**FINANCIAL TEMPLATE FOR CICs**

**PART-TIME/FULL-TIME (please indicate): Part time**

**INDIVIDUAL CONSULTANT- Strategic advisor advocacy and communications for YuWaah**

**PART A. PROFESSIONAL FEE**

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| **Deliverable** | **Estimated deadline for completion of deliverable (days/months)** | **All-inclusive professional fee**  **(INR)**  ***(To be quoted by the candidate)*** |
| Report on Strategic & technical inputs provided on dissemination of identified solutions in discussion with communications lead. | By end of final month. |  |
| Report on Technical & strategic inputs provided to the YuWaah Communications & Advocacy Plan 2021 | By end of June 2021 |  |
| Report on technical inputs & strategies for communications & advocacy initiatives with partners working on young people’s participation. |
| Report on strategic & technical inputs provided to Advocacy strategy to engage YuWaah’s partners, Advisory Board, & Government. | By end of May 2021 |  |
| Templates and workplan for public advocacy and engagement with YuWaah’s partners. | By end of June 2021 |  |
| At least 3 advocacy initiatives and 2 partner engagement initiatives detailed with technical & strategic inputs for implementation. | By end of final month |  |
| Report on technical & strategic inputs provided for dissemination of knowledge products with key target audiences. | By end of final month |  |
| Report on technical inputs and strategies to position YuWaah as a thought leader in its focus areas. |
| Communications plan for YuWaah event created. | By end of September 2021. |  |
| Media outreach strategy for YuWaah event created | By end of September 2021 |  |
| Report on Strategic support for implementation of Media outreach strategy provided. |
| Impact document created with annual impact highlights across YuWaah’s initiatives, with strategies for dissemination. | By end of final month |  |
| Annual Achievement Report 2021 finalised | By end of final month |  |
| Indicators for advocacy and communications developed for 2022. |
| Plan for developing & disseminating at least 3 communications collateral to communicate YuWaah’s impact | By end of December 2021 |  |
| Report on support & strategic inputs provided for dissemination of collateral to identified target groups, including identifying & supporting dissemination strategies. |
| Lessons learnt document developed.  Final report. | In the last 15 days of the contract |  |

*Shaded areas to be filled in by Candidate*

**Notes to financial offer:**

*(iv) No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*

*(v) Please do not quote any lump sum costs but provide detailed breakdown of all costs.*

*(vi) The consultant/contractor will work on his/her own computer(s) and use his/her own office resources and materials in the execution of this assignment, including personal email address(es) and mobile/smart phones.*

**PAYMENT TERMS: 30 days net**

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**