**21. FINANCIAL TEMPLATE (GIVEN BELOW)**

**FULL-TIME INDIVIDUAL CONTRACTOR FOR RESEARCH FOR CORPORATE PARTNERSHIPS**

**PART A. PROFESSIONAL FEE**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Deliverable/s** | | **UNICEF Estimate** | | | | **All-inclusive monthly professional fee**  **(INR)**    ***(To be quoted by the candidate)*** | |
| **Estimated deadline for completion of deliverable (days/months)** | | **Estimated travel required for completion of deliverable (please mention destination/ number of days)** | |
| Support Account Management Team with growth opportunities  including prepare profile of existing partners on CSR investments, Prepare pitches for partners (ppt, notes)  11 Monthly Progress Reports and 1 Final Report | | Monthly | | none | | Rs\_\_\_\_\_\_\_\_\_\_per month x 11.5 months = Rs.\_\_\_\_\_ | |
| **Total Professional Fee (A) = INR** | | | | | |  | |

**Notes to financial offer:**

1. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
2. *Please do not quote any lump sum costs but provide detailed breakdown of all costs.*
3. *The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS: 30 days net**

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**