

Title	Funding Code	Type of engagement	Duty Station:
Stakeholder Mapping Consultant, Evaluation Section	SM189910	<input type="checkbox"/> Consultant <input checked="" type="checkbox"/> Individual Contractor	Yemen or Remote
<p><b>Purpose of Activity/Assignment:</b></p> <p>1. The purpose of the assignment is to conduct a mapping exercise of stakeholders in the evaluation sphere in Yemen. In addition to UN agencies, this mapping should include official institutions, donors, national and international NGOs, community-based organizations, private companies, academic institutions, and professional associations that engage in the planning, carrying out, or use of evaluations in Yemen, in the sectors of health; nutrition; water, sanitation and hygiene; education; child protection; and social protection. Specifically, the objectives of this consultancy are to:</p> <ul style="list-style-type: none"> <li>Identify evaluation stakeholders, including those institutions that commission, conduct, and/or use evaluation, as well as those that promote strong evaluation capacity in Yemen, and their roles in evaluation in Yemen; and</li> <li>Map the stakeholders' interest and influence in evaluation; and</li> <li>Develop a framework detailing the most effective ways UNICEF can engage them in supporting a robust evaluation climate in Yemen.</li> </ul>			
<p><b>Background/Scope of Work:</b></p> <p><b>Background</b></p> <p>2. Yemen remains a humanitarian crisis. As the humanitarian crisis has dragged on, there are growing calls for greater transparency in the context of large-scale donor investment. Six years into the current conflict, a greater focus on the humanitarian-development nexus is also emerging, and with it, there is a growing interest in evaluation. In this context, many of those in Yemen who work in monitoring and evaluation (M&amp;E) work primarily in monitoring, with less focus on evaluation, and much of the work of evaluation is donor-driven, with less influence accorded the evaluation community in Yemen. There is a need for a greater emphasis on meaningful evaluation, particularly in alignment with the needs of the national evaluation community.</p> <p>3. In the interest of supporting evaluation usage in Yemen, UNICEF has committed to invest in evaluation capacity in the country. Yemen has a fledgling evaluation community, with some new evaluation professional communities and a growing number of people working in monitoring and evaluation (M&amp;E). To boost the national evaluation community, UNICEF plans to undertake an evaluation stakeholder mapping exercise in advance of additional activities planned to support evaluation professional development and capacity in Yemen.</p> <p><b>Scope</b></p> <p>4. The mapping exercise will seek to catalogue evaluation stakeholders in the whole of Yemen outlining their roles in evaluation planning, conduct, and use, as well as evaluation skill development, in a table of evaluation stakeholders. The consultant will conduct desk research and meetings with key evaluation stakeholders and then map their interest and influence based the desk research and these meetings. Then, based the mapping exercise, the consultant will establish a framework by which UNICEF can engage evaluation stakeholders and support a robust evaluation climate in the country.</p>			
<b>Budget Year:</b> 2021	<b>Requesting Section/Issuing Office:</b> Evaluation	<b>Reasons why consultancy cannot be done by staff:</b> Need for additional human resource capacity and limited timeframe for the exercise	

<b>Included in Annual/Rolling Workplan:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:			
<b>Consultant sourcing:</b> <input type="checkbox"/> National <input type="checkbox"/> International <input checked="" type="checkbox"/> Both This post is open to both national and international consultants – it does not matter which, as long as the person is qualified.		<b>Request for:</b> <input checked="" type="checkbox"/> New SSA <input type="checkbox"/> Extension/ Amendment	
<b>Consultant selection method:</b> <input checked="" type="checkbox"/> Competitive Selection (Roster) <input checked="" type="checkbox"/> Competitive Selection (Advertisement/Desk Review/Interview)		<b>If Extension, Justification for extension:</b>	
<b>Supervisor:</b> Sarah Capper	<b>Start Date:</b> September 25, 2021	<b>End Date:</b> December 18, 2021	<b>Number of Days (working)</b> 60 max

**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS**

### Work Assignment Overview

The Stakeholder Mapping Consultant will conduct desk research to lay out a draft table of evaluation stakeholders in Yemen and then make in-person visits to key stakeholders to better understand their roles in evaluation in the country, as well as gauge influence and interest, to revise the table. The consultant will also develop a framework for UNICEF Yemen's engagement with the various stakeholders to strengthen evaluation in Yemen.

Tasks/Milestone:	Deliverables/Outputs:	Timeline	Estimate Budget
<p><b>1. Desk research and planning phase</b></p> <ul style="list-style-type: none"> <li>• Conducts desk research identifying evaluation stakeholders and their roles and interests in evaluation in Yemen</li> <li>• Schedules meetings with key stakeholders</li> <li>• Submits ethical review form for clearance</li> </ul>	<ul style="list-style-type: none"> <li>• Draft table of stakeholders</li> <li>• Schedule of meetings with key stakeholders</li> </ul>	4 weeks	25%
<p><b>2. Data collection, analysis and drafting phase</b></p> <ul style="list-style-type: none"> <li>• Receives ethical clearance</li> <li>• Meets with key stakeholders</li> <li>• Revises and submits table of evaluation stakeholders based on meetings</li> <li>• Maps and submits evaluation stakeholder interest and influence</li> <li>• Drafts and submits framework for UNICEF Yemen engagement with stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Revised table of evaluation stakeholders</li> <li>• Draft map of stakeholder interest and influence</li> <li>• Draft framework for engagement</li> </ul>	4 weeks	40%
<p><b>3. Reporting phase</b></p> <ul style="list-style-type: none"> <li>• Receives comments from UNICEF on table of evaluation stakeholders, map of stakeholder interest and influence, and framework for engagement</li> <li>• Revises and submits table of evaluation stakeholders, map of stakeholder interest and influence, and framework for engagement based on UNICEF feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Final table of evaluation stakeholders</li> <li>• Final map of stakeholder interest and influence</li> <li>• Final framework for engagement</li> </ul>	4 weeks	35%
<p><b>Minimum Qualifications required:</b></p> <p><input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other</p> <p>Enter Disciplines: Evaluation, development studies, economics, social science, etc.</p>	<p><b>Knowledge/Expertise/Skills required:</b></p> <ul style="list-style-type: none"> <li>• Relevant master's degree (evaluation, development studies economics, social science, etc.)</li> <li>• Minimum of 5 years of experience in leading evaluation teams in the UN system and in politically-sensitive and crisis-affected environments</li> <li>• Demonstrated leadership of evaluations</li> <li>• Experience working with senior-level evaluation officials and practitioners</li> <li>• Experience leading evaluation capacity building activities or teaching evaluation</li> </ul>		

	<ul style="list-style-type: none"> <li>• Experience integrating gender and human rights into evaluations</li> <li>• Experience working in humanitarian contexts, preferably in Yemen</li> <li>• Proven ability to produce high-quality reports for a policy audience</li> <li>• Strong interpersonal skills and experience working with senior-level evaluation officials and practitioners</li> <li>• Cultural sensitivity, especially as demonstrated through similar assignments in the Middle East and other regions of the Global South</li> <li>• Fluency in Arabic and English</li> </ul>
<p><b>Administrative details:</b>          Visa assistance required: <input type="checkbox"/>          Transportation arranged by the office: <input type="checkbox"/></p>	<p><input checked="" type="checkbox"/> Home Based <input type="checkbox"/> Office Based:          If office based, seating arrangement identified: <input type="checkbox"/>          IT and Communication equipment required: <input type="checkbox"/>          Internet access required: <input type="checkbox"/></p>