**FINANCIAL PROPOSAL**

**Child Protection Consultant – ADAP in Emergencies**

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|  | **Expected tasks**  **(A)** | **Expected key deliverables**  **(B)** | **Deadline for completion of deliverable**  **(C)** | **Travel Required (local, outstation)**  **(D)** | **Daily Professional Fee**  **in INR**  **(E)** | **Number of Input Days (F)** | **Total Professional Fee in INR**  **(G=ExF)** | **Total Travel Cost in INR**  **(H)** | **Total Amount (All Inclusive Fee in INR)**  **(I=G+H)** |
|  | * Planning and coordination of the implementation of the new CFS & ARC programme * Undertake 4 days Monitoring visits to CFS & ARC in 2 districts and meeting conducted with programme team * Interaction and discussion with key beneficiaries of the programme * Review monthly report and data shared by partners | Detailed report on the implementation plans, gaps and bottlenecks drafted and submitted. The report captures the sustainability of the program and its implementation plan. | **15th July 2023** | **Local travel=4 days** |  |  |  |  |  |
|  | * Strengthen and strategize for Volunteer and Youth engagement * Review and technical guidance on session design and curriculum for CFS & ARC * Review monthly report and data shared by partners | Concept note submitted on the Volunteer engagement and youth integration strategy for the CFS & ARC programme | **25 August 2023** |  |  |  |  |  |  |
|  | * Planning and coordination of the implementation of the new CFS & ARC programme * Undertake 4 days Monitoring visits to the schools in 2 districts * Review monthly report and data shared by partners | Submission of detailed report on the implementation plans, gaps and bottlenecks. To supplement the report, case studies and HIS will be submitted from other 2 districts. | **10th October 2023** | **Local travel= 4 days** |  |  |  |  |  |
|  | * Meeting conducted with school management team. 8 days field visit across 4 districts in Kashmir * Review monthly report and data shared by partners | Submit plan on interventions with schools including proposed session schedule and impact assessment plan. | **20th November 2023** | **Local travel= 8 days** |  |  |  |  |  |
|  | * Meeting with district and village level committees on advocacy and capacity building * 8 days field visit across 4 districts in Kashmir   Review monthly report and data shared by partners | Submit advocacy strategy and capacity building plan with district and village level committees for adolescent and youth engagement. This will also include components of sustainability of the programme | **10th January 2024** | **Local travel= 8 days** |  |  |  |  |  |
|  | * Identify and strategize to integrate substance abuse prevention and response programme elements in the CFS& ARC programme * Review monthly report and data shared by partners | Concept note on prevention and response systems for substance abuse in intervention areas of CFS & ARC programme | **20th February 2024** |  |  |  |  |  |  |
|  | * Joint review with MHPSS team on the referral cases and their follow up * Review monthly report and data shared by partners | Review of follow up of case management systems for MHPSS and compendium sf impact submitted | **15th March 2024** |  |  |  |  |  |  |
|  | * Review CNCP cases and applications * Linkages to Government Sponsorship schemes * Review monthly report and data shared by partners | Submit report on CNCP cases and linkages made on these cases. Report to also include a short plan on how to strengthen work with CNCP through CFS/ ARC programme | **30th April 2024** |  |  |  |  |  |  |
|  | * Planning and coordination of the implementation of the new CFS & ARC programme * Undertake 8 days Monitoring visits to CFS & ARC in 4 districts and meeting conducted with programme team * Interaction and discussion with key beneficiaries of the programme * Review monthly report and data shared by partners | Submission of detailed report on the implementation plans, gaps and bottlenecks. To supplement the report, case studies and HIS will be submitted from 4 districts. | **10th June 2024** | **Local travel= 8 days** |  |  |  |  |  |
|  | * Review meeting conducted with partners on the implementation of Year 1 of programme * Strategize and technical guidance on the partial sustainability plan of the programme across 03 partners in 04 districts * Review monthly report and data shared by partners | Report and guidance note on sustainability implementation plan of the CFS & ARC programme | **10th August 2024** |  |  |  |  |  |  |
|  | * Review of impact and knowledge assessment of CFS & ARC curriculum * Undertake 4 days field visit to 02 districts in Kashmir and meeting conducted with programme team * Interaction with beneficiaries of programme * Review monthly report and data shared by partners | Report on impact and knowledge assessment for children and adolescent of the CFS & ARC curriculum | **25th September 2024** | **Local travel= 4 days** |  |  |  |  |  |
|  | * Undertake 4 days field visit to 02 districts in Kashmir and meeting conducted with programme team * Review gender and GBV knowledge on prevention and response amongst children and adolescents * Review gender and GBV knowledge on prevention and response amongst parents and community members * Review monthly report and data shared by partners | Knowledge assessment report on gender and GBV themes for children, adolescents, parents and community members | **10th November 2024** | **Local travel= 4 days** |  |  |  |  |  |
|  | * Impact assessment of volunteer engagement at CFS & ARCs. * Review of plan for volunteers and assess knowledge amongst these youth * Review monthly report and data shared by partners | Report on volunteer engagement. Assessment tool designed to understand knowledge and role of volunteers in the CFS & ARCs. | **15th December 2024** |  |  |  |  |  |  |
|  | * Meeting with district and village level committees on advocacy and capacity building * 8 days field visit across 4 districts in Kashmir * Review monthly report and data shared by partners | Review and submit advocacy strategy and capacity building plan with district and village level committees for adolescent and youth engagement. This will also include components of sustainability of the programme | **5th February 2025** | **Local travel= 8 days** |  |  |  |  |  |
|  | * Joint review with MHPSS team on the referral cases and their follow up * Review monthly report and data shared by partners | Review of follow up and case management SOPs/guidelines for MHPSS cases | **March 1st 2025** |  |  |  |  |  |  |
|  | * Review meeting conducted with partners on the implementation of Year 1 & 2 of programme * Strategize and review sustainability plan of the programme across 03 partners in 04 districts * Review monthly report and data shared by partners | Report and guidance note on sustainability implementation plan of the CFS & ARC programme | **Ist May 2025** |  |  |  |  |  |  |
|  | * Compendium of HIS and case stories from the field * Undertake 4 days field visit to 04 districts in Kashmir and meeting conducted with programme team * Review monthly report and data shared by partners | Develop a knowledge product with a compendium of case studies from the field (04 districts) | **15th June 2025** | **Local travel= 4 days** |  |  |  |  |  |
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*All shaded areas to be filled in by the Candidate*

***Important please note that the travel indicated is all local travel to nearby districts and they are all short - day trips of max 6 hours or so. Hence, no travel entitlement is applicable for this consultancy.***

**Notes to financial offer:**

1. *Payment will made on submission and acceptance of deliverables as stated above. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.*
2. *No other fee would be paid or reimbursed other than the fee indicated in the financial proposal.*
3. *The consultant/contractor will work on own computer(s) and use own office resources and materials in the execution of this assignment, including personal email address(es) and phones.*

**PAYMENT TERMS:** Net 30 days

**Name of the Candidate:**

**Signature of the Candidate:**

**Address:**

**Contact no.:**

**Email address:**

**Date:**