**Financial Bid**

**Individual Consultancy** **as Fundraising & Communication Specialist with Innovative Finance for Children (IF4C), PFP on Long Term Agreement (LTA) for 3 years**

The consultant must send a financial proposal, **for all categories/services applied** in the below format. The consultant must quote in USD only.

|  |  |
| --- | --- |
| **Category / Services** | **Rate**  |
| Research prospects/ donors and build a robust pipeline:* Donor mapping
* Deep-dive research
* Build donor Pipeline Development per IF4C product
* Drafting donor profile per IF4C product
 | **XX USD per one** Research prospects |
| Drafting Briefing Notes for senior Management under UNICEF supervision  | **XX USD per one** Briefing Note |
| FR case for support, pitches, Powerpoint Decks for IF4C product proposal per IF4C product for bespoke donor type working under UNICEF supervision and closely with relevant stakeholders 1. Case for Support (narrative) and Case for Support (PP deck)
2. Concept Note proposal (narrative) and budget
3. Full proposal and full budget
 | **XX USD per one** FR case  |
| Donor report written narrative (interim and final) as well as budgetary (interim and final) working closely with relevant stakeholders and under supervision of UNICEF | **XX USD per one** Donor report  |
| Manage a FR event (pre, during and post-event) working closely with relevant stakeholders and under supervision of UNICEF including preparation, delivery of event and post-event report | **XX USD per one event**   |
| Deliver a FR training for countries, regions or any other group, including preparation, delivery of training and post-training report  | **XX USD per one training**  |
| Preparing the Advisory Board meetings (including preparation (such as agenda), delivery and post-event report) under supervision of UNICEF | **XX USD per one meeting** |
| Developing Communication Assets for IF4C products/EventsA set of assets for each IF4C product/event such as drafting a Press release, article for intranet and internet; social media posts, background note for interviews regarding the product and speaking notes for UNICEF | **XX USD per one set of assets** |

**Name of the Consultant:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­\_\_