

RESEARCH INTERN TOR- Lusaka, UNICEF Zambia CO

Title	Research Intern (For Zambian Nationals only)
Purpose	To support the Social Policy Specialist for Data & Evidence to strengthen national surveys, evidence generation and advocacy, and support UNICEF sections in research
Location	Lusaka
Duration	6 months
Start Date	April 2023
Reporting to	Social Policy Specialist, Data & Evidence

Background:

Interns can be a significant asset to the organisation since they can potentially offer excellent academic credentials, including the most recent thinking and research tools. They also often have practical work experience directly related to their specialisation. By exposing such individuals to the work of UNICEF, we can broaden their exposure to international development work generally, and opportunities in research and evidence generation. Their potential to contribute to UNICEF and its mandate during the internship and in their future professional activities is significant. This TOR follows UNICEF's 2012 Administrative Instruction on UNICEF's internship programme (CF/AI/2013-002).

Justification

Zambia's government has increased emphasis on generation and management of evidence to strengthen decision making and planning. Implementation of national strategies such as the 8th National Development Plan require regular evidence generation to inform advocacy and planning efforts. Given the broader areas that are covered, an internship is required to discharge this function. Major national surveys such as the Census of Housing and Population, the Living Conditions and Monitoring Survey and the Zambia Demographic and Health Survey are being carried out. These surveys will inform updates in government priorities and programming as latest data reveals updated target areas. At the same time, work on the national research repository has accelerated. The increased momentum and speed in government activities which are supported by UNICEF has increased the work burden on the Social Policy Section. At the same time, the strong government commitment to evidence and the confluence of multiple evidence endeavours presents the opportunity to leverage evidence for uptake and advocacy on the one hand, and to identify data gaps and possible solutions on the other hand. Therefore, there is need for the internship in order to support the Social Policy Specialist in Data and Evidence to strengthen national survey delivery, strengthen

government knowledge management systems, and support evidence generation and advocacy across the UNICEF Zambia country office.

Objectives/Target

The objective of the research internship is to strengthen national survey support, strengthen government knowledge management systems, and support evidence generation, advocacy and use across the UNICEF Zambia country office.

Major duties/responsibilities and output expectations

No.	Major duties & responsibilities	Deliverables	Timeframe
1	Support processes for national surveys and evidence generation	Attend and coordinate engagement on research and surveys with implementing partners such as ZamStats and Ministry of Finance Action recommendations with Social Policy Specialist generated from these engagements	4 months
2	Support communication and advocacy of research and evidence	Develop policy briefs, slide decks and other materials as required on major national surveys e.g. Census and Child Poverty Analysis	1 month
3	Support new and innovative knowledge generation and management	Develop documentation such as concept and research notes, and provide coordination for delivery of new evidence products, such as the national research repository and Social Cash Transfer studies.	1 month

Qualifications and experience

Education

1. Studies in demography, development, public administration or related field
2. Excellent knowledge of statistics is required
3. Have excellent academic performance shown through university records
4. Bachelor's degree required

Work experience

1. At least 1 year work experience, preferably in applied research activities, designing research questions, data collection instruments, data analysis and report writing. Application of multiple research methodologies in previous roles is an advantage.

2. Experience working with government or international organisations is an asset

Skills and Competencies:

1. Candidate should be skilled in data analysis and dissemination
2. Candidate should be conversant with data analysis software such as STATA, SPSS and others
3. Candidate should possess excellent writing and analytical skills
4. Candidate should possess good communication and organisational skills
5. Candidate should possess ability to work well in a diverse team
6. Training in Monitoring & Evaluation is an advantage
7. Understanding of data and research landscape is an asset
8. Planning and budgeting skills is an asset

Learning elements

This position is based in a dynamic Social Policy team and the intern will interact with social policy specialists and other programme specialists in UNICEF, government, and other development partners. This position offers excellent learning opportunities in understanding and applying data principles in a multi-sectoral environment.

Fees and Honorarium

According to UNICEF's internship program administrative instruction, no compensation will be provided. Where appropriate, interns may be reimbursed for travel expenses incurred during official travel authorised by UNICEF. A monthly stipend enough to cover transport costs of in Zambian currency shall be paid for the internship duration (6 months).

Only shortlisted applicants will be contacted for next level of the recruitment process

Evaluation

Evaluation will be done at the end of the internship by the supervisor, and intern and a copy of the evaluation will be provided to the intern and the original submitted to HR.

Work Place and Duration

The duty station will be in Lusaka. The internship will be for-6 months.