**Work assignment**

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| ***Tasks/Milestone: (in line with the scope elaborated in section- III)*** | **Deliverables/Outputs:**  | **Anticipated Timeline**  | **% of payment (maximum up to 5 payments)** |
| ***Objective 1: Gender Equality and Social Inclusion Analysis (GESI) and Action Plan**** 1. *Conduct through desktop review the Activity goals focused Gender Equality and Social Inclusion analysis (GESI)*
	2. *Develop Action Plan with specific interventions, along with gender-sensitive indicators to track changes in the gender inequalities identified as a result of the GESI analysis.*
 | Del 1. GESI Analysis and Action Plan developed | April, 2024 (10 days) | 10% payment upon submission on Del 1  |
| ***Objective 2: Data collection and analysis*** ***Onboarding research companies***1. *Coordinate advertisement and selection of the research companies to conduct landscape analysis, school readiness analysis, including KAPB survey*
 | Del 2. Qualified research companies are selected  | April -May 2024 (20 days) | 20% payment upon submission on Del 1. And Del  |
| ***Training and Implementation Oversight***1. *Oversee the training of data collectors*
2. *Ensure effective implementation of the chosen data collection tools*
 | Del 2. Trainings conducted and effective plan tools developed | –May – June 2024 (30 days) |
| ***Data Collection and Analysis***1. *Coordinate the comprehensive collection, collation and analysis of data related to ECE centers*
2. *Include disaggregated data on the number of children attending, with a focus on gender and disability*
3. *Assess staff demographics, physical capacities, and funding sources of ECE centers*
4. *Ensure Landscape Analysis, Quality Assurance Framework, Behaviour assessment (KAPB) and School Readiness Assessment are done on time with a good quality*
 | Del 3. All planned studies and assessments completedDel 4. Data collection and analysis available | July – September 2024 (50 days) | 50% payment upon submission of De; 3 and 4.  |
| ***Objective 3: Overall Project Support******Stakeholder Collaboration and Policy Advocacy***1. *Collaborate with relevant stakeholders, including government bodies, NGOs, and educational institutions*
2. *Ensure seamless coordination and information sharing among stakeholders*
3. *Participate in policy dialogue sessions*
4. *Support MoES in finalizing the National Concept on Inclusive Education (NCIE) and its endorsement by the Government of Tajikistan*
5. *Ensure Inclusive Education as well as ECE, ECD aspects are well reflected in government policy documents, like Code of Education, Action Plan to operationalize the NCIE, etc.*
6. *Leverage research findings to advocate for advancements and reforms in the primary education curriculum*
 | Del 5. Policy (advocacy) briefs and Power point presentations | August 2024 - January 2025 (30 days) | 10% payment upon submission of Del #5.  |
| ***Reporting and Presentation***1. *Contribute to the development of reports and presentations based on research findings*
2. *Provide valuable insights for evidence-based decision-making.*
3. *Ensure validation of the whole Activity intervention is aligned with the MoES and USAID, UNICEF defined priorities and to facilitate common understanding around inclusive PPE and quality of existing PPE services.*
4. *Present the findings and trends from the PPE landscape analysis, KAPB and other studies to the national and local authorities during this policy dialogue (Steering Committee meetings) and other platforms.*
 | Del 6. Quality reports on Landscape analysis, Quality Assurance Framework review, Behaviour assessment (KAPB) and School Readiness Assessment with the required information and disaggregation | Quarterly (15 days)* June 2024 (5 days)
* September 2024 (5 days)
* December 2024 (5 days)
 | 10% payment upon submission of Del #6. |
| *Total* | 155 days | 100% |
| ***Estimated Consultancy fee*** | **155 days** |  |  |