**TERMS OF REFERENCE**

**Subject:** Child welfare and protection strategic review

**Type of contract**: Consultant

**National / International:** National

**Proposed level**: Senior

**Duration**: 25 days from September to October 2019

**Supervisor:** Xu Wenqing, Child Protection Specialist

**Funding Source:** RR

**1. Background**

The Chinese National Committee for Care of Children (CNCCC) is a mass organization formed by 13.67 million retired people under the State Council with its director always nominated by the central party. CNCCC has the mandate of working on child development especially for vulnerable children. Appreciative of CNCCC’s advocacy role for vulnerable children, UNICEF has been working with CNCCC in the past three programme cycles on advocacy and social mobilization for family- and community-based care and support for orphans affected by AIDS and other vulnerable children to access equitable social services under HIV/AIDS and contributed to the national policies on the care and protection of children affected by AIDS. Further cooperation with CNCCC is envisaged in the new CPD (2021-2025) under child protection and will be part of the discussions related to CPD development.

#### 2. Introduction

UNICEF has been supporting CNCCC on advocacy and social mobilization for the past three programme cycles. While we know that we have contributed to successful advocacy by CNCCC, we have never documented let alone assess the key achievements of our cooperation, including as a basis for defining our future cooperation. Therefore, UNICEF seeks to hire a national consultant, with knowledge and experience in monitoring and evaluation and development of strategic partnerships.

The consultancy is included in the Rolling Work Plan for 2019-2020 under 505/003/018 (Hire a part-time consultant to review good practice of CNCCC high level advocacy and develop strategy for further cooperation with CNCCC on high level advocacy on child welfare and protection in 2019).

**3. Objective (s)**

The objective of this consultancy is to develop a report that takes stock of the UNICEF/CNCCC cooperation and provide a strategy for future cooperation. The activity will include but not be limited to:

* Desk review of progress, key achievements, lessons learned and good practices of UNICEF-CNCCC cooperation in the period 2003-2018
* Desk review/information collection and analysis of the strengths of CNCCC in child protection advocacy
* Development of strategy on future cooperation on child protection between UNICEF and CNCCC in preparation of the new CPD 2021-2025

**4. Methodology & Expected Output**

The consultant will be based in Beijing in the office of UNICEF. He/she will have regular discussion with CNCCC, other partners of UNICEF and CNCCC, as well as UNICEF staff. The main methodology will be qualitative research including desk review, individual interviews and group discussions.

The expected outputs are:

* Implementation plan with desk review framework, individual interviews and group discussion outlines;
* Report containing three components:
  + progress, key achievements, lessons learned and good practices of UNICEF-CNCCC cooperation in the period 2003-2018;
  + approaches and strengths of CNCCC on advocacy for child protection;
  + strategy of future cooperation on child protection between UNICEF and CNCCC.

##### 5. Major Tasks, Deliverables & Timeframe

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Task** | **Deliverable\***\* | **Timeframe (indicative)** |
| **1.** | Development of research tools, protocols and implementation plan with consultation of possible participants | * Research protocols in Chinese * Implementation plan in Chinese | 3 days in 2nd half September, 2019 |
| **2.** | Desk review and interview on progress, key achievements, lessons learned and good practices | * Draft chapter of report in Chinese | 8 days in 2nd half September |
| **3.** | Desk review and interviews on approaches and strengths of CNCCC on advocacy for child protection | * Draft chapter of report in Chinese | 5 days in 1st half October |
| **4.** | Development of strategy in future cooperation between UNICEF and CNCCC | * Draft strategy in Chinese | 5 days in 2nd half October |
| **5.** | Final consultation meetings and finalization of report in Chinese with English abstract | * Final report (containing the above deliverables) | 4 days in 2nd half October |

Complete submission of deliverables as per expected standard and quality as assessed by the supervisor is a prerequisite for payment of fee. UNICEF reserves the right to adjust or withhold payments for late deliverables or for deliverables not meeting expected quality.

**6. Timeframe**

This proposed contract is for a period of two months (September – October 2019) with a total number of 25 working days.

**7. Consultancy Requirements**

Qualifications:

* Advanced university degree in social sciences or other related field;
* At least 5 years of experience in child rights advocacy programming;
* At least 5 years of experience in working with Chinese government/Central organizations;
* Experience in qualitative research, assessments and of programme development and implementation, including of advocacy programmes;
* Excellent written and spoken communication skills in English and Chinese.

Others:

* Experience in child protection and child welfare an asset
* Experience working with UNICEF and/or other UN agencies an asset.

**8. Supervision**

The consultant will be supervised by Xu Wenqing, Child Protection Specialist. The supervisor will ensure a briefing at the beginning of the consultancy and technical guidance for the consultant. In addition, compliance with the ToR and timely delivery of the expected outputs/results will be observed. Upon completion of contract assignments, the supervisor will certify relevant documents; evaluate the consultant’s work and process/follow-up on the payments.