

United Nations Children's Fund

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS

Title	Funding Code	Type of engagement	Duty Station:
Researcher/writer on climate, energy, environment issues, disaster risk reduction (DRR), and child rights to conduct a Climate Landscape Analysis for children (CLAC) in Yemen	4920/A0/07/003/001 SM 229910	<input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Individual Contractor Part-Time* <input type="checkbox"/> Individual Contractor Full-Time *	Sanaa and Aden, Yemen

Purpose of Activity/Assignment:

The Consultant, with support from UNICEF's Climate Change Focal Point, will produce a Climate Landscape Analysis for Children (CLAC) report for UNICEF Yemen.

SCOPE OF WORK

The Consultant will be responsible for collecting, compiling, and reviewing key resources and coordinating the information gathering and review processes. The Consultant will undertake key informant interviews with key national stakeholders as well as consultations with youth on the topic. The Consultant will analyse the information and provide recommendations for the country office.

METHODOLOGY

The Consultant will follow UNICEF's CLAC guidance note (to be shared by UNICEF). A thorough desk review will be required to examine country specific working documents, reports, studies, research, regulations and other legal frameworks in force. The desk review will also include UNICEF's global and regional reports as well as country specific data detailed in these for the country (i.e. reports such as the Children's Climate Risk Index (CCRI), mapping and analysis of NDCs, etc.). Interviews with key stakeholders at national level will include Government officials, United Nations agencies (UNICEF, UNDP, UN Habitat, UNEP, FAO, etc.), donors, civil society (including youth and women's organizations), and the private sector. Analysis and additional research will be conducted to answer specific questions and, if necessary, to fill information gaps. Gendered dimensions of climate change will be considered throughout the analysis. Analysis, collection of data, and results will be validated in workshops.

EXPECTED RESULTS: (MEASURABLE RESULTS)
1. Workplan:

Provide a detailed workplan agreed by UNICEF.

2. Desk review

The work should start from data collection and review of all relevant information including, but not limited to the following:

Country specific documents

- National sector policies and strategies such as, for example, National Plan for Disaster Risk Reduction, Nationally Determined Contribution (NDC) with child and gender considerations, National Adaptation Plan (NAP), Nationally Appropriate Mitigation Actions (NAMAs), Climate Change policy frameworks, socio-economic policy frameworks, related national development plans.

- Climate Change related research, studies, or analysis covering the country, including climate-related projections.
- Past, ongoing, and planned Climate Change initiatives and programmes from public, private and social sectors.

Internal UNICEF documents:

- UNICEF's analysis produced by the UNICEF CO including: Situation Analysis for Children (SitAn), Emergency Preparedness Platform (EPP), Guidance for Risk-Informed Programming (GRIP), Child Centered Risk Assessments (CCRAs), etc.
- Review of Climate Change components in UNICEF's Country Programme Cycle documents (CPD, Programme Strategic Notes, etc.) and the UN Sustainable Development Cooperation Framework (UNSDCF).
- Previous CLAC reports prepared by UNICEF country offices in similar contexts.
- Relevant global policies, strategies, analysis (e.g. global Climate Change strategies and guidance, Strategic Plan, NDC mapping, etc.).

Stakeholder mapping

- Mapping and analysis of key Climate Change stakeholders, with a focus on potential partners (governmental, multilateral, bilateral, CSOs, private sector, youth organisations, youth-led organizations and academia) whose priorities and strategies directly address Climate Change issues impacting children and young people.

Summary presentation

Based on the desk review, the consultant will prepare a PowerPoint presentation that will include an initial assessment of the Climate Change situation of the country and how it relates to child survival and development. The PowerPoint presentation should show:

- The impact of Climate Change issues on children and adolescents (including migrant children and adolescents, children and adolescents living with disability, gendered dimensions of climate change and its different impacts on boys and girls etc.).
- Observed and projected changes in climate in the country and related impacts, including high exposure areas (this will likely be a number of maps for various Climate Change parameters such as e.g. floods and sea level rise, droughts, vector borne diseases, storms, heat or cold waves, water scarcity hotspots, etc.).
- Other relevant environmental issues affecting boys and girls such as environmental degradation, air pollution, marine/aquatic environment, mining/extractive industry and chemical pollution.
- Vital gender considerations in relation to households roles and responsibilities in regards to water management, exposure to climate change hazards, safety dimensions (including increased GBV) and women and girls engagement in decision-making processes (including girls leadership) on climate change solutions.
- Status of integration of climate education in school curriculum and barriers of access for boys and girls.
- The energy situation for children (e.g. at home, school, health clinics, public lighting, etc).
- Initial thinking on comparative advantage of UNICEF on Climate Change issues in the country context.

In addition, the presentation should include a draft list of stakeholders to be interviewed and associated list of draft interview questions.

Following completion of the PowerPoint presentation, the consultant will organize a half-day inception workshop for UNICEF staff and key Government to review proposed the results to date and next steps. The venue and the agenda will be approved by UNICEF.

3. Compile additional information related to Climate Change issues

Based on the inception presentation meeting, the consultant will follow-up on any action points and conduct interviews and triangulate information from stakeholders with reference materials from the desk review. This will include:

- Follow-up review of additional documents.
- Conduct follow-up meetings with UNICEF programme sections:
 - Collect additional information and reports from different sections in UNICEF CO on work and linkages to Climate Change as well as potential future opportunities.
- Conduct interviews of key stakeholders (list approved by UNICEF):
 - Collect additional information, reports, and programming perspectives from key government, development partners, private sector, and civil society (including women's led, women's rights, and girls centered organizations).
 - Focus Group Discussions (ideally with gender parity) and consultations held with young people's and adolescents on Climate Change and identify opportunities on engagement with youth organizations and youth voices.

4. Analysis

The Consultant will analyse the impact of Climate Change issues on children with a focus on children living in areas exposed to Climate Change threats. The consultant will then develop strategic recommendations for UNICEF.

The key questions to be answered in the CLAC include, but are not limited to, the following:

- What are the main Climate Change issues affecting the country?
- What risk analysis exists (Climate Change, natural hazards, environmental, economic, conflict, etc.)? What is the likelihood of these risks? Are there risks resulting from the combination of threats or dangers and vulnerabilities at different levels, to which children and adolescents are exposed? Are the risk analysis child sensitive and aim to protect the rights of children and adolescents? Does the analysis go down to the subnational and local levels? Has the analysis been used to inform any action to date?
- What are the main factors related to Climate Change in the country that would most affect livelihoods, capacities and opportunities for children and adolescents? Which groups of children and adolescents are particularly vulnerable? What are the gendered differences? What will be the impact on children (especially the most vulnerable) if the risks of the above factors are not mitigated at associated timelines?
- What are the government policies and strategies/priorities on Climate Change issues? What are the budgetary commitments? Which are the partners / counterparts involved and do they work together (e.g. Ministry of Environment, private sector, etc.)?

- Do Government or sector policies and strategies/priorities on Climate Change areas take into account children's rights? Do children's right strategies/priorities take in account Climate Change? What are the bottlenecks and barriers that affect compliance with the rights of children and adolescents?
- Who are the main actors in Climate Change initiatives? What are the ongoing Climate Change initiatives and programmes, including UNICEF CO if relevant? Do ongoing Climate Change initiatives and programmes benefit children?
- How do the Climate Change issues identified affect UNICEF's current and planned initiatives and programmes?
- How are children and adolescents engaged, consulted in Climate Change initiatives? Have any results been achieved through their meaningful engagement? What are children and adolescents' perceptions and expectations for action on Climate Change.
- What are the capacities that exist at the national and provincial levels to reduce the risk associated with Climate Change?
- What are the opportunities and gaps in the design of Climate Change plans and strategies to protect the rights of children and adolescents?
- Identify knowledge gaps on Climate Change issues and recommended actions to fulfil the gaps.
- How to strengthen Government efforts to address identified Climate Change risks in a way that ensures children's and adolescent rights, increases their resilience, and enables the full development of their potential.
- How to inform and improve policy, strategies and plans, legal and regulatory frameworks, as well as budgeting to ensure better preparedness and response to Climate Change risks on children and adolescents.
- How best to inform child-centred updates to the Nationally Determined Contribution (NDC), National Adaptation Plan (NAP), and other national strategies.
- What are the key messages for UNICEF to increase awareness and action for adaptation and resilience to Climate Change.
- How to build resilience of vulnerable communities and populations through Climate Change, with reflections on individuals' daily lives and behaviours.
- How adolescent and young people can be engaged to strengthen their adaptation and resilience to identified risks
- What is UNICEF's comparative advantage, strategic partnerships and intervention platforms.
- What are the opportunities and entry points for programming on child-centred Climate Change action.
- How can UNICEF address gaps in Climate Change programming to benefit children?
- Which donors are most likely to fund UNICEF Climate Change initiatives and programmes.

5. CLAC report

- **Draft CLAC report:**

- Arrange the findings and recommendations are around the four pillars from "UNICEF's Approach to Climate Change"¹:

¹ [UNICEF, An Environment Fit for Children, 2019](#)

1. Make children a focus of environmental strategies
 2. Empower children as agents of change
 3. Reduce emissions and pollution
 4. Protect children from impacts
- CLAC report drafted in line with global CLAC guidance.
- **Validation and dissemination workshop:**
 - Validate the report with stakeholders in a one-day workshop.
 - Views and perspectives of both internal and external stakeholders collected during the workshop and comments addressed.
 - The invitees, venue and the agenda to be approved by UNICEF.
 - **Final CLAC reports:**

Based on the views and perspectives of both internal and external stakeholders, incorporate changes to a final version of the internal CLAC report. The revised, formatted and referenced final report will include an executive summary (not longer than 4 pages) with key findings and recommendations.

Based on the final approved CLAC, the consultant will prepare the following additional documents:

 - Summary PowerPoint presentation (max. 20 slides)
 - A set of communication materials based on the CLAC (e.g. press release, info-note, tweets, etc.)
 - A 4-page policy brief presenting the main findings from the report with infographics and engaging language, incl. separately key data set in response to climate financing needs. See Policy Brief Climate Landscape Analysis For Children In Viet Nam (UNICEF, 2021).
 - An external-facing, shorter CLAC report that removes internal recommendations and reflections. This report will be used to clearly articulate the situation for children with respect to the climate crisis and highlight UNICEF’s key areas of response. The audience of this report is government and development partners and should be a sub-set of the full CLAC report.

Child Safeguarding

Is this project/assignment considered as “[Elevated Risk Role](#)” from a child safeguarding perspective?

YES NO If YES, check all that apply:

Direct contact role YES NO

If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

Child data role YES NO

If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

Budget Year: 2023	Requesting Section/Issuing Office: WASH/Yemen	Reasons why consultancy cannot be done by staff: Highly specialized research/study that current staff do not have time/expertise to undertake
Included in Annual/Rolling Workplan: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:		
Consultant sourcing: <input type="checkbox"/> National <input checked="" type="checkbox"/> International <input checked="" type="checkbox"/> Both Competitive Selection: <input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> <input type="checkbox"/> Roster Single Source Selection <input type="checkbox"/> (Emergency - Director's approval)		Request for: <input checked="" type="checkbox"/> New SSA – Individual Contract <input type="checkbox"/> Extension/ Amendment
If Extension, Justification for extension		
Supervisor: Georges Tabbal	Start Date: May 15 th 2023	End Date: September 30 th

Work Assignments Overview	Deliverables/Outputs	Delivery deadline	Estimated Budget
Workplan	Detailed workplan agreed by UNICEF	May 30 th	30%
Draft PowerPoint presentation + workshop	PowerPoint presentation Minutes of the first workshop Electronic versions of all available documents	July 15 th	
Draft CLAC report	Draft CLAC report available in English for final consultation with both internal and external stakeholders. Report of second workshop	August 30 th	30%
Final CLAC report package	English version PowerPoint presentations in English Policy brief Communication materials based on the CLAC External-facing CLAC report	September 30 th	40%

Total estimated consultancy costs¹			
Minimum Qualifications required*: <input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other Advanced university degree in geography, environmental science, natural resource management, meteorology, social and economic development, or related areas. Alternatively, a degree in communications or journalism with demonstrated expertise on environment-related issues can also be considered.		Knowledge/Expertise/Skills required*: <ul style="list-style-type: none"> • Excellent writing skills required. • Excellent research skills required. • Demonstrated expertise in child rights or any of UNICEF’s main areas of work (health, WASH, nutrition, child protection, social policy, education, gender, health) is considered an asset. • Excellent English writing/communication skills. The Consultant should take into consideration, according to the specific areas of intervention, the necessity of communicating in the national language. Knowledge of Arabic is therefore considered an asset. 	
*Minimum requirements to consider candidates for competitive process		*Listed requirements will be used for technical evaluation in the competitive process	
Evaluation Criteria (This will be used for the Selection Report (for clarification see Guidance)) A) Technical Evaluation (e.g. maximum 75 Points) B) Financial Proposal (e.g. maximum of 25 Points) - Experience in conducting CLACs - Experience in climate, energy, environment issues, disaster risk reduction (DRR), and child rights - Quality of previous publications/works			
Administrative details: Visa assistance required: <input checked="" type="checkbox"/> <input type="checkbox"/> Home Based <input type="checkbox"/> Office Based:		If office based, seating arrangement identified: <input type="checkbox"/> IT and Communication equipment required: <input type="checkbox"/> Internet access required: <input type="checkbox"/>	
Request Authorised by Section Head		Request Verified by HR:	
Approval by Deputy Representative (Programs):			

