

TERMS OF REFERENCE FOR AN INDIVIDUAL CONSULTANT/CONTRACTOR

SECTION	Education
CONSULTANCY TITLE	Technical Assistance in the Independent Appraisal of the Education Sector Strategic Plan (ESSP) 2021-2025.
TYPE OF ENGAGEMENT	<input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Individual Contractor
PURPOSE OF THE ASSIGNMENT <p>To provide the technical assistance needed by the Ministry of Primary and Secondary Education (MoPSE) and stakeholders in appraising the soundness, relevance, and coherence that form the credibility of ESSP 2021-2025 based on the characteristics defined in the GPE/IIEP Guidelines for Education Sector Plan Appraisal and help development partners to ensure the robustness and credibility of the Plan and its M&E framework.</p>	
BACKGROUND <p>The MoPSE with the support of the partners has started drafting of the Education Sector Strategic Plan (ESSP) 2021-2025 after the expiry of the ESSP 2016-2020. The ESSP 2021-2025 is preceded by an Education Sector Analysis 2020. The ESSP 2021-2025 is also largely be influenced by the national economic blueprint, the National Development Strategy 1 (NDS1) 2021-2025. The ESSP 2021-2025 will be the third ESP developed by Zimbabwe after the Education Medium Term Plan 2011-2015 and the ESSP 2016-2020. These plans helped shape the education landscape that was devastated by the socio-economic and political challenges of 2008 that saw the sector regress and schools literally close. The coming up with Education Sector Plans has made the sector coordinate its activities based on carefully planned indicators with achievable targets. There has been great improvement in enrolments, reform of the curriculum, improved policy enactment and implementation and improved learning outcomes. Out of these two plans, MoPSE benefited from the Global Partnership of Education's Education Strategic Plan Implementation Grants (ESPIGs).</p> <p>Over the years, education in Zimbabwe has suffered from underfunding and internal inefficiencies.</p> <p>The Ministry of Primary and Secondary Education (MoPSE), as set out in the TORs of the ESSP consultancy came up with a Core Technical Team (CTT) derived from the MoPSE which would work with the Technical Assistance Team (TAT) derived from the consultancy. The purpose of coming up with a CTT was to have the process become a country- led process with the Ministry in the lead and partners receiving update through the Local Education Group locally known as the Education Coordination Group. The ESSP 2021-2025 was expected to have been completed by the end of 2020. However, the process was delayed by the challenges brought about by the Covid 19. The was renewed effort to ensure that the ESSP 2021-2025 is completed by the second quarter of 2021.</p>	
ASSIGNMENTS: <p>The consultant will be responsible for:</p> <ol style="list-style-type: none"> 1. The review of the Education Sector Strategic Plan (ESSP) 2021-2025 2. The production of an ESSP 2021-2025 Appraisal Report that will subsequently be endorsed by the ECG and shared with partners including Global Partnership for Education. <p>Key deliverables:</p> <ol style="list-style-type: none"> a. Presentation of inception report and preliminary findings to the Local Education Group. b. Draft appraisal report shared with UNICEF Zimbabwe CO, GPE Secretariat and Ministry of Primary and Secondary Education. c. Final appraisal report that includes an executive summary. 	

The consultants' work should include:

d) A desk review of key documents, including the following:

- ❖ The previous and current draft Education Sector Plan and its Action Plan.
- ❖ The previous and current Education Sector Analysis.
- ❖ The current Simulation Model of the ESSP.
- ❖ Learning Assessment Reports.
- ❖ Education Management Information System (EMIS)
- ❖ Thematic studies, with a focus on equity, learning and efficiency.
- ❖ The National Development Strategy 1.
- ❖ Reports on implementation of education sector reforms and other interventions that contributed to the implementation of the previous education sector plan or evaluation of various education projects.
- ❖ The most recent joint sector review report, if available.

e. On-line preparatory meetings with the Local Education Group and the Ministry of Primary and Secondary Education.

f. On-line meetings /virtual and consultations with key partners and LEG members, including:

- Government agencies at central level: Ministry of Primary and Secondary Education, Ministry of Finance and Economic Development.
- Education authorities at sub-national levels

Tasks/Milestone:	Deliverables/Outputs:	Timeline
To produce an inception report and preliminary findings detailing how the consultant will perform the task of Independent Appraisal.	Inception Report and preliminary findings	10 days
Draft appraisal report shared with UNICEF Zimbabwe CO, GPE Secretariat and Ministry of Primary and Secondary Education	Draft Appraisal Report	20 days
Final appraisal report that includes an executive summary.	Final Appraisal Report	10 days
Minimum Qualification required: <input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other Enter Disciplines: An advanced university degree (Masters or higher) in Education, Law, Development Studies, Social Sciences	Knowledge/Expertise/Skills required: <ul style="list-style-type: none"> • At least 5 years of experience conducting assessments on the Education Sector planning and review • Familiarity with the GPE/IIEP Guidelines for Education Sector Plan Appraisal • Excellent analytical and writing skills 	
Supervisor: Education Manager	Start Date: 20 September 2021	End date: 20 December 2021
		Total Working Days: 40 days
Consultant Sourcing: <input type="checkbox"/> National <input type="checkbox"/> International <input checked="" type="checkbox"/> Both	Consultant Selection Method: <input type="checkbox"/> Competitive Selection (Roster) <input checked="" type="checkbox"/> Competitive Selection (Advertisement/ Desk Review/Interview)	

Payment	¹Lumpsum or monthly: The payment of the fees will be made in accorded with the following terms: 1. 20 % at the delivery of inception report 2. 40% at the delivery of the Draft Appraisal Report 3. 40% at the delivery of the Final Appraisal Report validated
Travel International (if applicable)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Travel Local (please include locations)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Locations: N/A
DSA (if applicable) Approximate number of days: N/A	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Administrative details: Visa assistance required: <input type="checkbox"/> Transportation arranged by the office: <input type="checkbox"/> (for field trips)	<input checked="" type="checkbox"/> Home Based <input type="checkbox"/> Office Based: If office based, seating arrangement identified: <input type="checkbox"/> IT and Communication equipment required: <input type="checkbox"/> Internet access required: <input type="checkbox"/>
Application requirement	<input checked="" type="checkbox"/> Technical Proposal <input checked="" type="checkbox"/> Financial Proposal

Remarks:

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

¹ Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant