

Title International Consultant to support the development of the Yemen Partnership Compact Document	Funding Code Global Thematic (SC229904)	Type of engagement <input checked="" type="checkbox"/> Consultant	Duty Station: Home base: 52 days Yemen (including travel to Aden and Sana'a) for 1- month
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Purpose of Activity/Assignment:

The **objective of the consultancy** is to support the MoE to develop a Partnership Compact for Yemen, using the guidance issued by the GPE and the approved application for the Yemen systems capacity grant.

Background/ Scope of Work:

The Republic of Yemen has been a member of the Global Partnership for Education (GPE) since 2003 and has so far received US\$ 187 million to support the development and implementation of its education sector plans. The current GPE grant, combining Accelerated Funding (2021-2024); Education Sector Program Implementation Grant; and Multiplier Grant, (2021- 2024)) of US\$ 52.88 million is being implemented by the World Bank as the Grant Agent (GA).

In December 2020, the GPE Board rolled out the GPE 2025 Strategic Plan including allocations to support GPE members and eligible countries to achieve system transformation through focused and evidence-based investments within the broader national educational sector framework. In November 2022, the Ministry of Education (MoE), in consultation with the Local Education Group (LEG) in Yemen, agreed to move forward with the rolling-out of the GPE 2025 to support the education sector in Yemen. The indicative allocation for Yemen includes:

Grant	Amount (US\$ million)
System Transformation Grant	61.57
Multiplier Grant	40
Girls Accelerator Grant	25
System Capacity Grant	4.3
Total	130.87

In order to operationalize this next phase, a Partnership Compact will be established by the MoE in consultation with the LEG. The partnership compact should identify how different stakeholders align interests, resources, and capabilities to support priority reforms in the sector with potential for system transformation, including addressing specific bottlenecks and finding solutions to tackle current learning losses.

The purpose of the consultancy is to support the MoE to develop the Yemen Partnership Compact, in accordance with the agreed consultation plan of the LEG. In doing so, the consultant will work with the MoE and closely collaborate with the Coordinating Agency (CA), UNESCO in completing the Partnership Compact process, including the Enabling Factors Analysis (EFA), policy prioritization, Partnership Compact development, grant agent selection and programme in accordance with GPE guidelines. As part of the process, the International Consultant is expected to work closely with national technical experts/consultants recommended/hired by the MoE, and Core Technical Working Group (CTWG) members of the GPE Yemen Working Group.

DESCRIPTION OF THE ASSIGNMENT:

The **objective of the consultancy** is to support the MoE to develop a Partnership Compact for Yemen, using the guidance issued by the GPE and the approved application for the GPE systems capacity grant. The **specific objective of this assignment** is to assist the MoE to produce, in a participatory and consultative manner, a partnership compact that meets the needs of education sector partners and the quality standards of GPE.

Scope of Work:

The **international consultant** will work with a [Core Technical Working Group](#)² (CTWG) to prepare key partnership compact documentation. This team, comprising representatives from the MoE, the Coordination Agency, development partners, CSOs, as well as other LEG members will provide technical advice and guidance at key junctures of the partnership compact drafting process.

The **international consultant** will also work closely with national consultant (the MoE will select the consultant, if needed), who will be on the ground in Yemen to assist with the compact consultation process with partners, who will also assist with collecting and reviewing key information and data to inform the compact drafting process and to assist with drafting parts of key documentation. Both the international and national consultants will be selected by MoE and UNICEF, directly contracted and administratively supervised by UNICEF and expected to work closely with the MoE, CTWG, CA and LEG members. MoE and CTWG will lead the engagement of stakeholders to support the compact development process, in accordance with work plan timings and the roadmap. The core technical working group will also extend support and provide oversight.

As part of this work, the consultants are expected to closely coordinate and work with the **CTWG**, who will lead the consultative process, provide general coordination support to the LEG, and extend logistical and technical support in submitting the Yemen Partnership Compact for the GPE Secretariat and responding to GPE comments. The consultants will also prepare, as needed, other documents and reports associated with the Yemen system capacity grant, and Yemen partnership compact development process, and provide technical support for other coordination activities, as necessary.

The assignment consists of **two interconnected parts**:

PART 1: Development of an Enabling Factors Analysis

1. Undertake a desk review of key education strategic documents, drawing on the information resource mapping already conducted amongst LEG members; updated GPE guidelines and instructions concerning partnership compact preparation and examples of other countries' partnership compacts. (Lead: International consultant (if needed the MoE will select the consultants)).
2. Organize two (2) consultations/ workshops with key education stakeholders (government, non-governmental and private-sector counterparts) at the national level and four (4) consultations with governorates and local governments, as well as teachers and NGOs at the sub-national level, to inform the preparation of the Enabling Factors Analysis (Lead: National consultant, if needed the MoE will select the consultants).
3. Under the leadership of the MoE, prepare the Enabling Factors Analysis in accordance with GPE guidance, using the prescribed GPE template, covering four (4) factors including: (i) domestic financing; (ii) gender-responsive planning and monitoring; (iii) sector coordination (part A) inclusive sector dialogue and coordinated action; and (part B) coordinated financing and funding; and (v) data and evidence. (Lead: International consultant).
4. Prepare two (2) rounds of drafts of the Enabling Factor Analysis for the review of the LEG, and incorporate feedback received, before submission to GPE's Independent Technical Advisory Panel (ITAP). Revise the Enabling Factors Analysis to incorporate feedback from ITAP, as appropriate. (Lead: International consultant).

PART 2: Develop the draft partnership compact (Lead: International consultant)

Under the leadership of the MoE the following will be achieved:

1. Prepare for a series of at least three (3) consultations with key sector partners – both LEG members and private sector entities, including presentations to clearly communicate the objectives and expected results of these consultations, key questions to guide consultations; a method to capture and confirm partner ideas and financing commitments; and to ensure that key issues raised during these consultations inform the preparation of the partnership compact.
2. Prepare two (2) rounds of drafts of the partnership compact for the review of the LEG, and incorporate feedback received. Ensure these drafts meet GPE quality requirements in terms of structure and content.
3. Prepare and present a final compact document for the endorsement of the LEG.

Work Assignment Overview (SMART)

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected candidate is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers [reasonable accommodation](#) for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions, or personal attendants. We encourage you to disclose your disability during your application in case you need a reasonable accommodation during the selection process and afterward in your assignment.

Payment of professional fees will be based on the acceptance of agreed deliverables by UNICEF and MoE. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

Budget Year:	Requesting Section/Issuing Office:	Reasons why consultancy cannot be done by staff:
2023	Education	This is a short-term and full-time Yemen Partnership Compact development exercise to support the Ministry of Education and Local Education Group members to help access the funding opportunity of more than US\$100 Million from the GPE window for Yemen. The Yemen compact proposal development requires a specific professional skill within a very tight dateline.

Included in Annual/Rolling Workplan: Yes No, please justify:

Consultant sourcing:	Request for:
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<input type="checkbox"/> National <input checked="" type="checkbox"/> International <input type="checkbox"/> Both		<input type="checkbox"/> New SSA	
Consultant selection method: <input type="checkbox"/> Competitive Selection (Roster) <input checked="" type="checkbox"/> Competitive Selection (Advertisement/Desk Review/Interview)		<input type="checkbox"/> Extension/ Amendment	
If Extension, Justification for extension: N/A			
Supervisor: Chief of Education	Start Date: 25 April 2023	End Date: 31 July 2023	Number of Days (working) Home base: 52 days Yemen (including travel to Aden and Sana'a) for 1-month

[TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS](#)

Work Assignment Overview			
Tasks/Milestone:	Deliverables/Outputs:	Timeline	Estimate Budget
<p>Prepare Inception Report and Roadmap</p>	<p>Deliverable #1: A concise Inception Report and Roadmap with timelines of approximately 10 pages, excluding annexes.⁵</p> <ul style="list-style-type: none"> • The inception report must contain a suggested methodology and approach for undertaking the assignment, a preliminary desk review of resource materials, including key GPE reference materials on partnership compact development, and a draft work plan. • Prepare draft key questions, and data collection tools, for the various planned partner consultations linked to the preparation of the Enabling Factors Analysis. 	7 days	20%
<p>Develop Enabling Factor Analysis (first draft)</p>	<p>Deliverable #2: A first draft of the Enabling Factor Analysis in accordance with the GPE template and guidance.</p> <ul style="list-style-type: none"> • Undertake an analysis of key sector underperformance issues and challenges based on available data • Work closely with the IIEP team supporting the development of the Transitional Education Plan (TEP) review⁶ that will include a light education sector analysis (ESA) of sector performances (based on available data). Develop a deeper analysis of the specific obstacles that impede achievement of the selected policy outcomes (key bottlenecks), focusing on why the impediment exists. • Determine the context specific solutions, with a gender and equity lenses, and review the enabling factors that are critical to effective implementation of system transformation. • Identify the most important priority reform that is needed to catalyze system change. (Ensure that priority reforms address root causes and have evidence of impact). <p>Prepare a PowerPoint presentation, of approximately 10 slides, to provide an overview of the draft Enabling Factors Analysis, for presentation to LEG members.</p>	10 days	20%

Enabling Factor Analysis (second draft)	<p>Deliverable #3: A second draft of the Enabling Factor Analysis in accordance with the GPE template and guidance.</p> <ul style="list-style-type: none"> Incorporate feedback from LEG members on the first draft Enabling Factors Analysis as part of preparing the second draft of the analysis. 	7 days	5%
Enabling Factor Analysis (final draft)	<p>Deliverable #4: A final draft of the Enabling Factor Analysis to be submitted GPE's Independent Technical Advisory Panel (ITAP).</p> <ul style="list-style-type: none"> Incorporate feedback from LEG members on the second draft of the Enabling Factors Analysis as part of preparing the final draft of the analysis. The template to submit the review to ITAP is included in the guidelines issued by the GPE. <p>Prepare key questions, data collection tools, and PowerPoint presentations as needed for the various planned partner consultations linked to the preparation of the Partnership Compact.</p>	5 days	5%
Enabling Factor Analysis (revised draft based on GPE feedback)	<p>Deliverable #5: A final Enabling Factor Analysis of incorporating feedback from the GPE's ITAP assuming some level of feedback that may require further engagement with stakeholders.</p>	5 days	10%
Develop Yemen partnership compact (first draft)	<p>Deliverable #6: A first draft partnership compact of approximately 25 pages, excluding annexes, as per the GPE guidelines, and incorporating key narrative from the Enabling Factors Analysis.</p> <ul style="list-style-type: none"> Ensure the draft partnership compact is informed by data collected through partner consultations. <p>Prepare a PowerPoint presentation, of approximately 10 slides, to provide an overview of the first draft partnership compact, for presentation to LEG members.</p>	8 days	20%
Update Yemen partnership compact (second draft)	<p>Deliverable #7: A second draft partnership compact of approximately 25 pages, excluding annexes, as per the GPE guidelines.</p> <ul style="list-style-type: none"> Incorporate feedback from LEG members on the first draft of the Yemen Partnership Compact when preparing the second draft of the document. 	5 days	5%
Final draft partnership compact	<p>Deliverable #8: Final draft Yemen Partnership</p>	3 days	5%

	<p>Compact of approximately 25 pages, excluding annexes, as per the GPE guidelines for submission to GPE.</p> <ul style="list-style-type: none"> Incorporate feedback from LEG members on the second draft of the Yemen Partnership Compact when preparing the final Yemen partnership compact document. 		
Final partnership compact document	<p>Deliverable #9: Final Yemen partnership compact document of approximately 25 pages, excluding annexes.</p> <ul style="list-style-type: none"> Incorporating GPE feedback on the final draft of the partnership compact. 	3 days	10%
Estimated Consultancy fee			
Travel International (if applicable)	One international round trip (economy) from home to Yemen		USD 3,000
Travel Local (please include travel plan)	14 days stay in Sana'a 14 days stay in Aden		
DSA (if applicable)	14 days DSA for Sana'a (14*154 = \$2,156) 14 days DSA for Aden (14*105 = \$1,470)		3,626
Total estimated consultancy costsⁱ	\$100,000 (this can be amended when a consultant is identified)		\$100,000
<p>Minimum Qualifications required:</p> <p><input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other</p> <p>Enter Disciplines Advanced university degree in the fields of education, education planning, economy and finance and any related fields.</p>	<p>Knowledge/Expertise/Skills required:</p> <ul style="list-style-type: none"> At least 10 years of relevant experience in education sector planning and policy formulation Sufficient consultancy experience in undertaking education sector related research and development of compacts, preferably in developing countries Experience in development of policy level documents, including related to financial analysis and costing Experience in preparing GPE-financed plans and programmes. <p>Technical Knowledge:</p> <ul style="list-style-type: none"> Strong technical knowledge of education, with a specific focus on policywork, financial analysis, costing and awareness of the Yemen context. <p>Competencies:</p> <ul style="list-style-type: none"> Strong analytical and conceptual thinking. Excellent writing, communication and presentation skills with stakeholders. Good analytic and report-writing skills. Good reputation in capacity development of government counterparts, including facilitation of structured group work and activities. Ability to work under pressure and commitment to work within a tight timeframe. <p>Language:</p>		

	<ul style="list-style-type: none"> ▪ Fluency in written and spoken English. Reading and speaking Arabic is an asset.
<p>Administrative details: Visa assistance required: <input checked="" type="checkbox"/> Transportation arranged by the office: <input checked="" type="checkbox"/></p>	<p><input checked="" type="checkbox"/> Home Based <input type="checkbox"/> Office Based: If office based, seating arrangement identified: <input type="checkbox"/> IT and Communication equipment required: <input type="checkbox"/> Internet access required: <input type="checkbox"/></p>
<p>Request Authorised by Section Head</p>	<p>Request Verified by HR:</p>
<p><i>Approval of Chief of Operations (if Operations):</i> _____ <i>Approval of Deputy Representative (if Programme)</i> _____</p> <p>_____</p> <p><i>Representative</i></p> <p>_____</p>	

ⁱ Costs indicated are estimated. Final rate shall follow the “best value for money” principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant