**EXPRESSION OF INTEREST**

National Consultant for Human Resources for Health Online Rapid Assessment in Ethnic Health Organizations of Kachin and Shan

(Terms of Reference attached)

*Consultant Summary Profile:* ***Please attach complete Curriculum Vitae***

|  |  |
| --- | --- |
| Name |  |
| Date of Birth |  |
| Email address |  |
| Languages |  |
| Degrees/qualifications |  |
| Experience in carrying out similar (no. of years and key clients, including UN) |  |
| Attach one sample of similar work done or refer to a site that can be accessed. |  |
| List names and emails of three referees |  |

Q1: Briefly, what methodology will you use to carry out to conduct Human Resources for Health Online Rapid Assessment in Ethnic Health Organizations of Kachin and Shan?

Q2: Given the duration of the assignment and deliverables what is your **all inclusive** offer. Please link your fees directly to the specified deliverables. For anyin-country travel scheduled, travel (airfare) /DSA (allowance) for the consultant will be reimbursed based on actual approved and authorized travel. These costs do not have to be included in the applicant's proposal. All other costs should be included in the specified fees linked to each deliverable.

| Deliverables | All inclusive Fee per Deliverable |
| --- | --- |
| |  |  | | --- | --- | | Assessment planning and preparation | Inception Report containing   * HRH-EHO coordinating group of UNICEF-HPA-EHOs stakeholders established to oversee and facilitate the objectives, scope, design, schedule, implementation and analysis plan * Adapted simplified online questionnaires to meet programmatic-context-specific needs, adapted in tablet, smartphone format or electronic/mobile platform – Kobo Collect/ODK * Designed data collection, data entry/processing and analysis * Assessment sampling universe with mobile numbers/email address of health workers established * Training guide for local enumerators drafted in case online questionnaires cannot be collected * Pilot assessment to different HRH stakeholders | | (Amount in /USD, Max 30%) |
| |  |  |  | | --- | --- | --- | | On-line Data collection or in the field (if online cannot be done) | |  | | --- | | Implementation report   * + Data collection (e-mail/letter of introduction, health workers contacts response record)   + Materials and tools for data collection   + Compilations of issues during online data collection, KOBO collect application, and how to resolve   + Completed electronic forms and periodically transferred electronic files to centralized database/dashboard   + Dashboard update when data collection is complete | | | (Amount in USD, Max 30%) |
| |  |  | | --- | --- | | Data entry, analysis and interpretation | * + Data entered using licensed application   + Edited, validated and clean data set, presented and checked for consistency and accuracy   + Exported data set for analysis (HRH indicators) * Analysis of HRH data using the standard core indicators as well as any context-specific indicators of interest | | (Amount in USD, Max 30%) |
| |  |  | | --- | --- | | Results dissemination | * + HRH-EHO coordinating group facilitated to analyse and interpret assessment results and to finalize recommendations   + Final report   + Dissemination plan drafted * Documented and archived assessment using metadata standards | | (Amount in USD, Max 10%) |
|  | 100% |
| **Total** |  |

Q3. The assignment is scheduled to begin on 15th August to December 2020 in-country. Please indicate your earliest availability and ability to work continuously in country starting 15 August 2020.

Q4. If not successful in participating in this round of consultancy, would you be interested to be considered for possible future similar consultancy?