

Internship vacancy

Assignment Title: COMMUNICATIONS VOLUNTEER/ INTERN	
Location :	Phnom Penh, CAMBODIA
Section:	Social inclusion and Governance
Type of Contract :	National Internship
Post Level :	Intern (National)
Languages Required :	English and Khmer
Starting Date : (date when the selected candidate is expected to start)	Open
Expected Duration of Assignment :	3 – 6 months

Background
<p>UNICEF is the United Nations Children’s Fund, which has more than 10,000 staff members working in 190 countries and territories around the world. UNICEF began providing assistance to Cambodia in 1952 and has been working since then to improve the wellbeing of Cambodian children. UNICEF established its first country office in 1973 in the capital of Phnom Penh. More information on what we do in Cambodia is available at https://www.unicef.org/cambodia/.</p> <p>We are now looking for interns to contribute to our team for a period between 3-6 months in 2018. We offer supervision, access to information, engaging working environment and the possibility to work FOR EVERY CHILD.</p>

Description of Duties
<p>Under the supervision of the Chief of Social Policy, and in cooperation with Social Inclusion and Governance team colleagues, the intern/volunteer will work with:</p> <ul style="list-style-type: none"> • Update public budget database for social sectors • Budget data analysis (trend of budget allocation over time, allocation per province, analysis of subnational budget, etc.) and present reports • Other task may include: general administrative assistance to the External Communications Unit

Competencies
<ul style="list-style-type: none"> • Solid analytical skills • Good English and native Khmer language skills • IT skills (MS Word, Excel, PowerPoint). Capacity to manage statistics software (SPSS, STATA) as asset • Strong commitment and passion for UNICEF’s mission.

Experience and education requirements
<p>Our future intern should be:</p> <ul style="list-style-type: none"> • University student in Cambodia studying economics • Passionate to contribute social and human development of Cambodia <p>Availability:</p>

Internship vacancy

- Desired role period 3-6 months, Mon - Fri (full time- 5 days per week)- however a part-time working arrangement is also possible.

Conditions of the Internship:

Interns with UNICEF may be remunerated with a living allowance, depending on the specific conditions. Preferably the costs associated to be borne by the nominating institution, related institution or government, which may provide the required financial assistance to its students; or by the student, who will have to obtain financing for subsistence and make his or her own arrangements to take on this assignment.