



UNITED NATIONS CHILDREN'S FUND JOB PROFILE

I. Post Information

Job Title: **Child Protection Specialist (Cluster Coordinator)/P-4**

Job Level: **Level 4**

Supervisor Title/ Level: **Emergency Coordinator/ P-4**

Job Profile No.:

CCOG Code:

Organizational Unit: **Programme**

Functional Code:

Post Location: **Khartoum, Sudan**

Job Classification Level:

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context: The Field Operations and Emergencies Section is responsible for the coordination and oversight of the work of all Field Offices in Sudan in addition to managing the cluster/sector coordination in child protection, education, nutrition and WASH. The Section is also responsible for the coordinating the emergency preparedness and response within UNICEF Sudan at national and field level.

The Chief of Field Operations and Emergencies Section reports directly to the Representative and supervises all the Chiefs of the Field Offices and the Emergency Coordinator. The Emergency Coordinator supervises the Emergency team, including the sector coordinators.

Purpose for the job:

On behalf of the IASC Humanitarian Coordinator in Sudan and UNICEF (as the lead agency for the IASC CP sub-cluster coordination) and in collaboration with national and sub-national Authorities, the main purpose of the CP Sub-Cluster Coordinator post is to provide leadership and facilitate the processes that will ensure a well-coordinated, coherent, strategic and effective CP cluster visioning, strategy formulation and the articulation/modification of a Road Map to provide adequate CP responses to emergency affected populations and across the Humanitarian Development and Peace Nexus (HDPN).

III. Key functions, accountabilities and related duties/tasks**Summary of key functions/accountabilities:**

- 1. Inclusion of key sectoral humanitarian, durable solutions and development partners**
- 2. Establishment and maintenance of appropriate coordination mechanisms at National and at Sub National level and across the humanitarian development peace nexus**
- 3. Coordination with national/local authorities, State institutions, local civil society and other actors**
- 4. Attention to priority cross-cutting issues**
- 5. Planning and Strategy Development**
- 6. Application of Standards**
- 7. Monitoring and Reporting**
- 8. Advocacy and Resource Mobilization**
- 9. Training and Capacity Building**
- 10. Accountability to affected populations**

1. Inclusion of key sectoral humanitarian, durable solutions and development partners

- Ensure all Child Protection (CP) relevant actors are engaged as Sub Cluster members and adhere to the Principles of Partnership
- Ensure inclusion of key CP, humanitarian and development partners in a way that respects their mandates and programmes priorities including, ICRC, UN, NGOs, LNGOs, Government, civil society, etc.
- Act as focal point for enquiries on the CP cluster's response Plans and operations

2. Establishment and maintenance of effective child protection coordination mechanisms at National and at Sub National level and across the humanitarian development peace nexus

- Promote, together with the Representative of the Protection Cluster lead agency, the centrality of protection in the overall humanitarian response throughout the humanitarian programme cycle, including through a timely and comprehensive protection analysis and recommendations for action
- Regular updating of the mapping of child protection actors in Sudan and related

sectors of interventions/capacities (5Ws and local partners including Community Based Child Protection Networks and Community Based Organizations)

- In a participatory manner, create and support implementation of the Child Protection Sub Cluster Work Plan for 2021 and beyond while drafting also work plans for the subsector for 2021 and subsequent years.
- Ensure appropriate two-way communication with Child Protection Working Groups in the field coordination between all CP partners (national and international NGOs, International Red Cross/Red Crescent movement, etc.), through establishment/maintenance of appropriate CP clusters/sector coordination mechanism, including working groups at the national, and State levels
- Promote CP emergencies Response actions while at the same time considering CP within recovery and development planning through close interactions with the CP Section.
- Ensure inter-cluster and programme response planning with other clusters/ sectors /groups specifically in the areas of WASH, Education, Health, Nutrition and other key sectors as appropriate.
- Represent the interests of the CP cluster/sector in discussions with the Humanitarian Coordinator, OCHA, inter-sector working group, and other stakeholders on prioritization, resource mobilization and advocacy

3. Coordination with national/local authorities, State institutions, local civil society and other actors

- Ensure the CP responses build on existing local capacities, and in strengthening these local capacities (localization)
- Ensure appropriate links with national and local authorities, State institutions, local civil society and other relevant actors (example UNITAMS) and ensure appropriate coordination and information exchange with them
- Strengthen government capacity to support and co-chair sector/cluster coordination mechanism in the Khartoum and national and sub-national levels
- Initiate regular assessment of Protection Cluster performance against core cluster functions, as per *IASC Reference Module for Cluster Coordination at the Country Level*.

4. Attention to priority cross-cutting issues

- Ensure integration of agreed priorities cross-cutting issues in CP assessments, analysis, planning, monitoring and response (example, age, diversity, environment, gender, HIV/AIDS and Human Rights)
- Ensure effective and coherent CP assessment and analysis, involving relevant partners.

5. Planning and Strategy Development

- Developing/updating agreed CP Response Strategies adequately reflected in the overall country strategies, such as the HPC, HNO and SRP, Contingency Plans, and in the broader UNDAF as appropriate.
- Drawing lessons learned from past CP activities, revising strategies and Action Plans accordingly.
- Developing an exit, or transition, strategy for the CP interventions and key

clusters/sector partners.

6. Application of Standards

- Keep constant communication with Regional and Global supporting bodies on the latest developments for the Sector.
- Ensure that CP cluster/sector participants at national and sub-national levels are aware of relevant policy, guidelines, technical standards and relevant commitments that the government/concerned authorities have undertaken under international human rights law
- Ensure the CP responses are in line with existing policy guidance, technical standards and relevant government human rights legal obligations
- Ensure all agreed upon guidelines at country level are followed and adhered to in all CP response

7. Monitoring and Reporting

- Supervise and ensure quality control of the sector information management activities
- Maintain an updated monitoring of the situation, partner implementation and result for the clusters/sector and ensure that implementation and results monitoring are people-centred.
- Ensure adequate monitoring mechanism are in place (with OCHA, UNHCR and RCO support) to review impact of CP interventions and progress against implementation plans including monitoring indicators (quantity, quality, coverage, continuity, cost, target population data including disaggregation by sex, age, etc. of service delivery)
- Ensure adequate CP Impact reporting and effective information sharing (with OCHA and UNHCR and RCO support) to demonstrate the closing of gaps.
- Ensure the cluster adopts verification, monitoring, reporting and evaluation tools with innovations as appropriate such as, mobile tech, third party monitoring, pictures, etc.
- Ensure that the cluster evaluates own performance on a regular basis and ensure corrective action and hence, improved cluster coordination and response
- Produce sectoral reports and analysis (e.g. monthly, quarterly, half yearly and yearly sectoral reports, including infographs, Sudan Humanitarian Fund (SHF) reports, etc.)
- Keep constant communication with Regional and Global supporting bodies on the latest developments for the Sector.

8. Advocacy and Resource Mobilization

- Identify core advocacy concerns related to children, including resource requirement, and contribute key messages to broader advocacy initiatives of the RC/HC, OCHA, UNHCR, UNICEF, Government and other actors
- Ensure the promotion of gender equality in all aspects of the Protection Cluster's advocacy and interventions.
- Work closely with the external communication experts for the cluster/sector highlighting the key issues, concerns and achievements within the cluster/sector to the outside world
- Advocate to donors for adequate funding of CP activities to support under-resourced protection intervention initiatives particularly for local NGOs and CBOs, while at the same time encouraging actors to mobilise resources for their activities through their usual channels
- Establish mechanisms for accountable and transparent financial resource allocation within the Protection Cluster
- Produce and publish a quarterly CP cluster bulleting and other regular reports as

tools to show onward progress on the cluster response in relation to the work plans/response plans

9. Training and Capacity Building

- Map capacity building needs of Sub Cluster and Working Group members and develop an inter-agency Child Protection in Emergency (CPiE) capacity building plan that identifies and prioritizes inter-agency training and capacity building needs of CP staff and partners (international, national, and local) to enhance CP coordination and program implementation with a focus of national partners (localization). In particular, support roll out of the inter-agency Minimum Standards for Child Protection in Humanitarian Action by all CP actors, roll out of CPIMS plus, Inter-Agency Case Management Guidelines, etc.
- Support efforts to strengthen CP capacities of national/local authorities and civil societies
- Build capacity of sector/cluster partners in the CP in Emergencies, cluster coordination, transformative agenda in order to effectively understand the cluster roles and responsibilities as well as be able to fully support cluster functions
- Disseminate Child Protection upcoming tools (assessments, guidelines, technical documents etc.) in coordination with the Child Protection Working Group in Geneva and ensure responses are in line with existing policy standards and technical guidelines.
- Ensure a functioning platform for information sharing and Child Protection library / resources gateway
- Promote the collection of Child Protection data-indicators and relevant analysis at Child Protection Working Group level and possibly with governmental counterparts

10. Accountability to affected populations

- Ensure that the protection needs of affected populations are met by Protection Cluster members through timely and coordinated action;
- Ensuring that mechanism, agreed upon by cluster partners are in place to consult and involve affected populations in decision making about programme implementation a system for community/beneficiary complaints and a proper investigation mechanism is in place and actions drawn in a transparent manner
- Ensure analysis of information on the situation and needs of affected populations, including age, gender and diversity;

IV. Impact of Results

The strategic and effective advocacy, planning and formulation of child protection programmes/projects and the achievement of sustainable results, contributes to achievement of goals and objectives to create a protective environment for children against harm and all forms of violence and ensures their survival, development and well being in society. Achievements in child protection programmes and projects in turn contributes to maintaining and enhancing the credibility and ability of UNICEF to provide programme services for mothers and children that promotes greater social equality in the country.

V. Competencies and level of proficiency required (based on UNICEF Professional

Competency Profiles/ratings).	
<p><u>Core Values</u></p> <ul style="list-style-type: none"> • Care • Respect • Integrity • Trust • Accountability <p><u>Core Competencies</u></p> <ul style="list-style-type: none"> ▪ Demonstrates Self Awareness and Ethical Awareness (1) ▪ Works Collaboratively with others (1) ▪ Builds and Maintains Partnerships (1) ▪ Innovates and Embraces Change (1) ▪ Thinks and Acts Strategically (1) ▪ Drive to achieve impactful results (1) ▪ Manages ambiguity and complexity (1) 	

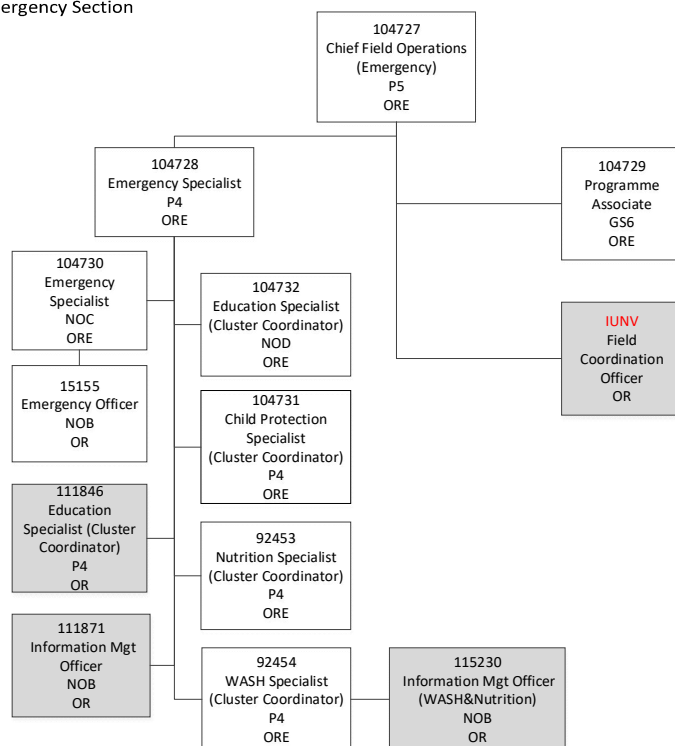
VI. Recruitment Qualifications	
Education:	An advanced university degree in one of the following fields is required: international development, human rights, psychology, sociology, international law, or another relevant social science field.
Experience:	<p>A minimum of eight years of progressively responsible professional experience in child protection including, first-hand experiences in cluster coordination, psychosocial support (PSS) and Family Tracing and reunification (FTR) programs and projects for most vulnerable children including international work experience.</p> <p>Relevant experience in programme development in child protection related areas in a UN system agency or organization is considered as an asset.</p> <p>Experience in both development and humanitarian contexts is an added advantage.</p>
Language Requirements:	Fluency in English is required. Knowledge of Arabic language is considered as an asset.

UNICEF is committed to diversity and inclusion within its workforce, and encourages all candidates, irrespective of gender, nationality, religious and ethnic backgrounds, including persons living with disabilities, to apply to become a part of the organization.

UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. UNICEF also adheres to strict child safeguarding principles. All selected candidates will, therefore, undergo rigorous reference and background checks, and will be expected to adhere to these standards and principles.

Organogram:

SCO – Emergency Section



Submitted by:

Jill Lawler
Chief Field Operations and Emergencies

Signature:

Approved by:

Mandeep O'Brien
Representative, UNICEF Sudan

Signature: