**FINANCIAL PROPOSAL**

**Individual Contractor: Technical Project Manager (FULL TIME)**

**PROFESSIONAL FEE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Deliverable/s** | **UNICEF Estimate** | | **All-inclusive professional fee**  **(INR)**  ***(To be quoted by the candidate)*** | |
| **Estimated deadline for completion of deliverable (days/months)** | **Estimated travel required for completion of deliverable** |
| **Round 1:**   * Project management * Coordinating setup of questionnaires and dashboards * Capacity building with CSOs/CSVs * Monitoring data collection for higher response rates * Support in finalizing the findings report | 3 months  (September to November 2021) | None | Monthly Fee: INR\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Round 2:**   * Project management * Support in finalizing questionnaires * Coordinating setup of questionnaires and dashboards * Capacity building with CSOs/CSVs * Monitoring data collection for higher response rates * Support in finalizing the findings report | 3 months  (April – June 2022) | None |
| **Round 3:**   * Project management * Support in finalizing questionnaires * Coordinating setup of questionnaires and dashboards * Capacity building with CSOs/CSVs * Monitoring data collection for higher response rates * Support in finalizing the findings report | 3 months  (September to November 2022) | None |
| **Total Professional Fee for 9 months** | | | | **INR\_\_\_\_\_\_\_\_\_\_\_\_** |

**Note: Shaded areas to be filled in by Candidate**

**Notes to financial offer:**

*(i) Travel costs would be reimbursed as and when an actual trip happens as agreed with the contract supervisor. However, no travel is anticipated for this contract.*

*(ii) Air travel should be by economy class using the most direct route. The cost will be paid based on the rates quoted in the financial proposal.*

(iii) *Per diem will be paid based on actual number of days travelled. Per diem is towards boarding, lodging and incidentals.*

*(iv) No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*

*(v) Please do not quote any lump sum costs but provide detailed breakdown of all costs.*

*(vi) The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

Payment Terms: 30 days net

**Name of the Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of the Candidate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact no.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**