

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS

Title	Funding Code	Type of engagement	Duty Station:
Specialist: Climate, energy and environment issues and child rights	TBD SC229937 (GERMAN CLIMATE THM)	<input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Individual Contractor Part-Time* <input type="checkbox"/> Individual Contractor Full-Time*	<i>Madagascar</i>

Background and rationale

If you are a committed, creative professional and are passionate about making a lasting difference for children, the world's leading children's rights organization would like to hear from you. For more than 70 years, UNICEF has been working in 190 countries and territories to promote children's survival, protection and development. As the world's largest provider of vaccines for developing countries, UNICEF supports child health and nutrition, safe water and sanitation, quality basic education for all boys and girls, and the protection of children from violence, exploitation and HIV and AIDS. UNICEF is funded entirely by the voluntary contributions of individuals, businesses, foundations and governments.

Climate change, energy access and environmental degradation are equity issues, with children and young people often being the most vulnerable and affected. Addressing climate change, disaster risk, energy access and environmental degradation is therefore vital for building a more sustainable future for children. In addition, it is imperative that we integrate our actions on the SDGs and our humanitarian responses. Each of the five Outcomes Areas of the UNICEF Strategic Plan 2022-2025 – health, nutrition, education, child protection, WASH and social protection- is affected in some way by climate change, disaster and/or environmental degradation. Fortunately, each stream of UNICEF work also presents opportunities to act on climate, energy, environment and/or disaster risk reduction (DRR) in order to deliver more sustainable results. There are major implications of climate change, disaster, lack of energy access and environmental degradation for children. UNICEF has strong potential to strengthen the response to these issues.

UNICEF Madagascar is planning to conduct Climate Landscape Analyses for Children (CLAC), examining the baseline situation of climate, energy environment and DRR-related issues affecting children and how they relate to UNICEF’s priorities. The report looks at stakeholders, government policies and relevant programmes in the country. It will also provide recommendations on how the UNICEF Country Office could further incorporate and strengthen work on climate, environment, energy and DRR-related issues in its country programme.

Purpose

The international consultant/contractor supports the Madagascar Country Office in producing a Climate Landscape Analysis for Children (CLAC), and provide direction and support to the country office to programme its recommendations.

Scope of work

S/he will be responsible for collecting, compiling and reviewing key resources and coordinating the information gathering and review processes. In addition, the incumbent will also provide overall support in preparing the study by researching specific issues and drafting individual sections. If needed, the incumbent will liaise with the climate, energy and environment teams in ESARO and HQ/NY for support, feedback and coordination.

Methodology

The Contractor will follow UNICEF’s CLAC guidance note (to be shared by UNICEF). A thorough desk review will be required to examine country specific working documents, reports, studies, research, regulations and other legal frameworks in force. The desk review will also include UNICEFs global and regional reports as well

as country specific data detailed in these for the country (i.e. reports such as the CCRI, mapping and analysis of NDCs, etc.). Interviews with key stakeholders at national level will include Government officials, United Nations agencies (UNICEF, UNDP, UN Habitat, UNEP, FAO, etc.), donors, civil society (including youth organizations), and the private sector. Analysis and additional research will be conducted to answer specific questions and, if necessary, to fill information gaps. Following analysis and collection of secondary data, the results will be validated in a workshop.

The key questions to be answered in the CLAC include:

- What are the main CEED issues affecting the country?
- What risk analysis exists (climate change, natural hazards, environmental, economic, conflict, etc.)? Are they child sensitive and aim to protect the rights of children and adolescents? Does the analysis go down to the subnational and local levels? Has the analysis been used to inform any action to date?
- What are the main factors related to CEED in the country that would most affect livelihoods, capacities and opportunities for children and adolescents? Which groups of children and adolescents are particularly vulnerable? What will be the impact on children (especially the most vulnerable) if the risks of the above factors are not mitigated at associated timelines?
- What are the government strategies/priorities on CEED issues? Do they converge or are they separate? What are the budgetary commitments? Which are the partners / counterparts involved and do they work together? (e.g. NDMA, Min of Environment, private sector, etc.)
- Do government or sector strategies/priorities on CEED areas take into account children's rights? Do children's right strategies/priorities take into account CEED?
- What are the ongoing initiatives on CEED issues? Do ongoing CEED initiatives benefit children?
- Who are the main players in CEED initiatives?
- How are children and adolescents engaged, consulted in CEED initiatives? Have any results been achieved through their meaningful engagement?
- What are the capacities that exist at the national and provincial levels to reduce the risk associated with CEED?
- What are the opportunities and gaps in the design of CEED plans and strategies to protect the rights of children and adolescents?
- How do the CEED issues identified affect UNICEF's current and planned initiatives?
- How can UNICEF support inclusion of child needs in Government CEED strategies and plans?
- How can UNICEF address gaps in CEED programming to benefit children?

Expected Results:

1. Workplan & outline

Provide a detailed workplan agreed by UNICEF and create an adapted outline of the generic template for the CLAC reports developed, tailored to the Madagascar country office needs

- Review example reports from other country offices and the global guidance materials
- Propose any changes needed to accommodate the national context and CO priorities

2. Desk review and draft inception report

This will establish a baseline CEE and a brief overview for donor and external audiences

- Desk review and provide overview of climate, environment and energy (CEE) baseline

The work should start from data collection and review of all relevant information including, but not limited to the following:

- Internal UNICEF documents:
 - UNICEF's analysis produced by the UNICEF CO including: Situation Analysis for Children (SitAn), Emergency Preparedness Platform (EPP), Guidance for Risk-Informed Programming (GRIP), Child Centered Risk Assessments (CCRAs), etc.
 - Review of CEED components in UNICEF's Country Programme Cycle documents (CPD, Programme Strategic Notes, etc.) and the UN Sustainable Development Cooperation Framework (UNSDCF).
 - Previous CLACs prepared by UNICEF country offices in similar contexts.
 - Relevant global policies, strategies, analysis (e.g. global CEED strategies, Strategic plan, global sector climate change guidance, NDC mapping, etc.).
- Country specific documents
 - National sector policies and strategies such as, for example, National Plan for Disaster Risk Reduction, Nationally Determined Contribution (NDC), National Adaptation Plan (NAP), Nationally Appropriate Mitigation Actions (NAMAs), climate change policy frameworks, socio-economic policy frameworks, related national development plans.
 - CEED related research, studies, or analysis covering the country, including climate-related projections.
 - Past, ongoing, and planned CEED initiatives and programmes from public, private and social sectors.
- Stakeholder mapping
 - Mapping and analysis of key CEED stakeholders, with a focus on potential partners (governmental, multilateral, bilateral, CSOs, private sector, youth organisations, youth-led organizations and academia) whose priorities and strategies directly address CEED issues impacting children and young people.
- Inception report

Based on the desk review, the inception report will include an initial assessment of the CEED situation of the country and how it relates to child survival and development. The inception report should include the following:

- Summary of the impact of CEED issues on children and adolescents (including migrant children and adolescents, children and adolescents living with disability, gender aspects, etc.).
- Summary of observed and projected climate changes, and climate related impacts and disasters, including high exposure areas (this will likely be a number of maps for various CEED parameters such as e.g. floods and sea level rise, droughts, vector borne diseases, storms, heat or cold waves, etc.).
- Summary of other relevant environmental issues affecting children such as environmental degradation, air pollution, marine/aquatic environment, mining/extractive industry and chemical pollution.
- Summary of the energy situation for children (e.g. at home, school, health clinics, public lighting, etc).
- Stakeholders list for potential interviewees and draft interview questions.
- Detailed remaining steps of the work including proposed timelines.
- Summary annex of documents reviewed.
- Initial thinking on comparative advantage of UNICEF on CEED issues in the country context.

Following completion of the report, s/he will facilitate internal meetings, workshops for capacity building and/or consensus building as needed.

3. Compilation of additional information related to CEED issues

Conduct interviews and triangulate information from stakeholders with reference materials from the desk review :

- Follow-up review of additional documents.
- Interviews conducted with UNICEF programme sections:
 - Collect information and reports from different sections in UNICEF CO on work and linkages to CEED as well as potential future opportunities.
- Interviews conducted with stakeholders:
 - Collect additional information, reports, and perspectives from key government, development partners, private sector, donors and civil society.
 - Focus Group Discussions and consultations held with young people's and adolescents on CEED and identify opportunities on engagement with youth organizations and youth voices.

4. Analysis

- Analyse the impact of CEED issues on children with a focus on children living in areas exposed to CEED threats. Include and CEED impacts of the sectors of energy, water, agriculture, industry, extractive industry, transport, and construction. Evaluate the likelihood each of these risks is occurring, based on reliable evidence that has occurred nationally or internationally. Identify the risks resulting from the combination of threats or dangers and vulnerabilities at different levels, to which children and adolescents are exposed.
- Analyse if existing CEED policies and strategies address children's needs:
 - Do child relevant sector strategies incorporate CEED issues?
 - Do children benefit from domestic and international investments and programmes on CEED?
- Explore and identify bottlenecks and barriers that affect compliance with the rights of children and adolescents related to CEED considering policies, institutional arrangements, budgeting, capacities, planning and monitoring, sector engagement, private sector actions and participation, and enabling environment.
- Analyse major ongoing programmes on CEED and analyse strategic opportunities for programming on child-centred CEED action.
- Analyse young people's and adolescents' perceptions and expectations for action on CEED.
- Assess and analyse direct CEED threats to UNICEF programming areas.
 - Map efforts of different sections in UNICEF CO about the office's work and linkages to CEED risk.
 - Analyse of implications for current UNICEF programmes.
- Identify knowledge gaps on CEED issues and recommended actions to fulfil the gaps.
- Identify a holistic spectrum of climate finance opportunities in the and region from public and private potential donors to mitigate and adapt to CEED impacts in the country.
- Develop strategic recommendations on:
 - UNICEF's comparative advantage, strategic partnerships and intervention platforms.
 - Options for prioritization and entry points for sections' programming
 - In close collaboration with UNICEF country office staff, identify and evaluate potential entry points for UNICEF engagement with CEE
 - With CO sections and Management, develop and define priority areas for UNICEF engagement
 - Propose options for prioritization of issues and entry points and facilitate the decision-making process

- In coordination with the PME section, support the integration of CEE in the CO's new CPD development
- What are the key messages for UNICEF to increase awareness and action for adaptation and resilience to CEED.
- How to strengthen Government efforts to address identified CEED risks in a way that ensures children's and adolescent rights, increases their resilience, and enables the full development of their potential.
- How to inform and improve policy, legal and regulatory frameworks, and budgeting to ensure better prevention, preparedness and response to the highest risks.
- How best to inform child-centred updates to the Nationally Determined Contribution (NDC), National Adaptation Plan (NAP), and National Communications.
- How to build resilience of vulnerable communities and populations through CEED, with reflections on individuals' daily lives and behaviours.
- How adolescent and young people can be engaged to strengthen their adaptation and resilience to identified risks.
- Which donors are most likely to fund UNICEF CEED initiatives
- Identify partnership and funding opportunities to support UNICEF program recommendations, with reference to climate finance mechanisms, bilateral funding and/ or Government budgets, identify funding opportunities to support CEE-child nexus activities

5. CLAC report

- Draft CLAC report:
 - Summarize research and draft individual sections of the CLAC as per CLAC indicative outline (Annex 1).
 - CLAC report drafted in line with global CLAC guidance.
- Validation and dissemination workshop:
 - Validate the report with stakeholders in workshop
 - Views and perspectives of both internal and external stakeholders collected and comments addressed.
 - The invitees, venue and the agenda to be preapproved by UNICEF.
- Final CLAC report:
 - Based on the views and perspectives of both internal and external stakeholders, incorporate changes to a final version of the internal CLAC report.
 - Revised, formatted and referenced final report submitted based on CLAC indicative outline, including executive summary (not longer than 4 pages) with key findings and recommendations.
 - Summary power-point presentation (max. 20 slides) developed
 - Develop a policy brief: 4-page brief presenting the main findings from the report in infographic and engaging language, incl. separately key data set in response to climate financing needs. See Policy Brief Climate Landscape Analysis For Children In Viet Nam (UNICEF, 2021).
 - Based on final accepted internal CLAC report, finalize a second shorter external report that removes most internal recommendations and reflections.

6. Administrative and planning support

- The Contractor will closely coordinate with the Climate Change Focal Point at UNICEF CO Madagascar

- Assignment to be a combination of office/desk work; with frequent consultations, meetings and site visits in country.
- The Contractor is expected to be able to work independently to organize and facilitate internal meetings, external meetings/roundtables, presentations stakeholder meetings.
- The Contractor is required to provide his/her own computer and communications equipment (laptops, telephones, etc.).
- The Contractor must be aware of the conditions of the location of the research. In some circumstances, particular security and logistic arrangements are required. Therefore, in presenting proposals, bidders should take these elements into serious consideration. UNICEF is not responsible for any unexpected additional cost or arrangement required during the implementation of the assignment.

Child Safeguarding

Is this project/assignment considered as “[Elevated Risk Role](#)” from a child safeguarding perspective?

YES NO If YES, check all that apply:

Direct contact role YES NO

If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

Child data role YES NO

If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

Budget Year:	Requesting Section/Issuing Office: <i>WASH UNICEF Madagascar</i>	Reasons why consultancy cannot be done by staff: <i>Specific modality and expertise required for CLAC</i>	
Included in Annual/Rolling Workplan: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:			
Consultant sourcing: <input type="checkbox"/> National <input checked="" type="checkbox"/> International <input type="checkbox"/> Both Competitive Selection: <input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> <input checked="" type="checkbox"/> Roster Single Source Selection <input type="checkbox"/> (Emergency - Director's approval)		Request for: <input checked="" type="checkbox"/> New SSA – Individual Contract <input type="checkbox"/> Extension/ Amendment	
If Extension, Justification for extension:			
Supervisor: <i>Fredrik Asplund</i>	Start Date: <i>December 2023*</i>	End Date: <i>March 2024*</i>	

**All dates will be revised in accordance with the effective entry on duty*

Work Assignments Overview	Deliverables/Outputs	Delivery deadline	Estimated Budget
Workplan & outline	Adapted and annotated outline of CLAC document, literature list	08 Dec*	
Desk review and draft inception report	List of proposed meeting partners, resource persons	15 Dec*	15%
Compilation of additional issues	Documented findings		
Analysis	Documented findings	29 Dec*	10 %
Draft Climate Landscape Analysis for children	Draft document	16 Feb*	
Final Climate Landscape Analysis for children	Revised & formatted final report, incorporated comments	8 March*	40 %
Launch and presentation of CLAC	Presentation event in Madagascar	29 March*	35%

Estimated Consultancy fee			
Travel International (if applicable)			
Travel Local (please include travel plan)			
DSA (if applicable)			
Total estimated consultancy costsⁱ			
<p>Minimum Qualifications required*:</p> <p><input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other</p> <p>Advanced university degree in geography, environmental science, natural resource management, meteorology, social and economic development, or related areas. Alternatively, a degree in communications or journalism with demonstrated expertise on environment-related issues can also be considered</p> <p>- Earlier CLAC experience highly desirable.</p> <p style="color: red; font-size: small;">*Minimum requirements to consider candidates for competitive process</p>	<p>Knowledge/Expertise/Skills required *:</p> <ul style="list-style-type: none"> Excellent writing skills Excellent research skills Demonstrated expertise in child rights or any of UNICEF’s main areas of work (health, WASH, nutrition, child protection, social policy, education, gender, HIV/AIDS) is considered an asset Proficiency in both French and English is mandatory. <p style="color: red; font-size: small;">*Listed requirements will be used for technical evaluation in the competitive process</p>		
<p>Evaluation Criteria (This will be used for the Selection Report (for clarification see Guidance))</p> <p>A) Technical Evaluation (e.g. maximum 75 Points) B) Financial Proposal (e.g. maximum of 25 Points)</p> <p>-Previous work experience minimum 5 years in development context or with development related work</p> <p>-Quality of previous work of candidates in similar domains.</p> <p>Candidates should annex previous work with the application.</p>			
<p>Administrative details:</p> <p>Visa assistance required: <input type="checkbox"/></p> <p><input type="checkbox"/> Home Based <input checked="" type="checkbox"/> Office Based:</p>	<p>If office based, seating arrangement identified: <input checked="" type="checkbox"/></p> <p>IT and Communication equipment required: <input type="checkbox"/></p> <p>Internet access required: <input checked="" type="checkbox"/></p>		
Request Authorised by Section Head	Request Verified by HR:		
<p><i>Approval of Chief of Operations (if Operations):</i></p> <p>_____</p>	<p><i>Approval of Deputy Representative (if Programme)</i></p> <p>_____</p>		
<p><i>Representative (in case of single sourcing/or if not listed in Annual Workplan)</i></p>			

Costs indicated are estimated. Final rate shall follow the “best value for money” principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

Text to be added to all TORs:

Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected candidate is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers [reasonable accommodation](#) for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.
