



## UNITED NATIONS CHILDREN'S FUND JOB PROFILE

### I. Post Information

Job Title: **M&E Specialist (Monitoring vaccination)**  
Supervisor Title/ Level: **Chief Planning/P4**  
Organizational Unit: **PPMK section**  
Post Location : **DRC (Kinshasa)**

Job Level: **P3 TA, 11 months**  
Job Profile No.:  
CCOG Code:  
Functional Code:  
Job Classification Level: **Level 3**

### II. Organizational Context and Purpose for the job

UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives, to defend their rights, to help them fulfill their potential.

Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone. And we never give up. For every child.

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education, and protection of a society's most disadvantaged citizens — addressing inequity — not only will give all children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

#### **Purpose for the job:**

The Democratic Republic of Congo has recently made progress on routine vaccination after years of poor performance due to a failing health system. The implementation of the Mashako plan in all 26 provinces of the country has made it possible to strengthen the vaccination system and improve vaccination coverage.

The rate of fully vaccinated children increased from 35% in 2017 (MICS survey) to 53% in 2020 before falling to 42% in 2021 (ECV, 2021) due to several factors taken into account, notably the prolonged staff strike health in 2021, shortage of stocks of routine vaccines, the persistence of the Covid-19 pandemic confirmed in March 2020 leading to a reduction in demand for routine vaccination linked to rumors of the Covid-19 vaccine.

The proportion of zero-dose (ZD) children increased from 20% in 2018 to 12% in 2020 and 19% in 2021, which would be around 780,000 in 2021 (based on ECV 2021) of which 2/3 ZD children are distributed mainly in 10 provinces in the central and rural regions of the country.

To significantly reduce this large number of zero-dose children living mostly in unreached communities, the DR Congo government signed an "Equity Accelerator Fund" (FAE) grant agreement with GAVI and the country office. UNICEF. This funding aims to recover unvaccinated children by aiming for a reduction of at least 35% by 2025.

Under the terms of this agreement, UNICEF is responsible for providing technical and financial support for the defined activities.

The terms of the agreement also stipulate that UNICEF will coordinate the monitoring of all activities implemented as part of catch-up vaccination. The recommendation is that data be collected using the Tanahashi method. This position is being recruited to strengthen UNICEF's capacity to coordinate this monitoring.

Under the direct supervision of Chief Planning, the specialist will lead monitoring and reporting for all the immunization catch up activities implemented by the health programme. The specialist will provide oversight of the monitoring functions at field level as well as all survey related contracted services. The specialist will ensure that the health programme has useful, valid and reliable information on the performance of immunization intervention for zero dose children in targeted zones.

### III. Scope of Work:

#### Main responsibilities:

- Oversee the design of an integrated monitoring system focusing on the equitable immunization coverage, using the Tanahashi method for zero-dose children.
- Provide capacity-building and technical support to the players involved at all levels (national, provincial, health zones, health areas, community, etc.) to ensure effective use of the monitoring system.
- Provide support for the collection, analysis and documentation of all immunization projects in relation to catch-up for zero-dose children, equity and gender.
- Design and implement integrated digital data collection tools to optimize and improve on-ground reporting activities on vaccine coverage

#### Specific activities include but are not limited to:

- Define key performance indicators, establish baseline and targets
- Establish a monitoring plan, including data collection plan, field visit calendar and determine clear roles and responsibilities
- Design tools and provide guidance for baseline, midline and endline assessments
- Ensure that field offices and the national section are able to submit quality and timely report of the progress of zero dose immunization activities
- Develop and test training tools and organize initial and refresher trainings
- In collaboration with the PM&E Specialist, provide necessary technical support, tools development and capacity building on field monitoring
- Coordinate monitoring of follow up actions from field visits to ensure they have been closed
- Organize periodic meetings with all the implementing partners to discuss progress of GAVI funded projects
- Maintain an electronic system to track progress in closure of monitoring observations
- Support analysis of any monitoring data to produce monthly and quarterly analytical reports to support the health section to make course corrections and programme adjustments
- Oversee the design and validation of the monitoring dashboard
- Provide day to day oversight of the contracted consultancy firm

#### Expected Output:

- A systematic process, guidance document, and tools developed to analyze immunization data from priority provinces
- Zero dose immunization database
- Training package developed on monitoring using the Tanahashi method
- Quarterly data analysis reports
- Quarterly KPI reports
- Monthly report of activities summarizing key outcomes and mission reports (end of each month)
- Overall end of assignment report

### IV. Recruitment Qualifications

#### Education:

- Have a Master's degree (minimum Bac+5) in Public Health, Science, Statistics, Economics and/or Social Science [Or have a university degree (Bachelor's or Bac+3) with a minimum of eight years' experience in Monitoring & Evaluation, Public Health or Social Science may be considered for the position].

**Experience:**

- Have a minimum of 5 years of relevant experience in the field of Health and/or Immunization.
- Demonstrated expertise in the production and analysis of quantitative and social data for public consumption;
- Have experience in DRC context or in countries with socio-cultural similarities to DRC;
- Have knowledge of procedures and experience working with UNICEF or the United Nations system.
- Have experience working with non-governmental organizations or have worked in the health system;
- Relevant experience in a UN system agency or international organizations is considered an asset.

**Language Requirements:**

Fluency in French and good Knowledge in English is required. Knowledge of a local language is an asset.

**V. UNICEF values and competency Required (based on the updated Framework)****i) Core Values**

- Care
- Respect
- Integrity
- Trust
- Accountability

**ii) Core Competencies**

- Nurtures, Leads and Manages People
- Demonstrates Self Awareness and Ethical Awareness
- Works Collaboratively with others.
- Builds and Maintains Partnerships
- Innovates and Embraces Change
- Thinks and Acts Strategically
- Drive to achieve impactful results.
- Manages ambiguity and complexity.