
UNICEF

Digital Impact Division, Valencia Spain

Communications Intern TOR

April 2026



UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfil their potential. Across 190 countries and territories, we work for every child, everywhere, every day, to build a better world for everyone. And we never give up.

For every child, a digital future

Digital Impact Division (DID) is at the heart of reshaping how UNICEF delivers lasting results for children. We are committed to harnessing the full potential of emerging digital technologies to advance UNICEF's mission.

DID works in close collaboration with regional Digital Impact teams and colleagues across headquarters divisions, regions, and country offices to leverage technologies and capabilities that accelerate progress on UNICEF's goals, strengthen community resilience, and expand access to essential digital services and information.

Our mission is to enhance UNICEF's global digital impact by promoting equitable access to information and services, empowering communities to create lasting, positive change for children, and foster a more inclusive, interconnected, and sustainable world for every child, everywhere.

How can you make a difference?

UNICEF is looking for an intern to support the Comms Team in its Digital Impact Division (DID). The Intern will have the opportunity to learn about UNICEF's mission, its various Programmes, and how it operates globally, while being exposed to working in an international environment. This role will further develop analytical and transactional skills while allowing participation in interesting initiatives.

The Intern will support the comms function at the division with tasks such as researching, interviewing, writing, editing, simple video filming and editing, collecting materials, collating information, and preparing for publishing on internal and external channels. The Intern will also assist and work on other comms tasks such as keeping track of social media accounts and discussions online, proposing ideas for articles, page layout, social media posts, and any other comms-related ad-hoc tasks.

The intern will assist in external event organization, where applicable.

Benefits for the Intern:

- **Professional development:** Gain hands-on experience in communication tasks such as researching, interviewing, writing, editing, and preparing content for publishing in internal and external channels.
- **Skill enhancement:** Develop and refine skills in social media management, content creation, and event organization.
- **Global exposure:** Experience working in an international environment and understand the operations of a unique global organization like UNICEF.
- **Networking opportunities:** Build connections with professionals in the field and gain insights into potential career paths.
- **Mentorship:** Receive guidance and support from experienced UN professionals in the Digital Impact division.

As an advocate for every child, you will have...

Current or recent (graduated in the last 2 years) enrollment in a university programme in Communication, Media, or other related areas.

- Ability to work 40 hrs./week in Valencia, Spain or remotely.
- Fluency in English is required, Spanish knowledge would be an asset
- Knowledge of relevant computer systems and applications; excellent knowledge of software such as but not limited to virtual tools and MS Word, MS Excel, MS PowerPoint. Design software such as InDesign, Photoshop, etc., would be a strong asset, as well as basic video editing skills incl simple animations.
- Communication - Effectively presents thoughts and ideas including complex technical concepts, in a clear, concise, and readily understood manner, both verbally and in writing. Listens to and acknowledges others' perspectives and views
- Flexibility - Works effectively on multiple assignments simultaneously and adapts to changing demands and circumstances
- Good communication and interpersonal skills – able to work well in a team environment
- Strong attention to detail with solid writing as well as organization skills
- Excellent listener
- Commitment and drive for results

Contract Duration and Terms:

- The duration of this **internship is 6 months**. Individuals must fund their travel and living expenses in Valencia if working onsite.
- Individuals must have proof of medical insurance covering their time at the duty station.
- Individuals are personally responsible for obtaining any required visa or residence permit, covering the entire period of their internship.
- Internships are paid a monthly net stipend of EUR 800 per month for full-time arrangements (40hrs/week), which will be prorated according to attendance. If working remotely, this might be adjusted to the actual

location. Work arrangements are based on the effective regulations of the duty station, organizational needs and schedules of the interns.

- Interns may take up to 2.5 days per month off work for any reason, including for medical reasons. The stipend will be reduced for any absence beyond this quota.

For every Child, you demonstrate...

UNICEF's Core Values of Care, Respect, Integrity, Trust and Accountability (CRITA) underpin everything we do and how we do it. Get acquainted with Our Values Charter: <https://uni.cf/UNICEFValues>

UNICEF competencies required for this post are...

(1) Builds and maintains partnerships (2) Demonstrates self-awareness and ethical awareness (3) Drive to achieve results for impact (4) Innovates and embraces change (5) Manages ambiguity and complexity (6) Thinks and acts strategically (7) Works collaboratively with others.

During the recruitment process, we test candidates following the competency framework. Familiarize yourself with our competency framework and its different levels: [competency framework here](#).

UNICEF is here to serve the world's most disadvantaged children and our global workforce must reflect the diversity of those children. [The UNICEF family is committed to include everyone](#), irrespective of their race/ethnicity, age, disability, gender identity, sexual orientation, religion, nationality, socio-economic background, or any other personal characteristic. We offer [reasonable accommodation for persons with disabilities](#). UNICEF strongly encourages the use of flexible working arrangements.

UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. UNICEF is committed to promote the protection and safeguarding of all children. All selected candidates will, therefore, undergo rigorous reference and background checks, and will be expected to adhere to these standards and principles. Background checks will include the verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check.

Remarks:

Only shortlisted candidates will be contacted to proceed to the next phase of the selection process.

UNICEF's active commitment towards diversity and inclusion is critical to deliver the best results for children. For this position, eligible and suitable female candidates are encouraged to apply.

Appointments may also be subject to inoculation (vaccination) requirements, including against SARS-CoV-2 (Covid). UNICEF reserves the right to withdraw an offer of appointment, without compensation, if a visa or medical clearance is not obtained, or necessary inoculation requirements are not met, within a reasonable period for any reasons.