**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS**

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| **Title: Consultant-**  **Consultant for Youth Climate and Environmental Action** |  | **Type of engagement**  Consultant | **Duty Station:**  **New Delhi** |
| **Purpose of Activity/Assignment:** To support UNICEF India in implementing its youth engagement and CCES strategy for scaling-up and sustaining youth engagement related to climate action at the national and state levels. | | | |
| **Scope of Work**  **Background-**  UNICEF reports that approximately **1 billion children and young people globally face severe risk** of being impacted by climate change*.* Globally, every child and young person on earth is exposed to at least one climate and environmental hazard, shock or stress such as heatwaves, cyclones, air pollution, flooding and water scarcity. At the same time, it is important to realise that young people are not only passive victims but are also torchbearers for a more sustainable and resilient world ahead. They are agents of change, entrepreneurs and innovators. Driven by the desire to be meaningfully engaged in climate action, they are embracing a diversity of roles and working to respond to humanity’s biggest threat. India has the largest population of young people and offers a distinctive opportunity to engage them in social and economic affairs and gain their support to fight climate change. A landscape study by UNICEF India found that young people aspired to play a role in addressing climate change and want the access to the right resources, guidance and skilling. Young people are seeking representation, education, upskilling and mentorship as well as opportunities to advance climate action as well as the green economy. Even so, UN surveys inform us that 35 per cent of India’s young people has never heard of climate change in school, while 36 per cent of them are extremely worried about what climate change means for their future.  Young people of India want to contribute to the resilience of their communities, and there is great potential for equipping them with ‘green’ skills and knowledge and supporting them with the enabling environment needed to amplify their voices, advance the green economy and secure jobs that have a direct, positive impact on the planet - involving renewable energy, electric transport, energy efficiency or nature conservation!  As more sectors transition their products, processes and ways of working to lower-carbon models, every job has the potential to become “green”. With young people seeking more economic opportunities, there’s now a chance to reconfigure the jobs landscape while putting the environment centre stage. Young people’s role in advancing Climate Change and Environmental Sustainability is pivotal, and therefore partners from the ecosystem across both public, private and civil society stakeholder groups should recognise and actively co-create with young people across program and policy design, implementation and evaluation to ensure a youth-centric and sustainable world.  UNICEF and YuWaah, want to work public, private and youth to break any existing silos and reorient ecosystems to center, partner with and prioritise youth issues, particularly around climate and sustainability. UNICEF is committed to addressing these critical symptoms of climate change and inputs into building climate resilience to mitigate future challenges experienced by children everywhere. UNICEF’s global climate and environmental sustainability strategy3 is anchored around four pillars: 1) make children a focus of environmental strategies, 2) empower children as agents of change, 3) protect children from impacts, and 4) Reduce emissions and pollution[[1]](#footnote-2). Similarly, UNICEF’s global Generation Unlimited partnership intends to meet the urgent needs of expanding education, skill development and employment opportunities for young people across the world. YuWaah (Generation Unlimited/GenU India) is a UNICEF-incubated multi-stakeholder global platform, that aims to prepare young people to transition from education and learning to productive work and active citizenship. Envisaged as a strategic, long-term initiative, YuWaah will serve as the much-needed bridge between solution providers, private sector, Government of India, academia, civil society organizations and youth to fund and scale-up innovative and effective solutions.  Given that Yuwaah and UNICEF’s strategy is centred around children and youth, youth engagement is a major component of work going ahead, in part through collaboration with other UN agencies such as WHO, UN Environment Programme, UNDP, and others. Under the new global Strategic Plan (2022-2025), climate change and youth engagement are made major streams of work that have to be both streamlined across our customary programmes while also converging with one another. In 2021, a mapping exercise was conducted to better understand the landscape of stakeholders engaged in youth-inclusive climate action activities, and a strategy was developed for Yuwaah and UNICEF India’s approach to the same based on it. Going forward, cutting across YuWaah’s revamped ToC and country plan, is the intention and commitment to integrate CCES across youth skilling, economic opportunities as well as youth-led social impact.  The YuWaah Section is providing a stretch assignment opportunity to qualified staff member for six months to work closely with YuWaah, GenU and UNICEF country, regional and global teams. This would include planning and developing a strategy for enabling youth climate and environmental action streamlined to global GenU and UNICEF plans, identification of partners and supporting implementation of YuWaah’s youth engagement and CCES strategy at the national and state levels. The incumbent will also play an important role in partnership management with the wide set of stakeholders from public, private and CSO networks. The initiative feeds into other YuWaah initiatives which can be tools for mobilization of youth and partners, such as Youth Hub - the aggregator platform for YuWaah, the Volunteering Platform, and UNISOLVE - an Innovations Platform. Hence, a key responsibility of the assignment is also to facilitate convergence and smooth inter-connectedness of the initiatives with the lens of youth climate action and advocacy. Under the direct supervision of the Chief – GenU, youth engagement and partnerships, this post will develop key strategies and streamline priorities with the aim of enhancing results for young people. The incumbent will also have dotted lines with the CCES team in UNICEF India WASH section as well as other relevant sections and UNICEF state offices. The staff member will have an excellent learning opportunity through partnering with the various stakeholders of YuWaah and GenU global and help design one of the largest climate action with young people leading up to the COP28.  Objective- The consultant will:  **Strengthening and streamlining Youth-Centric CCES Programming**   * Coordinate with Adolescent Development Empowerment (ADE), Water, Sanitation and Hygiene (WASH)/CCES, and Disaster Risk Reduction (DRR), Communication and Advocacy (CAP) and Social Behaviour Change (SBC) and UNICEF state office teams to help converge various engagement initiatives of young people within UNICEF * Support coordination of youth engagement on climate action across global GenU and UN agencies e.g. UNICEF, UNEP, UNDP * Develop and finalize a year-long strategy for YuWaah to enable youth climate and environmental action aligned to global GenU and UNICEF priorities * Develop a short presentation and concept note for funding * Support the identification of partners from the private, CSO and public sector for collaboration and implementation of YuWaah’s CCES and youth engagement strategy * Support the planning and implementation of YuWaah’s youth engagement and CCES strategy around key calendar dates with partners and young people   **Communications and Policy Advocacy**   * Support the development of coordinated communications, partnership and advocacy plans for significant calendar dates and/or events related to climate change and environmental sustainability * Support preparations, consultations, briefing notes, youth engagement and attendance, etc. for youth engagement strategies of G20, specifically on the climate and environment theme, as well as the Planning Commission’s global LiFE campaign and Ministry of Environment.   **Coordination and Knowledge Management**   * Provide technical assistance to updating key UNICEF country priority documents, strategies and guidelines to ensure that they are youth-inclusive and reflect youth voices and aspirations related to climate action * Convene and collaborate with UNICEF sections, relevant UN agencies as well as key external stakeholders to drive CCES related youth-responsive and centric policy and programmes at the national and state level. * Provide capacity building and mentorship support to selected youth leaders, on leading climate and environment related projects * Identify and collate CCES specific learning modules/courses from within UNICEF and other UN agencies * Organize workshops, to connect youth with professionals in the environmental sector and each other, and provide them with resources to participate in national and global events * Coordinate with Adolescent Development and Participation (ADAP), Water, Sanitation and Hygiene (WASH), and Disaster Risk Reduction (DRR) teams to help converge various youth engagement initiatives * Support coordination of youth engagement on climate action across UN agencies e.g. UNICEF, UNEP, UNDP | | | |
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| **Child Safeguarding**  Is this project/assignment considered as “[Elevated Risk Role](https://unicef.sharepoint.com/sites/DHR-ChildSafeguarding/DocumentLibrary1/Guidance%20on%20Identifying%20Elevated%20Risk%20Roles_finalversion.pdf?CT=1590792470221&OR=ItemsView)” from a child safeguarding perspective?       YES       **NO**     If YES, check all that apply:      **Direct contact role** YES       **NO**  If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:   |  | | --- | |  |   **Child data role** YES      **NO**     |  | | --- | | If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos  Approx around 50 hours for coordinating events and human interest stories etc. |   More information is available in the [Child Safeguarding SharePoint](https://unicef.sharepoint.com/sites/DHR-ChildSafeguarding/SitePages/Amendments-to-the-Recruitment-Guidance.aspx) and [Child Safeguarding FAQs and Updates](https://unicef.sharepoint.com/sites/DHR-ChildSafeguarding/DocumentLibrary1/Child%20Safeguarding%20FAQs%20and%20Updates%20Dec%202020.pdf) | | | |

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| **Consultant sourcing:**  **National**  International  Both  **Competitive Selection:**  Advertisement   Roster | | | | | **Request for:**  New SSA – Individual Contract  Extension/ Amendment | | | | |
| **If Extension, Justification for extension:** | | | | | | | | | |
| **Supervisor: Programme Manager, YuWaah** | | **Start Date: 01.06.2023** | **End Date: 30.05.2025** | | | | | | |
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| Work Assignments Overview (*Include Major Tasks and Activities)* | Deliverables/Outputs | | | Timeline/Date for submission of Deliverable | | | | Estimated Budget (INR) | |
| Strengthening Youth-Centric CCES Programming | Updated inter-section tracker of ICO green initiatives until 2025 at UNICEF-YuWaah. | | | 1 month from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming | Year long CCES strategy and roadmap developed for YuWaah aligned to global GenU and UNICEF priorities | | | 2 months from date of joining | | | |  | |
| Partnership mapping to strengthen CCES Programming | List of Key partners from the private, CSO and public sector identified for implementation of YuWaah’s CCES and youth engagement strategy | | | 3 months from the date of joining | | | |  | |
| Communications and Policy Advocacy | Advocacy, development and delivery of engagement plan developed for Climate Youth activists and leaders to participate across platforms /opportunities linked to COP. | | | 4 months from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming  (Coordination among partner agencies, including government and implementing partners) | Design and delivery of 4 digital interactions (meetings/info sharing sessions, newsletters, articles, links to resources, opportunity banks etc.) to sustain engagement and dialogue with the climate warrior community completed. | | | 5 months from date of joining | | | |  | |
| Policy Advocacy | Coordinated Communications and advocacy plan for advancing youth engagement around key CCES calendar dates in 2024. | | | 6 months from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming for advancing Green skills | National strategy, implementation plan, collating resource library of learning content, and events calendar for advancing Green skills completed. | | | 7 months from date of joining | | | |  | |
| Partnership mapping to strengthen CCES programming for advancing Green skills. (Identification of key partners and development of partnership funnel for advancing above strategy | Short presentation and concept note for funding shared. | | | 8 months from date of joining | | | |  | |
| Communications and policy Advocacy | A report carrying recommendations and insights from various G20 engagement strategies to incorporate into SDG action plans and UNICEF annual plans completed and shared. | | | 9 months from date of joining | | | |  | |
| Policy Advocacy | Coordinated Communications and advocacy plan for advancing youth engagement around World Environment Day 2024. | | | 10 months from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming for advancing jobs, entrepreneurship skills | National strategy, implementation plan and events calendar for jobs, entrepreneurship skills developed and vetted by Chief. | | | 11 months from date of joining | | | |  | |
| Partnership mapping to strengthen CCES programming for advancing jobs, entrepreneurship skills. (Identification of key partners and development of partnership funnel for advancing above strategy) | Short presentation and concept note for funding shared. | | | 12 months from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming for advancing climate change advocacy skills | National strategy, implementation plan and events calendar for climate change advocacy skills developed and vetted by Chief. | | | 13 months from date of joining | | | |  | |
| Partnership mapping to strengthen CCES programming for advancing climate change advocacy skills. (Identification of key partners and development of partnership funnel for advancing above strategy) | Short presentation and concept note for funding | | | 14 months from date of joining | | | |  | |
| Coordination and Knowledge Management | At least 6 MoMs documenting periodic convenings of CCES focal points from across relevant sections shared. | | | 15 months from date of joining | | | |  | |
| Coordination and Knowledge Management | Progress report and consolidated impact data developed on flagship initiatives on CCES across sections including initiatives like Surf Excel, green skills, career awareness etc. | | | 16 months from date of joining | | | |  | |
| Communications and Policy Advocacy | Development and delivery of engagement plan completed for Climate Youth activists and leaders to participate across platforms /opportunities linked to COP. | | | 17 months from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming. (Coordination among partner agencies, including government and implementing partners) | Design and delivery of 4 digital interactions completed (meetings/info sharing sessions, newsletters, articles, links to resources, opportunity banks etc.) to sustain engagement and dialogue with the climate warrior community. | | | 18 months from date of joining | | | |  | |
| Strengthening Youth-Centric CCES Programming. (Coordination among partner agencies, including government and implementing partners) | Design and delivery of 4 digital interactions (meetings/info sharing sessions, newsletters, articles, links to resources, opportunity banks etc.) to sustain engagement and dialogue with the climate warrior community. | | | 19 months from date of joining | | | |  | |
| Coordination and Knowledge Management | Documentation of best practices and learnings across UNICEF FOs developed for cross-sharing. | | | 20 months from date of joining | | | |  | |
| Communications and policy Advocacy | A report developed and shared carrying recommendations and insights from various G20 engagement strategies to incorporate into SDG action plans and UNICEF annual plans. | | | 21 months from date of joining | | | |  | |
| Coordination and Knowledge Management | Updated workplan and tracker of ICO green initiatives until 2025 at UNICEF-YuWaah. | | | 22 months from date of joining | | | |  | |
| Communications and policy Advocacy | A report developed and shared carrying recommendations and insights from various G20 engagement strategies to incorporate into SDG action plans and UNICEF annual plans. | | | 24 months from date of joining | | | |  | |
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| Travel - International (if applicable) | Not applicable | | | | |  |  | |
| Travel - National (please include travel plan)  ***Travel to UNICEF field offices.*** | * Number of trips (air/train) = 5 trips of 2 days each * Number of days of outstation travel = 10 days (for estimating taxi charges) | | | | | Unit Rate | Total Cost | |
| Per Diem/DSA (if applicable) | * Number of days of outstation travel = 10 days (for estimating per diem) | | | | |  |  | |
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| **Minimum Qualifications required:** | **Years of Experience/Knowledge/Expertise/Skills required:** | | | | | | | |
| **Bachelors**  Masters  PhD  Other  Enter Disciplines: *Minimum education requirement of a Bachelors Degree in development, social sciences, public policy, social work, sciences, technology, environmental science* | * In-depth expertise in climate change and youth engagement with demonstration of engagement for a minimum of 5 years is required * Strong writing skills in English, in both technical and creative writing, is required * Familiarity with issues affecting adolescents in India, especially in the areas of skilling, jobs, entrepreneurship and volunteering and with key concepts and tenets promoting gender equality and equity preferred * Experience in working with public and private sectors * Experience in coordinating multi-sectoral and multi-stakeholder partnerships * Existing experience in developing plans and strategies * Background in a climate and environmental field of experience e.g. solid waste management, renewable energy, water conservation, etc. preferred * Demonstrated fundamental analytical skills (e.g. ability to find correlations and pull out commonalities in priorities expressed by stakeholders) preferred * Familiarity with the SDGs and the individual targets, especially those related to climate change, gender, jobs and youth preferred * Existing and strong experience in working with UN agencies preferred | | | | | | | |
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| [**Competitive Selection Criteria**](https://unicef.sharepoint.com/:x:/r/sites/DHR/_layouts/15/Doc.aspx?sourcedoc=%7Bda0b1215-ade3-4345-8188-e2b7df9b2fa4%7D&action=default&uid=%7BDA0B1215-ADE3-4345-8188-E2B7DF9B2FA4%7D&ListItemId=353&ListId=%7B465BE47D-174D-4461-B4D6-18B9FC34CB32%7D&odsp=1&env=prod&web=1&cid=a9bfc2d5-3213-4b69-9b04-acb0c830c6d1) **(for clarification see** [**Guidance)**](https://unicef.sharepoint.com/:w:/r/sites/DHR/_layouts/15/Doc.aspx?sourcedoc=%7BB3E3517A-8BBF-4368-90FE-7DBCD31544EA%7D&file=Guidance%20on%20Completing%20the%20Selection%20Matrix%20for%20Consultants%20and%20Individual%20Contractors.docx&action=default&mobileredirect=true)  A) Technical Evaluation (e.g. maximum of 75 Points) B) Financial Proposal (e.g. maximum of 25 Points)  a) Educational qualifications (10)- Bachelors Degree in development, social sciences, public policy, social work, sciences, technology, environmental science  b) Relevant experience (10)-   * In-depth expertise in climate change and youth engagement with demonstration of engagement for a minimum of 5 years is required * Familiarity with issues affecting adolescents in India, especially in the areas of skilling, jobs, entrepreneurship and volunteering and with key concepts and tenets promoting gender equality and equity preferred * Experience in working with public and private sectors * Experience in coordinating multi-sectoral and multi-stakeholder partnerships * Existing experience in developing plans and strategies * Background in a climate and environmental field of experience e.g. solid waste management, renewable energy, water conservation, etc. preferred * Familiarity with the SDGs and the individual targets, especially those related to climate change, gender, jobs and youth preferred * Existing and strong experience in working with UN agencies preferred   c) Technical knowledge and skills (10)   * Familiarity with issues affecting adolescents in India, especially in the areas of skilling, jobs, entrepreneurship and volunteering and with key concepts and tenets promoting gender equality and equity preferred * Demonstrated fundamental analytical skills (e.g. ability to find correlations and pull out commonalities in priorities expressed by stakeholders) preferred * Familiarity with the SDGs and the individual targets, especially those related to climate change, gender, jobs and youth preferred   d) Writing sample: (10)   * This work sample has to clearly showcase the candidate’s contributions and efforts related to the area of climate and environment. If a link to an online publication is submitted, the candidate must ensure that the publication is visible to the public in full; otherwise, the candidate will be disqualified. Submitted files can be in word or pdf formats only. Any detected plagiarism or falsification will immediately disqualify the candidate.   only candidates those score 32 points (out of 40) will be called for interview  e) Interview (35)-. In interview, candidates need to score minimum 28 points to qualify.  **Qualifying score in technical evaluation is 60 out of 75.** | | | | | | | | |
| **Administrative details:**  Visa assistance required:  Home Based  Office Based: | **If office based,** seating arrangement identified:  IT and Communication equipment required:  Internet access required: | | | | | | | |
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**Text to be added to all TORs:**

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected candidate is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

The General Terms and Conditions of Contract (Consultants) are [**ATTACHED**](https://unicef.sharepoint.com/sites/DHR/DocumentLibrary1/Forms/AllItems.aspx?id=%2Fsites%2FDHR%2FDocumentLibrary1%2FTalent%20Acquisition%2FConsultant%20and%20Individual%20Contractor%20CoE%2FHRD%20GTCs%20consultants%2Epdf&parent=%2Fsites%2FDHR%2FDocumentLibrary1%2FTalent%20Acquisition%2FConsultant%20and%20Individual%20Contractor%20CoE) ***(please attach the GTCs while advertising or sharing the TOR with candidates).***

1. More details on the four pillars found here: <https://www.unicef.org/environment-and-climate-change> [↑](#footnote-ref-2)