

Terms of Reference

Education Specialist (EU), P3, Temporary Appointment (6 months), Atbara, Sudan

Summary

Title	Education Specialist (EU), P3
Purpose	Coordination and management of the EU programme and SPEEP programme.
Post Category	P3
Duty Station	Atbara
Contract type	TA
Duration	6 months
Reporting to	Education Manager, P4
Funding Source	EU IRCSES 1. WBS: 4020/A0/07/883/004/001
Expected Start Date	1 June 2025

Background and Strategic Context

PURPOSE

UNICEF works in some of the world's toughest places, to reach the world's most disadvantaged children. To save their lives. To defend their rights. To help them fulfill their potential. UNICEF helps countries to support learning that can withstand crises, and provide frontline support in places affected by conflicts, natural disasters, migration, urbanization, and political and economic instability.

As the conflict in Sudan continues, children are bearing the biggest brunt. Millions have fled their homes and are displaced in the country and across the borders. Currently, 50 per cent of the total population - more than 24.7 million people, almost 14 million of whom are children, are in need of humanitarian assistance. The learning situation in Sudan is deeply concerning, with 17 million school-aged-children not in school and in danger of not being able to return to learning – Sudan is on the brink to become the worst and largest education crisis in the world. Children have endured months of uncertainty, trauma and violence. The current situation in Sudan is a deepening children's crisis, severely putting at risk the future of the country and heavily affecting the wider region.

UNICEF is implementing as a key partner for EU. Under the direct Supervision of the Education Manager (Level 4), the function is required to support the overall coordination and management of the EU programme and SPEEP programme. The position will be responsible for developing partnerships with EU, Implementing Partners, and other key stakeholders. This includes coordination and corresponding with the EU, other UN Agencies, implementing partners and respective programme leads within UNICEF. The role provides leadership in developing detailed work plans and budgets, supervising programme implementation, ensuring that partners and activities are well coordinated, and facilitating regular management and coordination meetings. It also involves liaising with state education authorities.

Given the current instability and evolving situation in Sudan, the function will be responsible for the formulation and development of strategies, methodologies and new approaches for ensuring and improving programme delivery. S/He collaborates with Education Manager involved in the project implementation and to ensure alignment to UNICEF rules and regulation and with Agreement with EU.

MAIN RESPONSIBILITIES AND TASKS

Grant Management

- Support and coordinate UNICEF's programming and implementation of the EU, including management of a team of professionals, dealing with EU and the IPs and collaborating with partners (FMOE, other government entities and education stakeholders) to formulate and develop strategies, methodologies and new approaches for improving programme delivery.
- Ensure and support effective coordination meetings with donors and partners, as well as with government and other UN agencies. Participate in strategic EU and other education programme discussions and planning to provide technical advice and to contribute to policy discussions and agenda setting to promote.

Programme development and planning

- Establish the EU programme workplans, monitor compliance and provide guidance and support to the programme team to meet objectives.
- Plan and provide technical support and guidance for the implementation of the EU grant and develop strategies to ensure grant objectives are reached as the in-country situation evolves.
- Coordinate the implementation of the EU as a component of the Country Programme, establishing clear links between the achievements under the EU Grant and the Country Office programme goals, objectives, strategies, and results based on results-based planning terminology and methodology (RBM).
- Consult and collaborate with colleagues and partners to provide technical and operational support on programme planning, management, and implementation, and to ensure integration, coherence, and harmonization of programmes/projects with the wider education sector programmes

Partnerships Management

- Develop partnerships with EU, FMOE and other Government entities, and other UN Agencies.
- Guide and build the capacities of partners so that the goals of the programme are met and donor rules respected.
- Build and sustain effective close working partnerships with education sector government counterparts, national stakeholders, as well as global partners, allies, donors, and academia. Through active networking, advocacy and effective communication, build capacity and exchange knowledge and expertise to facilitate the achievement of programme goals on child rights, social justice, and equity.

Programmatic Budget Management

- Prepare programmatic budgets in line with donor conditions ensuring proper utilization and accountability, and that activities are within established plans of action, and the programme budget allotments. Take appropriate actions to optimize use of programme funds.

Monitoring and Evaluation of Risk and results

- Plan and/or collaborate with internal and external partners, in particular the EU, to establish monitoring frameworks, performance indicators, and other UNICEF/UN system indicators and measurements to assess and strengthen project performance. Coordinate and ensure that UNICEF and donor monitoring requirements are in place and review and finalize project related reports including donor reports. Plan and actively monitor project implementation through field mission and joint review missions with project partners. Take a lead in the planning and preparation for the project implementation support mission.

Summary of Key Functions and Accountabilities

- Grant Management
- Programme development and planning
- Partnerships Management
- Programmatic Budget Management
- Monitoring and Evaluation of Risk and results

Minimum Qualifications and Competencies:

Education: An advanced university degree in one of the following fields is required: education, economics, social sciences, international development, sociology, or another relevant technical field.

Work Experience:

- A minimum of 5 years of progressively responsible professional experience in programme formulation, planning, management and evaluation of education programmes including large scale learning and skills development programmes
- Experience working in an emergency environment is an asset.
- Experience working in a developing country is considered as an asset.
- Relevant experience in a UN system agency or organization is considered as an asset.

The competencies required for this post are: Fluency in English is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish).

Core Values:

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

Core Competencies (For Staff without Supervisory Responsibilities) *

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)

- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

Child Safeguarding checklist

Role	Indicators	Question	Responses		Comments
			YES	NO	
Elevated risk role	<p>1. Have more than 5 hours of direct interpersonal contact with children, or work in their immediate physical proximity, with limited supervision by a more senior member of personnel. This is a “direct contact role”;</p> <p>2. Spend more than 5 hours manipulating or transmitting personally identifiable information of children, with limited supervision by a member of more senior personnel. This is a “child data role”;</p> <p>3. Have one of the following roles, because they are expected to have a specialized role in managing child safeguarding (a “safeguarding response role”): a. Representative; b. Deputy Representative; c. Chief of Field Office; d. The most senior Child Protection role in the office; e. Any focal point that the office designated for Child Safeguarding; or f. Investigator, Office of Internal Audit and Investigations.</p> <p>4. Be engaged in activities that are assessed to involve elevated child safeguarding risks (an “assessed risk role”) because: a. The incumbent will engage with particularly vulnerable children; or b. Measures to manage other safeguarding risks are considered unlikely to be effective.</p>	Is this position considered as “elevated risk role” from a child safeguarding perspective?		X	

If this is an “elevated risk role” please indicate the following information:					
Role	Indicators	Question	Responses		Comments
			YES	NO	
1) Direct contact role	(“Direct” means contact that is either face-to-face, or by remote communicate, but it does not include communication that is moderated and relayed by another person.)	Is the position a direct contact role? If yes, please indicate the number of hrs/mnth of direct interpersonal contact with children, or work in their immediate physical proximity, with limited supervision by a more senior member of personnel.		X	<u>Number of hours/months:</u>
2) Child data role	Spend more than 5 hours manipulating or transmitting personally identifiable information of children, with limited supervision by a member of more senior personnel.	Is the position a child data role? If yes, please indicate the number of hrs/mnth of manipulating or transmitting personal-identifiable info of children (names, national ID, location data, photos):		X	<u>Number of hours/months:</u>
3) Safeguarding response role	(Representative; Deputy representative; Chief of Field Office; the most senior Child Protection role in the office; any focal point that the office designated for Child	Is the position a safeguarding role?		X	<u>Number of hours/months:</u>

	Safeguarding; Investigator (Office of Internal Audit and Investigations)				
4) Assessed risk role	<p>Be engaged in activities that are assessed to involve elevated child safeguarding risks (an “assessed risk role”) because:</p> <p>a. The incumbent will engage with particularly vulnerable children; or b. Measures to manage other safeguarding risks are considered unlikely to be effective.</p>	Is the position an assessed risk role?		X	<u>Number of hours/months:</u>