

TERMS OF REFERENCE

(FOR Temporary Appointments)



UNICEF-BCO: TERMS OF REFERENCE (TOR)

Job Title and Level: Health Officer, NOB

Section: Cox's Bazar - Health

Duration: 364 days

Duty Station: Cox's Bazar

Reports to: Health Specialist (P3)

1. Background

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Cox's Bazar Field Office work for both emergency and development programme as part of UNICEF Bangladesh Country Programme. UNICEF Humanitarian Strategy (Response to Rohingya Crisis) is to reduce the risk for communicable disease outbreaks and its consequences among refugees and host communities and improve access to life saving interventions through strengthening of systems to provide comprehensive quality and equitable primary and secondary health services for crisis affected population for both refugees and host communities, using government systems where possible. Five years after the influx, the Rohingya crisis has shifted to protracted crisis. While some improvements were made e.g., increased immunization coverage and more babies delivered in the health facilities assisted by skilled birth attendants, many things still need to be improved. The refugees are still living in overcrowded settlements and are prone to disease outbreaks. In the host communities, there are gaps in the health care services including availability and skilled health workforce availability and readiness of the health facilities, and still low demand among the host population in accessing the health care. It is very important to UNICEF to continue supporting GoB in strengthening the health systems, in both refugees' context and development setting.

2. Purpose of Assignment:

Under the supervision and the technical oversight of the Health Specialist, Team Lead, Cox's Bazar, the incumbent will support the health programme in Cox's Bazar both for Emergency and Development Programme, both for the refugees and the host communities, in collaboration with partners on the ground.

3. Major duties and responsibilities:

1 Support Development and Planning

- Conduct/update situation analysis for the result-based planning, development, design, and management of health-related programme, do the analysis and provide recommendation for priority and goal setting

	<ul style="list-style-type: none"> • Provide technical and operational support throughout all stages of programming processes by executing/administering a variety of technical programme transactions, preparing material/documentations and complying with organizational process and management systems, to support programme planning, result based management (RBM) and monitoring and evaluating result
2	<p>Programme Management, Monitoring, and Delivery for Results</p> <ul style="list-style-type: none"> • Work closely and collaboratively with internal and external colleagues and partners (government, non- governmental organization and civil society organizations) to discuss operational and implementation issues, provide solutions, recommendations and/or alert appropriate officials and stakeholder for higher-level intervention and/or decision • Participate in monitoring and evaluation exercises, programme reviews and annual health reviews with government and other counterparts to assess programme and to report on required actions/interventions at the higher level of management • Monitor and report the use of resources (financial, administrative, and other assets, verify compliance with approved allocation/goals, organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity. Report on issues identified to ensure timely resolution by management/stakeholders. Follow up on unresolved issues to ensure resolution.
3	<p>Technical and operational support to programme implementation</p> <ul style="list-style-type: none"> • Conduct regular programme field visits and survey and/or exchange information with partners/stakeholders to assess progress and provide technical support, take appropriate action to resolve issues and/or refer to relevant officials for resolutions. Report on critical issues, bottlenecks and potential problems for timely actions to achieve results • Provide technical and operational support to government counterparts, NGO partners, UN systems partners and other country office partners/donors on the application and understanding of UNICEF policies, strategies, processes and best practices on health and related issues to support programme implementation, operations and delivery of results
4	<p>Network and Partnership Building</p> <ul style="list-style-type: none"> • Build and sustain effective close working partnership with government counterparts and national stakeholders through active sharing of information and knowledge to enhance programme implementation and build capacity of stakeholders to deliver concrete and sustainable results • Contribute to programme advocacy and research information for potential donors for fund raising and partnership development process
5	<p>Innovation, Knowledge Management and Capacity Building</p> <ul style="list-style-type: none"> • Identify, capture, synthesize and share lesson learned for knowledge development and build capacity of the stakeholder and participate in capacity building initiatives to enhance the competencies of client/stakeholder • Assist with oversight of research and ensure results are available for use in knowledge products

3. QUALIFICATION and COMPETENCIES (indicates the level of proficiency required for the job.)

EDUCATION & OTHER SKILL: Medical Doctor/MBBS. An advance degree in one of the following fields is an advantage: public health/nutrition, pediatric health, family health, health research, global/international health, health policy and/or management, environmental health sciences, biostatistics, socio-medical, health education, epidemiology, or another relevant technical field.

WORK EXPERIENCE: A minimum of two years of professional experience in one or more of the following areas required: public health/nutrition planning and management, maternal and neonatal health care, or health emergency/humanitarian preparedness.

- Experience working in a developing country is considered as an asset.
- Experience working in humanitarian or emergency context is an advantage
- Relevant experience in a UN system agency or organization is considered as an asset.

LANGUAGE PROFICIENCY: Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

COMPETENCIES/SKILLS: UNICEF foundational/functional competencies

Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Competencies

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Child Safeguarding Certification
(to be completed by Supervisor of the post)

Child Safeguarding refers to proactive measures taken to limit direct and indirect collateral risks of harm to children, arising from UNICEF’s work or UNICEF personnel. Effective 01 January 2021, Child Safeguarding Certification is required for all recruitments.

<p>1. Is this position considered as "elevated risk role" from a child safeguarding perspective?*</p> <p>If yes, check all that apply below.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>2a. Is this a Direct* contact role?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <hr/> <p>2b. If yes, in a typical month, will the post incumbent spend <u>more than 5 hours</u> of direct interpersonal contact with children, or work in their immediate physical proximity, with limited supervision by a more senior member of personnel.</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

<p><i>*"Direct" contact that is either face-to-face, or by remote communicate, but it does not include communication that is moderated and relayed by another person.</i></p>	
<p>3a. Is this a Child data role? *:</p> <p>3b. If yes, in a typical month, will the incumbent spend <u>more than 5 hours</u> manipulating or transmitting personal-identifiable information of children (names, national ID, location data, photos)</p> <p><i>* "Personally-identifiable information", in this context, means any information relating to a child who can be identified, directly or indirectly, by an identifier like a name, ID number, location data, photograph, etc. This is a "child data role".</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <hr/> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>4. Is this a Safeguarding response role*</p> <p><i>*Representative; Deputy representative; Chief of Field Office; the most senior Child Protection role in the office; any focal point that the office designated for Child Safeguarding; Investigator (Office of Internal Audit and Investigations</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>5. Is this an Assessed risk role*?</p> <p><i>*The incumbent will engage with particularly vulnerable children¹; or Measures to manage other safeguarding risks are considered unlikely to be effective².</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>

¹ Common sources or signals of additional vulnerability may include but are not limited to: age of the child (very young children); disability of the child; criminal victimization of the child; children who committed offences; harmful conduct by the children to themselves or others; lack of adequate parental care of the children; exposure of the children to domestic violence; a humanitarian context; a migrant (refugee/asylum-seeking/IDP) context. No 'baseline' vulnerability will be set. Hiring Managers will need to use judgment, taking into consideration the implications that follow from an assessed risk role (additional vetting scrutiny, training).

² i.e. the role-risk will be compounded by other residual risks.