

United Nations Children's Fund (UNICEF)
Bangkok, Thailand
Vacancy Announcement 2020/010

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Closing Date: 24 March 2020

Consultancy: WASH Young Changemakers Programme in East Asia and Pacific

UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfilling their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone.

And we never give up.

For every child, a better future

UNICEF works to ensure the rights of all children in the East Asia and Pacific Region. This means the rights of every child living in this country, irrespective of their nationality, gender, religion or ethnicity, to:

- **survival** – to basic healthcare, peace and security;
- **development** – to a good education, a loving home and adequate nutrition;
- **protection** – from abuse, neglect, trafficking, child labour and other forms of exploitation; and
- **participation** – to express opinions, be listened to and take part in making any decisions that affect them

How can you make a difference?

The WASH Section, UNICEF East Asia and Pacific Regional Office (EAPRO) is seeking an individual consultant to provide start-up mentoring sessions and human-centered design workshop for young WASH entrepreneurs in support of the UNICEF WASH Young Changemakers Programme in East Asia and Pacific.

Background:

UNICEF believes in the power of young people as innovators to transform the world and aims to promote avenues for young people's participation in all levels of decision making, encouraging youth-led innovations and solutions to global, national and local challenges. [Singapore International Water Week](#) (SIWW, July 5-9 2020) is therefore not only an important platform for youth to showcase their creation and innovations, but also a platform for young leaders to share, learn, exchange and co-create their ideas and connect with a wide range of partners to make their ideas a reality.

SIWW 2020 presents an excellent opportunity for young people to engage in industry-wide discussions on WASH issues, and, importantly, it offers a platform to build their capacity and grow their professional networks.

UNICEF would like to invite young people from around the region to participate in the conference, and proposes to bring together a cohort of WASH Young Changemakers to help build their capacity, expand their professional networks, and connect to partners to help implement their innovations forward.

Together with the Singapore PUB, UNICEF East Asia and Pacific Regional Office, will be supporting 10 young leaders to attend the Young Water Leaders' Summit, taking place from July 5-7, 2020 in Singapore as part of the Singapore International Water Week. The 10 selected candidates, the "Young WASH Changemakers" will bring to the table their own solutions for tackling the regions WASH challenges that are affecting the well-being of children and their families.

The programme targets young water industry professionals, aged 21-30 years old, who have developed a WASH solution and begun testing it. These may be young entrepreneurs, community leaders, inventors – what they share in common is that they are WASH changemakers. Candidates may have a background in engineering or technology, but the other backgrounds are most welcome.

Work Assignment:

Under the supervision of Regional Adviser – WASH, the consultant will work closely with the Regional Advisor - ADAP and WASH Specialist, and will undertake the following main tasks:

- **Mentoring the 10 Young Changemakers in the lead up to the Summit (5 days)**
 - Scheduling one on one, online mentoring sessions with the 10 selected candidates.
 - Developing a succinct structure for the mentoring sessions.
 - Conducting two 1.5-hour structured mentoring sessions with each of the 10 Changemakers.
 - Tracking the sessions (talking points and challenge areas faced by the Changemaker).
 - Developing an Excel sheet that tracks all 10 Changemakers and identifying areas for further support.
- **Workshop Design and Delivery at the Young Water Leaders' Summit (6 days)**
 - The workshop will be held with the 10 Young Changemakers with the objective of giving them an opportunity to share their idea for feedback and building their capacities to take their idea to the next level (i.e. action planning, fundraising, networking, partnerships, etc.). The detailed agenda of the workshop is to be recommended by the consultant and should incorporate the challenges and needs outlined by the 10 Young Changemakers.
 - **Agenda Setting:** In collaboration with UNICEF and SingPUB, the consultant will ensure a coherent agenda is developed that is highly participatory and utilizes best practice human-centered design or similar approaches and provides the Changemakers with a platform to share their idea, as well as opportunities to refine their skills.
 - **Workshop design and delivery:** Develop all content for the workshop with the aim of providing youth with an understanding of resources available to them and action plans they can work on. The Consultant may consider running a survey among the candidates before the workshop to identify appropriate topics. The workshop should be practical and interactive, and outcomes of the session should be documented by the consultant. The Consultant should work with UNICEF to leverage UNICEF networks and the consultant's own networks to bring in mentors and other partners to participate in the workshop as relevant.
 - **Design handouts, banners, and t-shirts related to the workshop:** In developing the content for the workshop, the Consultant will develop a consistent, simple brand for the Young Changemakers to

be applied to all documents, presentations, banners, t-shirts, certificates, stickers, etc. A creative approach to delivering branded content is encouraged, noting the Changemakers will attend the Young Water Leaders Summit following the UNICEF workshop and may benefit from items that help them stand out from the crowd. Procuring these items will be handled by UNICEF.

- **Reporting:** The consultant should summarize outcomes from the day, participant feedback, and recommendations from next steps in a brief report, up to 3 pages long.

Work Schedule and Expected deliverables:

Task	Deliverable
Conduct kick-off meeting with UNICEF Regional WASH Advisor/specialist to review the approach, timeline and updates on candidate selection	April 20, 2020
Propose approach to mentoring sessions and initial thoughts on the workshop	
Conduct survey among participants to understand what topics they would like to include in the workshop	May 10, 2020
Develop draft agenda for the workshop	May 15, 2020
Schedule, conduct and document mentoring session #1 with Changemakers in May 2020	May 31, 2020
Final agenda for workshop agreed on	May 31, 2020
Schedule, conduct and document mentoring session #2 with Changemakers in June 2020	June 30, 2020
Workshop content shared for feedback	June 20, 2020
Final workshop content agreed on	June 26, 2020
Workshop delivered	July 4, 2020
Workshop report and mentoring tracking Excel delivered	July 15, 2020

Estimated Duration of Contract: 11 working days during 1 April – 15 July 2020, including:

- 5 days to schedule, conduct and document mentoring sessions (May & June, 2020)
- 3 days to design workshop agenda and branded content (May & June, 2020)
- 1-day workshop delivery (July 4th, 2020)
- 1-day graphic design (June 2020)
- 1-day reporting (By July 15, 2020)

Official Travel: The consultant will need to deliver the workshop in Singapore on July 4, 2020. Exact timing and location in Singapore to be determined. Pre and post workshop work can be done remotely.

To qualify as an advocate for every child you will have...

- Advanced university degree in social sciences, business, journalism, editing, public relations, media, communication, or other relevant disciplines.
- Minimum five years of professional work experience in designing and delivering human centered design, design thinking, or other innovation-focused workshops for diverse groups.
- Concrete experience advising and mentoring start-ups and small businesses in East Asia and Pacific region, in particular socially oriented start-ups.
- Consultant brings a repertoire of established brainstorming methodologies and interactive and creative teaching techniques previously employed.
- Previous experience advising youth-led start-ups a plus.
- Previous experience delivering workshops for UNICEF or other UN agencies a plus.
- Work experience and/or proven familiarity with countries in the East Asia and Pacific region is an asset.
- Fluency in English is necessary.
- Knowledge of any other languages spoken in the region would also be an advantage.
- Being based in Thailand is an advantage.

Interested candidates are requested to submit CV or P-11, full contact information of minimum 2 references, availability, proposed daily professional fee and all-inclusive travel cost and other incidentals to complete the trip plan in Singapore in USD by **24 March 2020**. Please note that air tickets under UNICEF shall be re-routable, refundable type (economy class and most direct route). The consultant will be responsible for own travel insurance, visa fee and terminal expenses.

For every Child, you demonstrate...

UNICEF's core values of Commitment, Diversity and Integrity and core competencies in Communication, Working with People and Drive for Results.

View our competency framework at

http://www.unicef.org/about/employ/files/UNICEF_Competencies.pdf

UNICEF is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization.

UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. UNICEF also adheres to strict child safeguarding principles. All selected candidates will be expected to adhere to these standards and principles and will therefore undergo rigorous reference and background checks. Background checks will include the verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check.

Remarks:

Only shortlisted candidates will be contacted and advance to the next stage of the selection process.

Consultants and Individual contractors are responsible for paying any taxes derived from the earnings received from UNICEF.