**Annex 3.**

PROPOSED WORK PLAN

* Conduct a stocktaking exercise of existing literature/resources/toolkits on adolescent health, nutrition and wellbeing (non-exhaustive list to be provided by UNICEF) as well as existing documentation within UNICEF of good practices for the purpose of country case studies (10 days).
* Consult with relevant key informants (4 days).
* Prepare inception report, a draft strategic framework, and an annotated outline of the guidelines based on the draft outline provided by the reference group (4 days).
* Revise the strategic framework based on feedback from the reference group and prepare a first draft of Section 6, and the gender/social exclusion analysis tool as well as an outline of the country case studies to include in the Guidelines (8 days).
* Develop an advanced draft of Section 6 of the guidelines, and the gender/social exclusion analysis tool on feedback received and a first draft of the other sections and the country case studies (5 days).
* Prepare final draft of the guidelines, the Results framework and country case studies (8 days).
* Prepare PPP summarizing the guidelines and present to the UNICEF network via webinar (x days) (1 day).
* Prepare and facilitate guideline validation workshop (2 days).