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| **Heading: finalization of Knowledge, Attitude and Practice (KAP) End line Survey in DFID funded WASH programme in Myaing, Pauk, Nahtogyi and Wetlet Townships**  **Section in Charge**: Water, Sanitation and Hygiene (WASH) Section  **How does the consultancy relate to work plan:** **This is part of Accelerating Sanitation and Water for AII (ASWA) project and relates to Output 1, 2 and 3.**  **Outcome reference**: Programme Outcome 202: By 2022, families and institutions in 7 high burden states and regions of Myanmar have equitable access to and utilize safe, affordable, adaptive, adequate and equitable WASH services across the lifecycle, especially the most vulnerable children and women.  **Output reference**:  Output 001 "Enabling Environment”: By 2022, GoM has strengthened political commitment and accountability, and technical and institutional capacity for scaling up safely managed WASH services  MYWP Activity # 202.001.005 Conduct survey and studies (baseline survey, urban WASH study, sanitation marketing)  Output 003 “Sanitation and Hygiene”: By 2022, vulnerable communities in targeted areas end open defecation and households have capacity to maintain adequate sanitation facilities and hygiene practices with support from government and local service providers  MYWP Activity# 202.003  3.3 Support Open Defecation Campaigns in targeted townships  3.4 Develop Communication Plan of Action on sanitation and hygiene promotion  3.6 Training and capacity development on CATS/CLTS  3.8 Support monitoring activities, technical assistance and sanitation and hygiene related meeting, training, workshop and study tour | |
| 1. Background:   In 2014, UNICEF made a contract with a Survey and Research agency to conduct a Knowledge, Attitude and Practice (KAP) study in 4 selected Townships: Myaing, Pauk, Nahtogyi and Wetlet, to determine the baseline data, behavioral norms and patterns and monitor progress in water, sanitation and hygiene for the DFID project named “Accelerating Sanitation, Hygiene and Water for All Off-Track Countries”.  Subsequently, with the support of DFID funding, UNICEF is implementing a WASH programme in Myaing, Wetlet, Nahtogyi and Pauk townships of dry zone: The programme included installation of community managed household water supply systems in 110 villages and promotion of sanitation and hygiene promotion in 215 villages. The sanitation and hygiene promotion components were integrated in community-led total sanitation (CLTS) to ensure a comprehensive approach and thus UNICEF’s implementing partners (mainly local NGOs) have completed this initiative in 4 Townships. The project has gone well: 143 out of 215 villages (67%) have been declared as Open Defecation Free (ODF) communities, 159,572 people have gained access to sanitary latrines and 198,422 people were reached with CLTS approach and 4 Clean approach (clean hands, clean water, clean toilet and clean food).  The project was completed in end of September 2016. As per commitment with DFID, UNICEF has contracted an international research company to conduct a KAP end line survey in Myaing, Pauk, Wetlet and Nahtogyi townships from August 2016 to February 2017. The company conducted field data collection together with a local research company and prepared the study report. However, the final report mainly analysis and presentation was not satisfactory. UNICEF provided comments and suggested to improve the final report. However, the final report was not satisfactory. Therefore WASH team in consultation with C4D, Evaluation Specialist, and Supply Unit decided to do not accept the final report and look for professional consultant who can re-analyse the data and information, and produce report.  The proposed consultancy will be individual consultancy; this can be international or national but that person will be home based or in Yangon but regular meetings and exchange between UNICEF and consultant will have to be done during the assignment period. | |
| 1. Objectives of the consultancy:   **To support UNICEF WASH team to finalize the KAP 2016 report by 19 May 2018 with below specific tasks:**   * Review the raw data from the 2016 KAP survey and carry out the literatures (or) desk review regarding KAP on WASH as necessary * Review the final draft KAP survey 2016 report * Re-write KAP survey report highlighting key findings in the areas being assessed, making comparisons with previous KAP if and where possible and providing recommendations for future programming. | |
| 1. Geographic Area:   Myaing, Pauk in Magway Region, Nahtogyi in Mandalay Region and Wetlet in Sagaing Region of Dry Zone area | |
| 1. Duration (including potential extension):   *25 working days (duration: approximately two months)* | |
| 1. Supervisor:   WASH specialist) with support from Chief of WASH section), M&E Specialist, C4D Specialist and Evaluation Specialist  1st review - at completion of draft KAP survey report  2nd review - at completion of the finalization of KAP survey report  Technical support concerning analysis of data and production of final KAP study report will be provided in close cooperation with the C4D specialists and Program Planning, Monitoring and Evaluation Section and then share it with Evaluation Specialist. | |
| 1. Type of Supervision/support required from UNICEF:   The consultant will work closely and regularly communicate with UNICEF to update the progress of KAP study report review  1st review - at completion of draft KAP survey report  2nd review - at completion of the finalization of KAP survey report  UNICEF will provide the consultant with all relevant documents  UNICEF team will oversee technically for the production of final KAP study report in close cooperation with the C4D specialists and Program Planning, Monitoring and Evaluation Section and then share it with Evaluation Specialist.   * To ensure that the deliverables in the workplan are carried out accordingly. * To ensure that the consultant will meet frequently to discuss and share the progress/updates. | |
| 1. Description of assignment: | |
| **Tasks** | **End Product/deliverables** |
| **Task 1: Review draft KAP survey report together with data set both for qualitative and quantitative as provided by UNICEF Myanmar**   * Review draft KAP survey report and any other pertinent documents related to WASH as recommended by UNICEF * Review the raw data (qualitative and quantitative) that informed the KAP report * Draft revised KAP report with key findings and recommendations for future programming * Amend draft KAP report as per UNICEF’s feedback * Present draft report to UNICEF | * Action plan for completion of assignment shared * Key findings & suggestion for improvement of the draft KAP report presented * Field data and other information reviewed and collected * 1st revised KAP report shared with UNICEF technical team for feedback |
| **Task 2: Reporting**   * Modify, adjust and edit draft report based on feedback * Present final report | * Final PowerPoint presentation of findings and recommendations * Final KAP report after consolidation of all feedback shared with UNICEF |
| 1. Advertisement / Invitation / Request for Expression of Interest   The consultancy will be published at Talent Management System recruitment portal of UNICEF Myanmar. | |
| 1. Selection process (EOI to be attached to TOR)   Interested candidates are required to complete the Expression of Interest Form circulated with the call for proposals, answering the technical questions included.  The consultant will be identified by UNICEF based on a competitive selection process, taking into account the candidate’s experience, the quality of the answers produced, and of the lump-sum requested.  If deemed opportune, UNICEF will require a telephone interview with shortlisted candidates. | |
| 1. Qualification and specialized knowledge/experience required for the assignment:   The individual consultant must have demonstrated experience in conducting social science research and have a good reputation for rigor in design of the study, data collection techniques and analysis.  **1. Education**   * Advanced university degree in one of the disciplines relevant to the following areas: Public Health, Social Science, anthropology, social policy, health education or a related field combined with relevant experience * Experience and expertise in social research * Additional training in Health Education or Communication for Development (Programme Communication), an asset.   **2. Work Experience**   * At least 5 professional experience conducting social research. Demonstrated experience in behaviour change communication research is considered an asset * Knowledge of the Myanmar WASH sector policy, guidelines and strategies. * Familiar with CLTS approach and other participatory approaches for WASH intervention * Familiar with the current developments, research, and best practices and global in development of investment rural water strategy. * Field work experience and working experience in the region. * Experience of working in Myanmar or the South East Asian context is a plus * Prior experience within UNICEF/UN context a plus   Language requirements: Fluency in good English and fluent Myanmar language skills is an asset. | |
| 1. Other conditions:   The selected consultant will be home based or based in Yangon.   * Office Space: Yes but it will be allowed to use the office space in Yangon as and when needed. * Computer: Consultant will use his/her own computers.   **Travel Requirements**  The consultant does not need to travel to the field but will have to communicate with or come to UNICEF office in Yangon to have regular discussion and share the progress/updates of the KAP survey report finalization.  **Life and health insurance**  UNICEF does not provide or arrange life or health insurance coverage for consultants and individual contractors, and consultants and individual contractors are not eligible to participate in the life or health insurance schemes available to United Nations staff members. Consultants and individual contractors are fully responsible for arranging, at their own expense, such life, health and other forms of insurance covering the period of their services as they consider appropriate. The responsibility of UNICEF is limited solely to the payment of compensation for service-incurred death, injury or illness as per the provisions detailed below.  **Insurance for service-incurred death, injury or illness**  Consultants and individual contractors who are authorized to travel at UNICEF expense or who are required under their contract to perform services in a UNICEF or United Nations office shall be provided with insurance coverage, through a UNICEF-retained third party insurance provider, covering death, injury and illness attributable to the performance of official UNICEF duties. Compensation in the event of service-incurred death, injury or illness shall be equivalent to amounts stipulated in the agreement between UNICEF and the insurance provider.  **Payment**  Payment schedules should be directly linked with deliverables at specific time intervals. Payments should be processed based on satisfactory delivery of the services/products as certified by the supervisor/ manager.  **Confidentiality:**  The documents produced during the period of this consultancy will be treated as strictly confidential, and the rights of distribution and/ or publication will reside solely with UNICEF.  The contract signed with the consultant will include the other general terms defined by UNICEF. | |
| 1. Nature of Penalty Clause to be stipulated in the contract:   UNICEF Myanmar reserves the right not to pay the Contractor or withhold part of the payable amount if one or more requirements established for this assignment is not met or deadline set for the accomplishment of the tasks is missed. | |