

RESEARCH INTERN TOR- Lusaka, UNICEF Zambia CO

Title	Social Inclusion Intern (For Zambian Nationals only)
Purpose	To support the Social Policy Officer
Expected fee	
Location	Lusaka
Duration	6 months
Start Date	
Reporting to	Social Policy Specialist
Budget Code/PBA number	
Project and activity codes	

Background:

Interns can be a significant asset to the organisation since they can potentially offer excellent academic credentials, including the most recent thinking and research tools. They also often have practical work experience directly related to their specialisation. By exposing such individuals to the work of UNICEF, we can broaden their exposure to international development work generally, and opportunities in research and evidence generation. Their potential to contribute to UNICEF and its mandate during the internship and in their future professional activities is significant. This TOR follows UNICEF’s 2012 Administrative Instruction on UNICEF’s internship programme (CF/AI/2013-002).

Justification

Zambia’s government has embarked on a path of expansionary budgeting for social sectors amidst constrained fiscal space. For example, the flagship social protection programme, the social cash transfer is being scaled up to unprecedented coverage. Meanwhile the economic performance has not been adequate to curb poverty numbers and the concurrence of multiple crises has increased pressures on vulnerable parts of the population. UNICEF is supporting the government of the Republic of Zambia in charting ways to reduce child poverty, strengthen public financial management, strengthen evidence and knowledge management, enhance disability inclusion and advocate for conducive social and behaviour change. The internship will support the documentation and development of programmatic reviews in the social policy section.

Objectives/Target

The objective of the social inclusion internship is to support programmatic review of emerging trends in society, economy and the environment to inform social policy programmatic directions in the UNICEF Zambia country office.

Major duties/responsibilities and output expectations

No.	Major duties & responsibilities	Deliverables
1	Support socio-economic analysis of the current political, social and economic climate	Support to desk reviews, compilation of evidence synthesis
2	Support communication and advocacy of social policy priorities	Develop policy briefs, slide decks and other materials as required
3	Support processes to develop programmatic priorities	Develop documentation such as concept notes for emerging priority areas such as climate change, urban poverty, and demographic windows of opportunity

Qualifications and experience

Education

1. Studies in social policy fields such as sociology, economy, social studies, development studies, political science or related fields
2. Have excellent academic performance shown through university records
3. Bachelor’s degree required

Work experience

1. At least 1 year work experience, preferably in social policy environments of social protection, economic analysis, public financial management, data and evidence, disability inclusion or gender transformation.
2. Experience working with government or international organisations is an asset

Skills and Competencies:

1. Candidate should be skilled in social, economic or cultural analysis
2. Candidate should possess excellent writing and analytical skills

3. Candidate should possess good communication and organisational skills
4. Candidate should possess ability to work well in a diverse team
5. Training in Monitoring & Evaluation is an advantage
6. Planning and budgeting skills is an asset

Learning elements

This position is based in a dynamic Social Policy team and the intern will interact with social policy specialists and other programme specialists in UNICEF, government, and other development partners. This position offers excellent learning opportunities in understanding and applying data principles in a multi-sectoral environment.

Fees and Honorarium

According to UNICEF's internship program administrative instruction, no compensation will be provided. Where appropriate, interns may be reimbursed for travel expenses incurred during official travel authorised by UNICEF. A monthly stipend enough to cover transport costs of in Zambian currency shall be paid for the internship duration (6 months).

Only shortlisted applicants will be contacted for next level of the recruitment process

Evaluation

Evaluation will be done at the end of the internship by the supervisor, and intern and a copy of the evaluation will be provided to the intern and the original submitted to HR.

Work Place and Duration

The duty station will be in Lusaka. The internship will be for 6 months.