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| **Consultancy - National Consultant to Provide technical Support in *vaccine and cold chain management* for timely implementation of Japanese Encephalitis (JE) Vaccination Campaign**    **Section in Charge**: YCSD  **How does the consultancy relate to work plan:** Improved Young Child Survival and Development (YCSD) with focus on the most vulnerable age groups -newborn by 2017 through increased coverage and quality of more evidence-based preventive and curative services for under-five children and newborn.  **Outcome reference**: *102*: Increased equitable access and use of quality high impact maternal, newborn and child health (MNCH) services.  **Output reference**: *102.002*: Increased national and subnational capacity to provide equitable access to quality, high-impact maternal, newborn and child health services  **Outcome reference**: 102.002.016: Support MOH in accelerating disease control (polio end-game strategy, IPV introduction, tOPV to bOPV switch, periodic SIAs if necessary, Myanmar MR elimination strategic plan, maternal and neonatal tetanus elimination (MNTE) in high risk areas | | |
| 1. Background:   The Ministry of Health and Sports, Union Government of Myanmar has received funding support from Gavi to support the implementation of nationwide Japanese Encephalitis (JE) vaccination catch up campaign targeting nearly 14 million children aged 9 month to 14 years. The campaign will be supported mainly by the alliance partners – UNICEF and WHO – who have been designated to manage the financial resources on behalf of the Ministry of Health and Sports.  UNICEF has been requested to provide technical, financial and human resource support in the areas of: i) cold chain and vaccine management; ii) overall campaign logistics including distribution and transportation of supplies; iii) communication, social mobilisation and advocacy to increase the community understanding on the rationale of the campaign and increase demand and uptake of service during and after the JE campaign; and iv) reaching the unreached children mainly in the conflict affected, hard to reach, self-administrative regions and peri-urban particularly among the migrant workers and slum dwellers.  In order to facilitate planning and implementation of the campaign, UNICEF will be deploying additional human resources to provide technical support to UNICEF teams, WHO, CEPI, Procurement and Supply Division in DoPH aiming at strengthening vaccine and cold chain system management for the JE campaign including timely distribution of vaccines and all campaign supplies to the service delivery points. In addition, UNICEF will provide support in cold chain management, repair, maintenance and installations. These functions requires dedicated technical experts to provide ongoing support on regular basis. | | |
| 1. Purpose of the consultancy: To provide technical support in ensuring that all UNICEF supported activities related to vaccine and cold chain systems management for the JE campaign are implemented according to agreed timelines. | | |
| 1. Geographic Area: Nation-wide (the consultant will be based in Yangon with frequent travel to NayPyiTaw and other State/Regions). | | |
| 1. Duration (including potential extension): The consultancy will be for duration of 11 months – expected to start in May 2017 and end in March 2018 with possibility of extension in case the campaign implementation is delayed. | | |
| 1. Supervisor: The Consultant will be supervised by Immunization Specialist in close coordination with Central Expanded Program on Immunization (CEPI) and the Division of Procurement and Supply in the Ministry of Health and Sports as well as UNICEF immunization and Supply/Logistics Teams. | | |
| 1. Type of Supervision/Support required from UNICEF: Day-to-day support will be provided by the Immunization Specialist in Myanmar CO. | | |
| 1. Description of assignment: | | |
| **Tasks** | **End Product/deliverables** | **Deadline** |
| 1. Work with UNICEF EPI and CEPI to ensure that vaccines are available and cold chain systems are ready for implementation of JE campaign in close coordination and consultation with UNICEF Supply/Logistics Team. | A detailed plan of action of all UNICEF supported activities for JE campaign focusing on the following: a) vaccine, injection materials and all other related supplies management; ii) Cold Chain Strengthening; iii) Distribution schedule of vaccine of all supplies including IEC materials. | 30th June 2017 |
| 1. Work with UNICEF EPI team to ensure that the detailed distribution plan for *vaccines, injection materials, cold chain, IEC materials and other related supplies are finalized and submitted timely to UNICEF Supply/Logistics unit.* | Detailed distribution plans of all JE campaign supplies finalized and discussed with the CEPI/DoPH. | 15th August 2017 |
| 1. Support UNICEF EPI team in monitoring of cold chain strengthening initiative to ensure adequate storage space at all levels ready to accommodate JE vaccines. | Detailed report on cold chain preparedness for the campaign with proposed list of cold chain points in need of additional cold chain equipment. | 15th September 2017 |
| 1. Support UNICEF EPI team in tracking all supplies for the campaign in coordination with UNICEF Supply & Logistics team and Department of Public Health *(CEPI and Procurement and Supply Division)* to ensure timely distributions as per agreed timelines. | Detailed Report on the status of distribution of vaccines, injection materials, IEC materials as well as the status of cold chain repair and installations. | 30th October 2017 |
| 1. Participate in JE campaign monitoring (before, during and after the campaign) to monitor the use of vaccines and other campaign supplies. | First field monitoring report highlighting the status of JE supplies including remaining balances of vaccines and supplies after implementation of first phase of the campaign. | 30th November 2017 |
| Second field monitoring report on the implementation of second round of campaign with details on the remaining quantities of JE vaccine and injection materials. | 31st January 2018 |
| 1. Facilitate documentation of lessons learned, best practices and challenges in vaccine and cold chain management in planning, implementation and monitoring of nationwide JE campaign. | Final consultancy report highlighting lessons learned, best practice and challenges accompanied with a CD/Flash disk with key important documents. | 15th March 2018 |
| 1. Advertisement / Invitation / Request for Expression of Interest: Consultancy will be advertised through HR network and on UNICEF website as well as soliciting from the existing database at country office, WHO and NGO network. | | |
| 1. Selection process (EOI to be attached to TOR): Interested candidates are required to complete the Expression of Interest Form circulated with the call for proposals, answering the technical questions included. The consultant will be identified by UNICEF based on a competitive selection process, taking into account the candidate’s experience, the quality of the answers produced, and the lump-sum requested. If deemed opportune, UNICEF will require a telephone interview with shortlisted candidates. | | |
| 1. Qualification and specialized knowledge/experience required for the assignment:   **Education**   * Advanced University degree relevant to the following areas   Business Administration, Management, Economics, Public Administration, and Public Health, Medicine, Pharmacy etc.   * Additional training in Business Administration and Supply Chain Management an asset     **Work Experience**   * A minimum of four (4) years of relevant experience of planning and implementation of public health intervention with some background in vaccine and cold chain systems and immunization campaign management preferably gained within the UN System. * Demonstrated capacity to work with Government institutions. * Prior experience within UNICEF/UN context a plus. * Experience of supply chain systems in Myanmar. * Very good analytical and computer skills. * Excellent report writing skills.     **Language Proficiency**  Fluency in English and Myanmar (verbal and written) is required. | | |
| 1. Other conditions: 2. The consultant will be based in Yangon with frequent travel to NayPyiTaw and other State/Region depending on the needs. 3. The payment will be deliverable based and it is expected that the consultant may also work from home for at least 30-40% of his/her time to ensure timely completion of deliverables as per agreed timelines.   **Life and health insurance**  UNICEF does not provide or arrange life or health insurance coverage for consultants and individual contractors, and consultants and individual contractors are not eligible to participate in the life or health insurance schemes available to United Nations staff members. Consultants and individual contractors are fully responsible for arranging, at their own expense, such life, health and other forms of insurance covering the period of their services as they consider appropriate. The responsibility of UNICEF is limited solely to the payment of compensation for service-incurred death, injury or illness as per the provisions detailed below.  **Insurance for service-incurred death, injury or illness**  Consultants and individual contractors who are authorized to travel at UNICEF expense or who are required under their contract to perform services in a UNICEF or United Nations office shall be provided with insurance coverage, through a UNICEF-retained third party insurance provider, covering death, injury and illness attributable to the performance of official UNICEF duties. Compensation in the event of service-incurred death, injury or illness shall be equivalent to amounts stipulated in the agreement between UNICEF and the insurance provider.  **Payment**  Payments will be made based on reception of the deliverables as mentioned in detail under section 11.  **Confidentiality:**  The documents produced during the period of this consultancy will be treated as strictly confidential, and the rights of distribution and/ or publication will reside solely with UNICEF. The contract signed with the consultant will include the other general terms defined by UNICEF. | | |
| 1. Nature of Penalty Clause to be stipulated in the contract:   UNICEF Myanmar reserves the right not to pay the Contractor or withhold part of the payable amount if one or more requirements established for this assignment is not met or deadline set for the accomplishment of the tasks is missed. | | |