi, especially the most disadvantaged and deprived, realize their rights’. The programme focuses on: early childhood (parenting, high-impact social services, early stimulation and learning), middle childhood and adolescence (learning, multi-sectoral services, active citizenship), communities (decentralized services and systems, community ownership, social norms), programme effectiveness (monitoring, evaluation, HACT, Innovation, Social Protection and Social Policy and External Communication. The programme is based on ‘leaving no child behind’, realizing ‘rights for all children in Malawi’.**Purpose for the job:**The post incumbent will provide strategic support to the country office work on statistical system strengthening, situation monitoring, data, research and evaluation on child rights and poverty.S/he: * Conducts strategic research and analysis on child poverty and emerging issues with the objective of generating evidence to inform policy advocacy, planning, budgeting and programming.
* Coordinates UNICEF support to national statistical system strengthening to ensure high quality national estimates on key child indicators, including capacity building on specific areas of data analysis and strengthening mechanisms for SDG monitoring.
* Supports development and strengthening of M&E frameworks for key national policies and plans, including capacity building for government.
* Supports country office research and evaluation oversight, quality assurance and capacity building.
 |

|  |
| --- |
| III. Key functions, accountabilities and related duties/tasks: |
| **1. Research and Evaluation.*** Ensure that the Country Office produces high-quality strategic research and analysis on child poverty and child rights, including new and
* emerging areas.
* Conduct research and analysis on child poverty and child rights, including key emerging issues, to strengthen evidence base on child poverty for guiding policy decisions, public spending, and sector programme direction.
* Ensure a strategic research plan is in place.
* Develop, manage and oversee the Country Office Integrated Monitoring, Evaluation & Research Plan (IMEP).

**2. Child Rights Monitoring and Assessment.*** Support national statistical system to collect and analyse data on the rights of children, including SDG monitoring at national and sub-national level.
* Oversee technical support to national household surveys under TSMP, with emphasis on including child rights indicators to enhance the
* availability of quality data on the fulfilment of children’s rights for evidence based planning and reporting.
* Coordinate capacity building on measurement of relevant child rights related indicators to strengthen national capacity and enhance
* availability and quality of data on children’s rights.
* Provide technical support to developing systems for SDG monitoring to strengthen national evidence base and facilitate SDG monitoring.
* Oversee support to the preparation of country level statistical and analytic reports on the status of children’s and women’s rights issues when opportunities emerge to influence developmental and social policies. This includes technical support to global reporting obligations including national reports on progress toward the SDGs, and toward CRC fulfilment.

**3. Evaluation.*** Ensure that UNICEF-supported evaluations are designed and implemented according to established UN quality standards.
* Technically support programme partners to formulate Terms of Reference and evaluation designs of high quality in compliance with the
* organization’s programme evaluation policies and guidelines.
* Oversee the quality of field work and data management during the implementation phase, and the quality of the analysis and ease of
* understanding during the report writing phase.
* Monitor and ensure that a management response to the findings and recommendations of the evaluation is completed, recorded, and
* followed up for implementation.
* Ensure evaluations are uploaded in the Evaluation Data Base, with full accompanying documentation.

**4. RM&E Capacity Building.*** RME capacity building and strengthening of M&E frameworks for key national plans and policies to ensure robust monitoring of progress
* against targets.
* Technical support to M&E frameworks for national plans and policy documents to ensure inclusion of indicators related to child rights, poverty reduction and social protection, to strengthen the quality of frameworks and capacity of government for tracking progress toward national targets
* Ensure that the research, situation monitoring and evaluation capacities of Country Office staff and national partners – government and civil society – are strengthened enabling them to increasingly engage in and lead research, monitoring and evaluation processes.

**5. Coordination and Networking.*** Ensure that the UNICEF office is effectively linked to wider UNICEF M&E developments in a way that both contributes to and benefits from
* organizational learning on effective M&E management.
* Collaborate with Regional M&E Advisers and HQ Evaluation Office for overall coordination of priority research, monitoring and evaluation
* activities, especially those of regional scope requiring the coordinated effort of multiple countries.
* Partner with the Regional Monitoring and Evaluation Adviser to ensure that current and accurate M&E data and results are included in regional reports, multi-country studies, and knowledge sharing networks.
* Undertake lessons-learned reviews on successful and unsuccessful M&E practices and experience at the national level, and ensure they are
* shared as appropriate. Similarly, pay attention to M&E knowledge networks to identify innovations and lessons learned that may be relevant
* for the CO and partners to improve their M&E function.
* Impact of Results: The post leads and coordinates the data and evidence output of the social policy pillar. Through strategic child rights focused research and analysis, the office will have high quality evidence for use in policy advocacy and sector planning and budgeting, particularly in child poverty.
* Well-coordinated support to the national statistical system through capacity building and support to data collection exercises will strengthen quality and availability of data for evidence based programming and planning. The post incumbent coordinates quality assurance of CO research and evaluation, thereby ensuring that these are of high quality and comply with the organization’s policies and guidelines.
 |

|  |
| --- |
| IV. Impact of Results  |
| The post leads and coordinates the data and evidence output of the social policy pillar. Through strategic child rights-focused research and analysis, the office will have high-quality evidence for use in policy advocacy and sector planning and budgeting, particularly in child poverty. Well-coordinated support to the national statistical system through capacity building and support to data collection exercises will strengthen the quality and availability of data for evidence-based programming and planning. The post incumbent coordinates CO research and evaluation quality assurance, ensuring that these are of high quality and comply with the organization’s policies and guidelines. |

|  |
| --- |
| **V. Competencies and level of proficiency required**(Please base on UNICEF Competency Framework) |
| **Core Values attributes*** Care
* Respect
* Integrity
* Trust
* Accountability
* Sustainability
 | **Core competencies skills*** Nurtures, Leads and Manages People (2)
* Demonstrates Self Awareness and Ethical Awareness (2)
* Works Collaboratively with others (2)
* Builds and Maintains Partnerships (2)
* Innovates and Embraces Change (2)
* Thinks and Acts Strategically (2)
* Drives to achieve impactful results (2)
* Manages ambiguity and complexity (2)

Functional Competencies* Leading and supervising (2)
* Formulating Strategies & Concepts (2)
* Analysing (2)
* Applying Technical Expertise (2)
* Planning and Organizing (3)
 |

|  |
| --- |
| **VI. Recruitment Qualifications** |
| Education: | * An advanced university degree in Demography, Statistics, or another social sciences field is required.
* Additional relevant post-graduate courses that complement/supplement the main degree are required.
 |
| Experience: | * A minimum of five years of progressively responsible professional work experience is required in statistics, research and evaluation, including experience with national household surveys and capacity building.
 |
| Language Requirements: | Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.  |