



SPECIFIC JOB PROFILE

I. Post Information

POST NUMBER/ CASE NUMBER: 121205

POST/CASE NUMBER OF SUPERVISOR:
21492/JAM22004

REASON FOR CLASSIFICATION: Establishment of
New Post

REGION/DIVISION: LACRO

COUNTRY: JAMAICA

DUTY STATION: KINGSTON

OFFICE:

SECTION: PROGRAMME

CATEGORY:

PROPOSED LEVEL: NOB

JOB TITLE: Programme Officer
Disaster Risk Reduction & Climate
Change

Functional Code: NO B

ICSC CCOG Code:

II. Strategic Office Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programs, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children’s rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society’s most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Strategic office context :

Globally, UNICEF’s focus on climate action and resilience is framed by the Global Strategic Plan 2022-2025, making it a critical part of the organization’s vision. A number

of policy documents and technical guidance have been developed to support resilient programming and more specifically the mainstreaming of disaster risk reduction (DRR) and climate change (CC) in UNICEF's core sectors through risk informed programming.

Climate action and resilience building is fundamental for the realization of rights of the child. Clean and healthy environment that sustains life on earth is critical for children's survival, health, development and well-being. Jamaica faces climate and environmental crises, ranking twenty-first worldwide in exposure and vulnerability to natural risks and disasters. Over the last 30 years, the frequency of natural events related to climate and weather has increased. They include tropical cyclones, excess rainfall, floods, droughts and landslides, incurring increasing economic and environmental costs.

Considering the potential impact of natural disasters on the development trajectory of the country, and the likelihood of these to increase in intensity in the years to come, emergency preparedness, climate change adaption and resilience-building need to be further enhanced. Measures must include the development of adequate financing strategies for child-sensitive disaster risk and climate change adaptation.

UNICEF Jamaica will seek systematic engagement in DRR and Climate Change activities, by helping the government and implementing partner agencies in prioritizing children in their disaster mitigation strategies, as well as in preparedness and response. With its focus on reaching the most vulnerable children in Jamaica, UNICEF is uniquely positioned to support the Government in strengthening the country's resilience to disasters, conflict and climate change. As co-chair of the United Nations Emergency Team (UNET), UNICEF has been leading efforts on mainstreaming DRR and Emergency response in Jamaica.

Purpose for the job:

Under the direct supervision of the Deputy Representative, the Programme Officer (DRR/CC) will be responsible for the Outcome 5: Climate Action and Resilience and provides professional technical, operational and administrative assistance to UNICEF Jamaica's remaining outcome areas (health and nutrition, education, social policy and child protection) to improve and enhance the office's climate change, resilience, and environment priorities and promote adolescent and youth participation in climate action.

III. Key functions, accountabilities and related duties/tasks:

Summary of key functions/accountabilities:

1. Support to knowledge management and innovation for child-centered environment and climate change policy and programming

- Strengthen UNICEF internal capacity and ability to collaborate with partners on climate change adaptation and disaster risk reduction and adaptation for vulnerable communities.
- Develop learning and capacity building plan for JCO and facilitate a climate change training for JCO.
- Research innovative tools and methods that can be applied in UNICEF's programming
- Analyze and synthesize the progress, results, challenges and gaps of UNICEF Jamaica in addressing environmental and climate change rights of children and in empowering and engaging children and adolescents in climate and environmental actions.
- Develop and disseminate UNICEF Jamaica knowledge products to build the capacity of UNICEF internally as well as external partners in understanding and addressing environmental and climate change priorities for children's health, development and wellbeing
- Participate as a resource person in capacity building initiatives to enhance the competencies of UNICEF and stakeholders.
- Support communication and policy advocacy regarding climate change, DRR, resilience building and child rights in Jamaica, and input into key national climate and environment policy dialogues (National Action Plans, Nationally Determined Contributions and national climate strategies).

2. Support to national and subnational CC and DRR policy and planning advisory services, including policy documents / assessments

- Contribute to reviews of relevant Government and partner policy documents
- Participate in relevant workshops/meetings held by UNICEF, Government, and partners to develop or update key policies Contribute the development and review process to UN emergency contingency plans

3. Support to programme development and implementation

- Support the development of concept notes and donor proposals, especially background research.
- Provide strategic and technical guidance, advice and inputs to UNICEF sections (CP, education, health and nutrition, social policy and operations) on all aspects of climate (mitigation, adaptation, resilience), and environment planning, programming and implementation.
- Advance synergistic cross-sectoral programming, in education CP, Health and Nutrition, and Social policy sectors, to ensure that climate programming has a greater impact for children.

- Support the update/review UNICEF EPP and other emergency related tools.
- Identify UNICEF's niche for addressing Climate Change impacts on children, awareness raising and design of programmes supporting the rights of children and strengthening risk informed programming.
- Provide technical and operational support throughout all stages of programming process to ensure the achievement of results in the areas of climate, environment and DRR.

4. Support to advocacy at key events and among partners

- Support UNICEF to Co-chair United Nations Emergency Team (UNET)
- Represent UNICEF at donor DRR/CC working group and other external meetings as required.
- Participate in strategic discussions to influence national policies and strategies, on climate energy and environment.
- Support organizing DRR/CC workshops meetings or events such as International Day for Disaster Reduction, World Environment Day, etc. when applicable.
- Support fundraising on climate change mitigation and adaptation, disaster risk reduction and climate resilience in line with UNICEF's key thematic areas.
- Engage with Communication colleagues, UNICEF's U-report team from Advocacy, Policy and Communication Unit, and youth networks on youth- and child-centered issues/activities.
- Identify and engage in new partnerships for DRR/CC, including the private sector.

5. Programme management, monitoring and delivery of results.

- Participate in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with government and other counterparts and prepare reports on results for required action/interventions at the higher level of programme management.
- Prepare/assess monitoring and evaluation reports to identify gaps, strengths/weaknesses in programmes and management, identify and document lessons learned.
- Monitor and report on the use of sectoral programme resources (financial, administrative and other assets), verify compliance with approved allocations, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity.
- Prepare sectoral progress reports for management, donors and partners.

IV. Impact of Results

The support provided by Programme Officer DRR and Climate Change will enable UNICEF Jamaica to achieve the Climate Action and Resilience outcome results of the

country programme. This, in turn, will contribute to the achievement of the overall results of the country programme document.

V. UNICEF values and competency Required (based on the updated Framework)

i) Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

ii) Core Competencies (For Staff with Supervisory Responsibilities)

- Nurtures, Leads and Manages People ()
- Demonstrates Self Awareness and Ethical Awareness ()
- Works Collaboratively with others ()
- Builds and Maintains Partnerships ()
- Innovates and Embraces Change ()
- Thinks and Acts Strategically ()
- Drive to achieve impactful results ()
- Manages ambiguity and complexity ()

iii) Core Competencies for Staff without Supervisory Responsibilities

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with Others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drives to Achieve Impactful Results (1)
- Manages Ambiguity and Complexity (1)

VI. Recruitment Qualifications	
Education:	<ul style="list-style-type: none"> • A university degree in one of the following fields is required: Disaster risk, sustainable development, climate change, environment, public policy, • Additional relevant post-graduate courses that complement / supplement the main degree are desirable.
Experience:	<ul style="list-style-type: none"> • A minimum of two years of professional experience in one or more of the following areas is required: Disaster Management, Climate Change or Environmental Science, International Development, Emergency preparedness and response or relevant field.
Attributes	<ul style="list-style-type: none"> • Motivated to contribute towards the rights of children, peace and development, and to serve others; • Good interpersonal, networking and communication skills; • Willingness to contribute and work as part of a team; • Flexible and open to learning and new experiences; • Respect for diversity and adaptability to other cultures, environments and living conditions
Language Requirements:	Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.

VII. Child Safeguarding	
IS THIS ROLE A REPRESENTATIVE, DEPUTY REPRESENTATIVE, CHIEF OF FIELD OFFICE, THE MOST SENIOR CHILD PROTECTION ROLE IN THE OFFICE, CHILD SAFEGUARDING FOCAL POINT, OR INVESTIGATOR (OIAI)? *:	N
IS THIS POST A DIRECT CONTACT ROLE IN WHICH INCUMBENT WILL BE IN CONTACT WITH CHILDREN EITHER FACE-TO-FACE, OR BY REMOTE COMMUNICATION, BUT THE	Y

COMMUNICATION WILL NOT BE MODERATED AND RELAYED BY ANOTHER PERSON? *:	
IS THIS POST A CHILD DATA ROLE IN WHICH INCUMBENT WILL BE MANIPULATING OR TRANSMITTING PERSONAL-IDENTIFIABLE INFORMATION ON CHILDREN SUCH AS NAMES, NATIONAL ID, LOCATION DATA, OR PHOTOS)? *:	N
THE SELECTED CANDIDATE FOR THIS POSITION WILL BE REQUIRED TO ENGAGE WITH VULNERABLE CHILDREN*:	Y