**FINANCIAL PROPOSAL**

**Individual Contractor: Health Consultant - Aspirational Districts (FULL TIME)**

**PART A. PROFESSIONAL FEE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deliverable (s)** | **UNICEF Estimate** | | **All-inclusive monthly professional fee**  **(INR)**  **(To be quoted by the candidate)** |
| **Estimated deadline for completion of deliverable (days/months)** | **Estimated travel required for completion of deliverable** |
| Report on ongoing projects and programmers in Ads and UNICEF supported districts and framework for analysis | 1st Month | 4-5 Days | **INR\_\_\_\_\_\_\_\_\_ per month** |
| Detailed training module for AD consultants and bottleneck analysis report | 2nd Month | 4-5 Days |
| District GAP analysis report | 3rd Month | 4-5 Days |
| Draft Dashboard based on the available data | 4th Month | 4-5 Days |
| Draft report on Dashboarding, including data quality issues and challenges | 5th Month | 4-5 Days |
| Detailed report on activities and discussion on the draft data outputs that may be presented before country-level partner support | 6th Month | 4-5 Days |
| Detailed report on Workplan, operational and technical guidelines, activities, monitoring and evaluation (M&E) framework for ADs | 7th Month | 4-5 Days |
| Progress report and bottleneck analysis of the SDG localization in ADs | 8th Month | 4-5 Days |
| Guidance report based on the Workshop discussion | 9th Month | 4-5 Days |
| Risk and mitigation analysis | 10th Month | 4-5 Days |
| Progress report and bottleneck analysis of the SDG localization in ADs | 11th Month | 4-5 Days |
| Report on knowledge transfer and guidance to support development Health section and MoHFW | 11.5 Month | 4-5 Days |
| **Total Professional Fee (A) for 11.5 months** | | | **INR\_\_\_\_\_\_\_\_\_\_\_\_\_** |

**PART B. TRAVEL COSTS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Estimated Travel details for this consultancy:**  **a. Number of trips = 12**  **b. Number of days per trip = 5**  **c. States/Districts where travel is required = Official travel to states where CoWIN RCH 2.0 is rolled out and training would be planned** | | | | |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) | 12 trips | \_\_\_\_\_ per trip |  |
| 2. | Per Diem (days per trip x no. of trips)  *Note: Per diem is to cover meals (breakfast, lunch and dinner), boarding and lodging costs.* | 60 days | \_\_\_\_\_ per day |  |
| 3. | Transfer to/from airport | 48 transfers | \_\_\_\_\_ per transfer |  |
| 4. | Any other expenses (travel to districts, etc.) | N.A. |  |  |
|  | **Total Travel Costs (B) = INR** | | |  |
|  | **TOTAL COST OF CONSULTANCY (A+B)** | | |  |

*Shaded areas to be filled in by Candidate*

**Notes to financial offer:**

*(i) Travel costs would be reimbursed as and when an actual trip happens as agreed with the contract supervisor.*

*(ii) Air travel should be by economy class using the most direct route. The cost will be paid based on the rates quoted in the financial proposal.*

(iii) *Per diem will be paid based on actual number of days travelled. Per diem is towards boarding, lodging and incidentals.*

*(iv) No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*

*(v) Please do not quote any lump sum costs but provide detailed breakdown of all costs.*

*(vi) The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS: 30 days net**

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**