

### TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS

Title	Funding Code	Type of engagement	Duty Station:
Researcher: Climate Landscape Analysis for Children (CLAC) in Suriname	GS230007	<input checked="" type="checkbox"/> Consultant	Paramaribo - Suriname

**Purpose of Activity/Assignment:**

The consultant, with support from the UNICEF Guyana and Suriname Country Office, will produce a Climate Landscape Analysis for Children (CLAC) report for Suriname and provide direction and support to the country office to programme its recommendations. S/he will be responsible for collecting, compiling and reviewing key resources, gathering in-country information, and undertaking a key-stakeholder analysis. In addition, the incumbent will work closely with CO management and technical staff in relevant sections within the CO to identify and develop programming options and recommendations for the successful integration of climate, energy and environment (CEE) issues in the country programme cycle. If needed, the incumbent will liaise with the climate, energy, environment and DDR teams in HQ/NY for support, feedback and coordination.

**Background/Rationale:**

For 70 years, UNICEF has been working on the ground in 190 countries and territories to promote children's survival, protection and development. The world's largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, good water and sanitation, quality basic education for all boys and girls, and the protection of children from violence and exploitation. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

UNICEF's 2022-2025 Strategic Plan recognizes that climate change and environmental degradation are existential threats to a child's ability to survive, grow, and thrive and that all levels of the organization need to work together in a coordinated fashion. The Strategic Plan draws strong links between responses to climate change with disaster risk reduction as children increasingly need holistic solutions that address both sudden-onset impacts of disasters, including those that are exacerbated by climate change—such as hurricanes and floods— and resilient solutions that promote climate-smart development for the long-term. The Strategic Plan activates all of UNICEF's levels of impact on these issues - our global programmes, our advocacy and communications infrastructure and our own operations and supply chain.

Climate change, energy access and environmental degradation are equity issues, with children and young people often being the most vulnerable and affected. Boys and girls are impacted differently based on their intersecting economic status, rural/urban location, sexual orientation, ethnicity. Climate change is not gender neutral but rather amplifying already existing gender inequalities in relation to land rights, livelihoods, health, domestic labour and safety. Addressing climate change, energy access and environmental degradation is therefore vital for building a more sustainable future for children. In addition, it is imperative that we integrate our actions on the SDGs and our humanitarian responses. Each of the core sectors UNICEF has been engaging in health, nutrition, water and sanitation, child protection, social inclusion and education - is affected in some way by climate change and/or environmental degradation. Fortunately, each stream of UNICEF work also presents opportunities to take action on climate, energy and/or the environment in order to deliver more sustainable results. There are major implications of climate change, lack of energy access and environmental degradation for children and UNICEF has strong potential to strengthen the response to these issues.

UNICEF's Children's Climate Risk Index (CCRI) identifies Suriname as a country with high risk for exposure to climate and environmental shocks, and climate projections show increasing temperatures, reduced rainfall, and rising sea levels, which threatens essential services for children. Over 90% of the population in Suriname live along the low-lying coastal strip and face threats like inundation, saline intrusion, coastal erosion, flooding, and drought due to rising sea levels and changing weather patterns. Suriname has experienced extensive coastal erosion, and has suffered damages from heavy rainfall, flooding, higher temperatures during dry seasons, and high winds. Between 1999 and 2018, climate change impact is estimated to have caused 164 fatalities and almost US\$180 million in losses from extreme weather events in

Suriname (CCA, 2020). The UNICEF Guyana and Suriname country office is actively supporting the Government of Suriname through a Climate Resilience and WASH outcome in the Country Programme 2022-2026.

In this context, UNICEF Suriname is planning to conduct a Climate Landscape Analysis for Children (CLAC), examining the baseline situation of climate, energy environment and DRR-related issues affecting children and how they relate to UNICEF’s priorities. The report looks at stakeholders, government policies and relevant programmes in Suriname. It will also provide recommendations on how UNICEF Suriname could further incorporate and strengthen work on climate, environment, energy and DRR-related issues in its country programme. As such, the CLAC report should include a holistic child-centered analysis on the environment, climate, and energy situation in relation to UNICEF’s five sectoral programme components: water, sanitation and hygiene (WASH), health, education, child protection and social policy. In addition, disaster risk management and climate resilience are to be considered.

**Scope of Work:**

The development of the CLAC report aims to understand the overall climate, energy and environment landscape in Suriname in terms of data availability, existing laws, strategies, policies and regulations, risks to children and potential benefits of climate actions, and the gaps in its consideration for children and child-sensitive approaches in order to inform UNICEF ongoing and future programmes in the country.

The consultant will be responsible for data collection and analysis, compiling and reviewing key resources including through literature review, stakeholder interviews, and carrying out qualitative and quantitative data analysis as necessary. Gendered dimensions of climate change will be considered throughout the analysis as well as inclusion of children and adolescents living with disability. In performing the work, the consultant will work closely with the UNICEF Suriname team, the Ministry of Natural Resources, the Ministry of the Environment and other identified government departments and partners in the context of climate change. The consultant will also provide recommendations to UNICEF Suriname in identification of actionable opportunities to integrate climate, energy and environment development issues into UNICEF’s sectoral programmes and cooperation with the government ministries, departments and agencies.

The scope of the consultant’s work is as follows:

- To develop the CLAC for Suriname based on provided and collected information and the country context, in line with the UNICEF global guidelines.
- To hold consultations with key in-country stakeholders and partners for data collection, analysis and validation. The in-country stakeholders should be those that actively work in the climate change, energy, and environment sectors and include line ministries and sub-national governments.
- To provide UNICEF Suriname with recommendations and identification of actionable opportunities to integrate climate, energy and environment development issues across UNICEF programmes and partnerships.
- Based on identified actionable opportunities, develop a strategic document that sets out resource mobilization strategies to respond to the adaptation needs of children in Suriname (Climate Finance Strategy for Children)
- To develop a print-ready document and presentation of the CLAC for Suriname.

The final output of this consultancy will be a publication ready CLAC and Climate Finance Strategy.

**Child Safeguarding**

Is this project/assignment considered as “[Elevated Risk Role](#)” from a child safeguarding perspective?

YES  NO If YES, check all that apply:

**Direct contact role**  YES  NO

If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

**Child data role**       YES     NO

If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

<b>Budget Year:</b>  2024	<b>Requesting Section/Issuing Office:</b>  WASH	<b>Reasons why consultancy cannot be done by staff:</b>  The consultancy will involve significant desk review, including collection and analysis of documents. There will also be interviews and discussions with identified government ministries as well as programme sections in UNICEF Suriname. Having an external person to lead the development of the document will remove bias and ambiguity, providing a clear position for the Suriname country office and the government. The section does not currently have human resource capacity and time to engage with this process directly, hence the need for an individual consultant.
<b>Included in Annual/Rolling Workplan:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:		
<b>Consultant sourcing:</b>  <input checked="" type="checkbox"/> National   <input type="checkbox"/> International   <input type="checkbox"/> Both  <b>Competitive Selection:</b> <input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> <input type="checkbox"/> Roster  <b>Single Source Selection</b> <input type="checkbox"/> (Emergency - Director's approval)		<b>Request for:</b>  <input checked="" type="checkbox"/> New SSA – Individual Contract  <input type="checkbox"/> Extension/ Amendment
<b>If Extension, Justification for extension:</b>		
<b>Supervisor:</b> Gaulbert Sutherland, WASH and Climate Change Officer	<b>Start Date:</b> May 20, 2024	<b>End Date:</b> July 19, 2024 (45 working days)

Work Assignments Overview	Deliverables/Outputs	Delivery deadline	Estimated Budget
<p><b>Task 1:</b> <i>Adapted outline of the generic template for the CLAC reports developed, tailored to UNICEF Suriname's needs</i></p> <ul style="list-style-type: none"> <li>• Review example reports from other country offices and the global guidance materials.</li> <li>• Propose any changes needed to accommodate the Suriname context and CO priorities.</li> <li>• Review and adapt the report outline (to be provided by UNICEF)</li> </ul> <p>Appreciate the ToR and produce a detailed workplan for the consultancy</p>	<ul style="list-style-type: none"> <li>• Adapted and annotated outline of CLAC document</li> <li>• Consultant's workplan, including list of meetings</li> </ul>		0% of fees
<p><b>Task 2:</b> <i>Desk review and generation of climate, environment and energy baseline in Suriname.</i></p> <ul style="list-style-type: none"> <li>• Conduct a desk review of the CEE issues (including projected changes), stakeholders and policies in the country</li> <li>• Provide a brief synthesis of the above, and general implications for Suriname's sustainable development, with a focus on issues as they relate to UNICEF's mandate</li> <li>• Review key policy documents related to climate, energy and environment and UNICEF's corporate priorities with a view of assessing child-rights and CEE linkages</li> <li>• Map the work of UNICEF and all relevant stakeholders related to disaster risk reduction, climate, energy and environment.</li> <li>• Compile and evaluate list of recent and on-going and planned CEE activities</li> <li>• Identify knowledge and information gaps</li> <li>• Collect, incorporate and triangulate comments from all stakeholders with reference materials from the desk review</li> <li>• Analyse CEE interventions for relevance to UNICEF programming, including identifying direct threats to current program activities.</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of baseline and overview of climate, environment and energy for Suriname</li> </ul>		20%

<p><b>Task 3:</b> <i>Conduct interviews and meetings with key stakeholders in the area of CEE and child rights.</i></p> <ul style="list-style-type: none"> <li>• Conduct interviews with UNICEF sections, government and external partners and stakeholders on CEE issues affecting children.</li> <li>• Provide an overview of the child-CEE nexus, including analysis of implications for UNICEF sectors (i.e., Health, WASH, Child Protection, Nutrition, Education, Social Policy)</li> <li>• Identify partnership and funding opportunities to support UNICEF program recommendations</li> <li>• With reference to climate finance mechanisms, bilateral funding and/ or Government budgets, identify funding opportunities to support CEE-child nexus activities</li> <li>• Identify appropriate CEE-child rights linkages and evaluate relevance for potential UNICEF programming options and identify new CEE-Child nexus issues/ themes for CO consideration</li> <li>• Prepare and present a summary presentation of findings for CO and relevant Government and development partners</li> </ul>	<ul style="list-style-type: none"> <li>• Report of stakeholder analysis in CEE and child rights</li> <li>• Summary presentation of findings for the CO and relevant government and development partners</li> </ul>		20%
<p><b>Task 4:</b> <i>Conduct meetings with UNICEF Suriname management and sections to identify and evaluate potential entry points for UNICEF engagement with CEE.</i></p> <ul style="list-style-type: none"> <li>• With CO sections and Management, develop and define priority areas for UNICEF engagement</li> <li>• Propose options for prioritization of issues and entry points and facilitate the decision-making process</li> <li>• In coordination with the PME section, support the integration of CEE in the CO's programming cycle</li> </ul>	<ul style="list-style-type: none"> <li>• Recommendations and identification of actionable opportunities to integrate climate, environment and energy development issues across UNICEF programmes and partnerships.</li> </ul>		10%
<p><b>Task 5:</b> <i>Consolidate the findings and write the CLAC report.</i></p> <ul style="list-style-type: none"> <li>• Prepare the draft CLAC report</li> <li>• Facilitate a workshop to present the report and recommendations and receive feedback</li> </ul>	<ul style="list-style-type: none"> <li>• Draft CLAC report and recommendations for UNICEF</li> <li>• Workshop on CLAC</li> </ul>		20%

<b>Task 6:</b> Produce final copies of the CLAC and recommendations	<ul style="list-style-type: none"> <li>• Print-ready Climate Landscape Analysis for Children (CLAC) for Suriname</li> <li>• External-facing CLAC report</li> <li>• Climate Finance Strategy for Children</li> </ul>		20%
<b>Task 7:</b> Conclude on all tasks and produce final report of consultancy	<ul style="list-style-type: none"> <li>• Final report of the consultancy consolidated and submitted</li> </ul>		10%

<b>Estimated Consultancy fee</b>			
Travel International (if applicable)			
Travel Local (please include travel plan)			
DSA (if applicable)			
<b>Total estimated consultancy costs<sup>i</sup></b>			

**Minimum Qualifications required\*:**
 Bachelors    Masters    PhD    Other

Disciplines: Climate change, geography, environmental science, natural resource management, meteorology, social and economic development or related areas. Alternatively, a degree in communication or journalism with demonstrated expertise on environment and climate change-related issues can also be considered

**\*Minimum requirements to consider candidates for competitive process**

**Knowledge/Expertise/Skills required\*:**

- At least eight years of relevant professional experience in research and expertise in climate/environment-related issues.
- Excellent writing skills required.
- Excellent research skills required.
- Excellent English writing/communication skills. The consultant should take into consideration the necessity of communicating in the national language (Dutch).

Demonstrated expertise in child rights or any of UNICEF's main areas of work (health, WASH, nutrition, child protection, social policy, nutrition, education, gender) is considered an asset.

**\*Listed requirements will be used for technical evaluation in the competitive process**

**Evaluation Criteria (This will be used for the [Selection Report](#) (for clarification see [Guidance](#)))**

A) Technical Evaluation (maximum 75 Points)

B) Financial Proposal (maximum of 25 Points)

Consultants will be evaluated based on a cumulative methodology, being the award of the contract made to the candidate whose offer has been evaluated and determined as:

1. Responsive/compliant/acceptable, and;
2. Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

Technical Component Score	MAX 75 points
Financial Proposal	MAX 25 points
<b>TOTAL score</b>	<b>MAX 100 points</b>

Only candidates obtaining a minimum of 65 points (of the total technical points) would be considered for the Financial Evaluation.

For the technical assessment candidates must send:

1. Curriculum Vitae
2. Short methodological note suggested for the consultancy (maximum 3 pages) with timeline based on their availability. The proposal should include references on how the consultant will ensure that local context of Suriname is captured by the proposal.
3. Financial proposal and timeline for completing the assignment.
4. Three (3) contact references from previous work experience.
5. One example (publication) of similar work

#### TECHNICAL EVALUATION

Technical Criteria	Technical Sub-criteria	Maximum Points
<b>Education</b>	Advanced university degree in climate change, geography, environmental science, natural resource management, meteorology, social and economic development, or related areas. Alternatively, a degree in communications or journalism with demonstrated expertise on environment and climate change-related issues can also be considered.	15
<b>Work Experience</b>	Demonstrable experience conducting analysis on climate change/environment, social and economic development	25
<b>Knowledge</b>	Local knowledge or capacity to access to local information from Suriname context is required.	5
	Analytical and writing skills.	5
	Strong Research Skills.	5
	Technical proposal submitted	20
<b>Total Maximum obtained for Technical Criteria</b>	(Note: the total maximum score must be equivalent to the weight assigned to the technical score)	<b>75</b>
<b>Minimum Score for technical compliance</b>		<b>60</b>

#### Financial Proposal

A financial proposal that includes total cost and the timeline for completing the assignment.

The total amount of points allocated for the economic component is 20. The maximum number of points will be allotted to the lowest price proposal and compared among those consultants which obtain the threshold points in the



evaluation of the technical component. All other price proposals will receive points in inverse proportion to the lowest price.

<sup>1</sup> Costs indicated are estimated. Final rate shall follow the “best value for money” principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

Individuals engaged under a consultancy will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants. Consultants are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected consultant is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected

consultant are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. The vaccine mandate, does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers [reasonable accommodation](#) for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

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