**FINANCIAL PROPOSAL**

**INDIVIDUAL CONSULTANT for Senior Evidence Consultant- Data**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Deliverables** | **Deadline for completion of deliverable** | **Details of Travel Required** | **Professional Fee (Daily)**  **(INR)** | **Input Days** | **Total Professional Fee (INR)** | **Total Travel Cost (INR)** | **Total Amount (All Inclusive Fee (INR)** |
| ***(A)*** | ***(B)*** | ***(C)*** | ***(D)*** | ***(E)*** | ***(F)*** | ***(G =E x F)*** | ***(H)*** | ***(I = G + H)*** |
| 1. | PowerPoint presentation of key highlights on revised data landscape analysis. | 22 December 2023 | 1 trip 3 days |  |  |  |  |  |
| 2. | An action plan matrix, including suggested initiatives/actions/ interventions, expected outcomes, key partners and stakeholders to involve (national/state), timelines for the next five years. | 10 February 2024 | 2 trip 3 days each |  |  |  |  |  |
| 3. | 1 Summary document with five use cases | 14 March 2024 |  |  |  |  |  |  |
| 4A | PowerPoint presentation on DAP. | 20 March 2024 |  |  |  |  |  |  |
| 4B | Final Data Action Plan Document | 30 March 2024 |  |  |  |  |  |  |
|  | **TOTAL (INR)** | | | | |  |  |  |

**BREAK UP OF TRAVEL COSTS:** This is only for the purpose of budgeting the travel cost/per diem. Based on the rates applied in the below table, total travel costs per deliverable to be calculated and included under ‘Total Travel Cost’ in the table above.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Travel details and budget break up for this consultancy**  **a. Number of trips = \_\_3\_\_\_\_\_\_**  **b. Number of total travel days for all trips = \_\_\_\_9\_\_\_\_\_\_\_**  **c. States/Districts where travel is required =** \_ UNICEF supported states as per requirement | | | | |
| **S. No.** | **Description** | **Unit** | **Unit cost (INR)** | **Total Cost (INR)** |
| 1. | Air ticket cost (Return Trip) including transfers | \_\_3\_trips | \_\_\_ per trip |  |
| 2. | Per Diem (food and accommodation cost) | \_9\_ days | \_\_\_\_ per day |  |
| 3. | Other expenses, if applicable |  |  |  |
|  | **Total Travel Costs = INR** | | |  |

*All shaded areas to be filled in by the Candidate*

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *Air travel should be economy class using the most direct route.*
3. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
4. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**