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| **UNICEF in Turkey**  **Requirements for Financial Submission** |
| **Programme**:Early Childhood Development (ECD) |
| **Assignment Title:** Short Term National Individual Consultancy for Disability Care |
| **Purpose of the Assignment:** The individual consultant is support to the Ministry of Family and Social Services support the MoFSS analyse the potential of current centers to embed the provision of Early intervention services for children with developmental delays/or disabilities. |
| **Supervisor:** ECD Section |
| **Ref No:** ECD/TURA/2024-B |

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| Tasks[[1]](#footnote-1) | **Deliverable** | **Required Days** | **Timeline** | **Proposed Total Fee in TRY** |
| Task 1  Conduct analysis of scope of services and current regulations for provision of services at all types of MOFSS support centers | Report with listing and analysis of scope of services, target audience, coverage, standards for service provision for each Center.  E-submission in English and Turkish | 7 days | September 15, 2024 |  |
| Task 2  Conduct analysis of staffing and capacity with focus on ECD work force and disability-support (ECD specialists, psychologists, ergo therapists, etc.) | Report with staffing and capacity gaps in ECD for each center developed.  E-submission in English and Turkish | 8 days | October 1, 2024 |  |
| Task 34  Map a potential for system strengthening and enabling Early Intervention support | Development of monitoring reports quarterly- Report 2 | 5 days | October 21, 2024 |  |
| **Total Workload** | | | **20 working days** |  |

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| **NOTES** |
| **All fee rates must cover:** |
| - *The remuneration actually paid to the expert concerned per completion of the task* |
| **Travel, accommodation, ICT and others**   * *UNICEF will not cover travel costs arising from visits to selected provinces. Consultant should keep this in mind while preparing the financial proposal template. UNICEF will not provide ICT equipment (laptop, docking station, monitor) including cellphone.* * *Individual consultant will be full responsible for his/her own Residency and/or working permit as well as all legal expenses (social security, income tax, etc.), which may be required by local law.* |

1. Task 1: Payments will be made following the completion of each task. [↑](#footnote-ref-1)