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| **Heading: Terms of Reference for Mental Health and Psychosocial Support Services (Consultant)**  **Section in Charge**: Child Protection  **How does the consultancy relate to work plan:** Activity in the Work Plan: “Support delivery of prevention and response CPiE programming in emergency areas”  **Outcome reference**: “Children in need of support, care and protection are identified by and have access to public social welfare system.”  **Output reference**: National and International standards are implemented to prevent and respond to grave violations per UNSC resolutions 1612/1882 and to contribute to ongoing peace building including responding to emergencies. | | |
| Background:  On 9 October three Border Guard posts were attacked in Northern Rakhine State. Since then an army operation has been on going and has intensified after further attacks on 12/13 November. It is estimated that there are over 30 000 newly displaced people, of which half are estimated to be children. Many of those displaced have lost their homes, including food stocks. Many have escaped across the border, into Bangladesh. These events bring an increased risk of mental health and psychosocial distress that can have negative effects on children if left unaddressed. UNICEF has been working in Northern Rakhine with partner organisations running emergency psychosocial programmes. With increased stressors in the area it is anticipated these activities will need to expand and develop in quality and sustainability.  These events have also had consequences in the IDP camps in Central Rakhine State, re-igniting fear among both communities which has had an impact on local trade and livelihood activities and added strain on already food insecure households. | | |
| 1. Objectives of the consultancy:   The main objectives of the consultancy would be twofold:  Develop a quality MHPSS programme for children and families in emergency settings.   * Develop and conduct a psychosocial baseline with partners. * Work with the implementing partner to develop monitoring tools for psychosocial programmes * Build capacity of partner staff through supervision and monitoring of programmes giving feedback and recommendations so staff are comfortable to roll out sustainable MHPSS programming with a low resource context.   Support the development of a sustainable support system for staff affected by psychosocial distress through capacity building of staff skills in self-care and recommendations for external networks of support.   * Complete a training in staff self-care practices * Support regular staff care sessions in field locations * Develop support materials for sustainability of staff self-care network * Recommendations for external options of support for staff | | |
| 1. Geographic Area:   Based in northern Rakhine, or travel from Sittwe, dependant on access. | | |
| 1. Duration (including potential extension):   The consultancy is planned for 70 days with potential for extension pending funding. The consultancy will be full time. | | |
| 1. Supervisor: Lindsay Shearer | | |
| 1. Type of Supervision/support required from UNICEF: Day-to-day support will be provided by the CP Specialist in Myanmar CO. | | |
| 1. Description of assignment: | | |
| **Tasks** | **End Product/deliverables** | **Duration/**  **Deadline** |
| 1a) Develop and conduct a psychosocial baseline with partners. | * Baseline report on psychosocial conditions of children in targeted communities in northern Rakhine. | First 2 weeks |
| 1b)Contextualisation and implementation a MHPSS toolkit that can work in low resource contexts with children and families | * Toolkit prepared and translated into appropriate language | 1. weeks |
| 1c)Work with the implementing partner to develop monitoring tools for psychosocial programmes | * Psychosocial Monitoring tools and analysis developed and implemented in target communities | 8 weeks |
| 1. Support the development of a sustainable support system for staff affected by psychosocial distress through capacity building of staff skills in self-care. |  |  |
| 2a) Complete a training in staff self-care practices | * Field report is completed | Within 3 weeks |
| 2b) Support regular staff care sessions in field locations | * Weekly staff care sessions are completed and discussed in field report | Weekly basis |
| 2c) Develop support materials for sustainability of staff self-care network | * Staff have a take-away to support continuation of self-care | By end of consultancy |
| 2d) Recommendations for external options of support for staff | * Field report | By end of consultancy |
| 1. Advertisement / Invitation / Request for Expression of Interest   This TOR will be advertised through the usual HR channels plus those identified by the CP section namely CP networks and mailing list, MIMU, CPWG and any other relevant groups in country to prioritise a locally recruited candidate to avoid long delays in visa processing. | | |
| 1. Selection process (EOI to be attached to TOR)   Interested candidates are required to **complete the Expression of Interest Form** circulated with the call for proposals, answering the technical questions included.  The consultant will be identified by UNICEF based on a competitive selection process, taking into account the candidate’s experience, the quality of the answers produced, and of the lump-sum requested.  If deemed opportune, UNICEF will require a telephone interview with shortlisted candidates.  *.* | | |
| 1. Qualification and specialized knowledge/experience required for the assignment:   Education   * Qualification in Clinical Psychology and/or child development   Work Experience   * Experience of psychosocial assessment tools and analysis for children and families. Familiarity with working in low resource settings with limited access to health facilities and trained mental health professionals. * Has a toolkit or resources that can be tailored to the context in northern Rakhine in MHPSS programming and self care * Proven ability to understand the situation quickly, identify potential problems and recommend appropriate solutions manner * Ability to work productively in a multi-cultural environment * Good health and willingness to travel.   Language Proficiency  Fluency in English is required (oral and written) | | |
| 1. Other conditions:   Travel is expected and DSA will be included as a flat amount in the contract. Local travel and other travel costs will be paid on actual basis. Consultant will be expected to use own laptop.  **Life and health insurance**  UNICEF does not provide or arrange life or health insurance coverage for consultants and individual contractors, and consultants and individual contractors are not eligible to participate in the life or health insurance schemes available to United Nations staff members. Consultants and individual contractors are fully responsible for arranging, at their own expense, such life, health and other forms of insurance covering the period of their services as they consider appropriate. The responsibility of UNICEF is limited solely to the payment of compensation for service-incurred death, injury or illness as per the provisions detailed below.  **Insurance for service-incurred death, injury or illness**  Consultants and individual contractors who are authorized to travel at UNICEF expense or who are required under their contract to perform services in a UNICEF or United Nations office shall be provided with insurance coverage, through a UNICEF-retained third party insurance provider, covering death, injury and illness attributable to the performance of official UNICEF duties. Compensation in the event of service-incurred death, injury or illness shall be equivalent to amounts stipulated in the agreement between UNICEF and the insurance provider.  **Payment**  The payment will be made in two instalments upon receipt of the following deliverables.   |  |  |  | | --- | --- | --- | |  | Deliverables |  | | 1st payment | Reimbursement for airfare (if necessary) and payment of DSA |  | | 2nd payment | Finalisation of all expected deliverables |  | |  | Total |  |   **Confidentiality:**  The documents produced during the period of this consultancy will be treated as strictly confidential, and the rights of distribution and/ or publication will reside solely with UNICEF.  The contract signed with the consultant will include the other general terms defined by UNICEF. | | |
| 1. Nature of Penalty Clause to be stipulated in the contract:   UNICEF Myanmar reserves the right not to pay the Contractor or withhold part of the payable amount if one or more requirements established for this assignment is not met or deadline set for the accomplishment of the tasks is missed. | | |