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UNITED NATIONS CHILDREN'S FUND JOB PROFILE

I. Post Information

Job Title: Principal Advisor, Public Health Emergencies
Supervisor Title/ Level: Director, Programme Division, D-2 level, post 1118
Organizational Unit: PD Director's Office
Post Location: NYHQ

Job Level: D1
Job Profile No.:
CCOG Code:
Functional Code:
Job Classification Level: **D1**

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4/14/2017

II. Organizational Context and Purpose for the job

Recent Public Health Emergencies (PHE) have cost tens of thousands of lives and dealt a formidable blows to the social and economic situation affected communities and nations. They have triggered a global realization that the world needs to take measures so that we are collectively and institutionally more resilient and better prepared to respond faster to large scale PHE. In addition, emerging health issues linked to climate change, natural and manmade disasters, massive displacements and changing disease patterns, add urgency for UNICEF to adjust and strengthen its capacity as a reliable partner in related prevention, preparedness, response and recovery.

UNICEF adds value in PHE preparedness and response serving as a key partner to communities, governments (especially at the regional/district level), non-governmental organizations, and other UN agencies in prevention, preparedness, response and early recovery in health emergencies. In particular given UNICEF's cross-sectoral approach and expertise, including health, WASH, nutrition, gender, C4D, protection and supply. In order to be a predictable and reliable partners, UNICEF must strengthen its preparedness, risk assessment and response capacity in certain areas building on lessons learned and good practice developed during the recent Ebola, Zika, Yellow fever, cholera, polio and other responses.

The Health Emergencies Principal Advisor will provide specialized technical support, Knowledge Management Capacity and Senior leadership and coordination for large-scale Health Emergencies with an emphasis on cross-sectoral risk assessment and programming.

Job organizational context

The position is based in NYHQ and reports to the Director of Programme Division when there is no active response to a large scale PHE. When there is an active response is required to a PHE, the position will switch reporting lines to the Global Emergency Coordinator or any other special coordinator that may be appointed.

The Deputy Executive Director for Programmes will determine when the position will change

reporting lines. The incumbent will travel according to the needs. It is expected that when there is an active response to a PHE, the travel needs will increase.

(please see organogram on the last page)

Purpose for the post: Under the overall guidance of the Director of PD and in close collaboration with the Directors of EMOPS, Supply, DHR, and Regions, coordinates the cross sectoral work on preparedness, response and recovery for PHE, including staff safety. In addition, provides knowledge management capacity to enhance informed programme decisions. The incumbent will provide leadership and coordination of existing structures within the Organization. The incumbent will also provide the primary liaison with WHO on PHE. As called upon, will also represent UNICEF in partner coordination mechanisms such as the Global Outbreak Alert and Response Network (GOARN).

III. Key functions, accountabilities and related duties/tasks *(Please outline the key accountabilities for this position and underneath each accountability, the duties that describe how they are delivered. Please limit to four to seven accountabilities)*

Summary of key functions/accountabilities:

Technical support

- Provide overall strategic direction for UNICEF to engage in PHE.
- Keep UNICEF across the Organization up to date with latest research and scientific developments in the PHE field and rapidly translate that into policy, operational guidance and multisectoral and operational preparedness and emergency response
- Strengthen preparedness actions including to support UNICEF's contribution to the implementation and evaluation of IHR core country capacities and reinforce linkages with system strengthening.
- Provide technical and strategic advice to formulate UNICEF's preparedness and response plans, risk assessments, implementation activities, situation reports, funding proposals, Q&A's, and monitoring and evaluation.
- Participate in the development of joint policies, strategic response plans, risk assessments, technical guidelines, etc. under the leadership of WHO and in collaboration with other UN agencies, relevant NGOs and institutions.
- Collaborate with Supply Division to develop appropriate supply lists and logistics for outbreaks and for Research and Development of vaccines, diagnostics and prevention and treatment options.

Coordination support for PHE

- Support the development of an appropriate coordination structure across the organization to respond to outbreaks including communication of alerts and risks, Grading and SOPs.
- Lead a cross sectoral and interdivisional team across UNICEF to strengthen the coherence of UNICEF's contribution to emergency preparedness, response, recovery and longer term development.
- Support EMOPS with IASC interagency processes including partner teleconferences, development of Strategic Response Frameworks and Joint Operational Plans and the Implementation of the IASC L3 activation for infectious events across the organization and as UNICEF's role as Cluster Lead Agency and leadership role on Risk Communications and Community Engagement and facilitate information sharing, identifying opportunities for

cross-sectoral collaboration.

- Effective communication and networking achieved through partnerships and collaboration including assistance to sectorial leadership of the clusters.
- Support the liaison and PD coordination with WHO Emergencies Programme, GOARN, IHR, and other PHE interagency coordination mechanisms such as the Global Health Security Agenda.

Knowledge Management

- Consolidate and distribute in practical form lessons learned from UNICEF and partner's response to outbreaks, data on morbidity and mortality from epidemic/pandemic prone diseases with a focus on children, outbreak risk assessments and developments from partners and academia such as research articles, guidelines, tools and training material.
- Support UNICEF's engagement in the development and implementation of, and response to, PHE related evaluations, and to jointly identify lessons from previous emergencies as well as liaise with donors and contribute to donor-response reporting to ensure that the emergency response is adequately resourced and documented for future planning and strategy development.
- Support the organization to develop the yearly workplan with appropriate input on key activities and indicators for outbreak management.
- Identify and support opportunities for awareness-raising on PHE within UNICEF across the organization.
- Prepare regular updates on Public Health Emergencies for Senior Management.

Identification of human and other resources needed.

- In collaboration with UNICEF's sections and divisions and DHR advise and support recruitment of surge capacity.
- Identify financial gaps within the organization and assist in the review and preparation of appeals and proposals for international assistance and support monitoring expenditure for Public Health Emergencies.
- Support coordinated inputs across the organization into fundraising initiatives for PHE from prevention to response as well as humanitarian action.

Representation & Communication

- Support the representation of UNICEF at external forum related to Public Health Emergencies.
- Support Communication and advocacy efforts on Public Health Emergencies action in close collaboration with DOC and other relevant divisions.
- Provide the necessary technical strategic information to reinforce the collaboration with DOC and maintain a communication strategy and keep the necessary materials updated.

Country Support

- Strengthen country support processes and evolve a highly responsive mechanism and support country office capacity development
- Undertake country missions , field visits and provide surge capacity as needed.

The incumbent will be supported by a small team that will be developed in due course.

IV. Impact of Results (Please briefly outline how the efficiency and efficacy of the incumbent impacts its office/division and how this in turn improves UNICEF's capacity in achieving its goals)

1. Coherence and synergy of UNICEF's contribution to Public Health Emergencies preparedness, response and post-crisis recovery is strengthened.
2. UNICEF engagement in PHE is coordinated and visible in interdivisional and inter-agency and organizational development humanitarian policy formulation, programme guidance, capacity building and direct support to countries at risk and affected by Public Health emergencies.
3. Capacity development needs and strategies to address them are identified.
4. Human resource requirements identified and transition strategy developed to promote continuity of support, and adequate supply and financial resources mobilized in a timely manner.
5. Sustainability and predictability of funding for Public Health emergencies support is enhanced.
6. Unicef corporate guidance and systems strengthened to promote efficient and effective Public Health response and emergency preparedness enhanced.

V. Competencies and level of proficiency required (please base on UNICEF Competency Profiles)

Core Values

- Commitment
- Diversity and inclusion
- Integrity

Core competencies

- Communication: Level II\
- Working with People: Level III
- Drive for results: level II\

Functional Competencies:


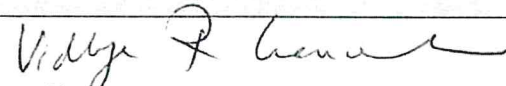
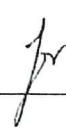
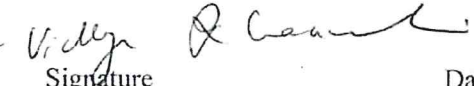
Analyzing: Level III
 Leading and Supervising: Level III
 Formulating Strategies and concepts: Level III
 Relating and Networking: Level III
 Applying Technical Expertise: Level II\

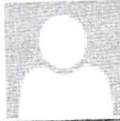
Planning and Organizing: Level II\

VI. Recruitment Qualifications

Education:	PhD or Master's degree Public Health or WASH related area, preferably in epidemiology, Medical, nursing or other clinical degree, or a related technical field.
Experience:	<p>At least 13 years of experience in international health emergencies, including programme management and coordination.</p> <p>with At least 10 years of experience managing outbreaks at the national and international levels, particularly leading outbreak response teams.</p>

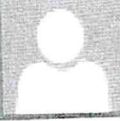
	Broad multisectoral knowledge and field experience in UNICEF programmes or other UN agencies and other organizations in outbreaks, development and emergency environments a plus. Demonstrated strong organizational and inter-personal skills.
Language Requirements:	Fluency in English and French is essential (verbal and written). Knowledge of another UN language is an asset.

VII. Signatures- Job Description Certification		
Name: Ted Chaiban Title: (Supervisor)	 Signature	 Date
Name Title: Head of Office	 Signature	 Date




Edward Chaiban
SB - D-2
Director
Programme

1118




Vidhya Ganesh
SB - D-1
Deputy Director

58166




Maria Susana
Sottoli
RR - D-1
Deputy Director

5876



Vacant
OR - D-2
Principal Advisor
Public Health
Emergencies

60001 X



Sergio Araujo
RR - P-5
Chief of Operations

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