

United Nations Children's Fund

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS

<p>Title: Nutrition Prevention Consultant</p> <p>Subtitle: Scoping, Market and Investment Analysis, to Strengthen Food Systems for Children</p>	<p>Funding Code:</p>	<p>Type of engagement</p> <p><input checked="" type="checkbox"/> Consultant</p>	<p>Duty Station: Yemen Country Office, Aden</p> <p>(This is a home-based consultancy. However, the consultant might be required to come to Yemen on missions if required).</p>
<p>Purpose of Activity/Assignment:</p> <ol style="list-style-type: none"> 1. Analyze the existing food systems to assess their effectiveness and sensitiveness to young Children's diets in Yemen.p 2. Undertake a mapping of: Existing and promising initiatives to increase production of nutrient dense foods, especially by medium and larger local enterprises. 3. Review the existing and potential opportunities to produce innovations through safe processing of nutrient dense foods 4. Assess opportunities to produce safe, quality specialized supplements and fortified complementary foods for children 5. Explore opportunities for collaboration with other UN agencies, partners and private sector stakeholders 6. Define the role of private sector companies (SMEs, farmer cooperatives, and larger food processors) in the markets of the different countries 7. Develop investment cases and support fundraising to further develop the above opportunities 			
<p>Scope of Work:</p> <p>Assess Yemen's system and its capacity in locally producing foods that can meet the dietary needs of children aged 6–23 months and address malnutrition, including the local production of specialized nutrition foods for children age 6-23 months Through this assignment, the consulting Firm will examine levels of child food poverty and its driver, availability of the nutrient dense food, the potentials for local production, the value chains, market dynamics, and review policies and programmes; and engage stakeholders to identify barriers, opportunities, and strategic actions. The work will also generate actionable recommendations to increase access to safe, affordable, and nutritious first foods, inform investment priorities local production and feed into the learning agenda and programme scale-up.</p>			

Child Safeguarding

Is this project/assignment considered as "[Elevated Risk Role](#)" from a child safeguarding perspective?

YES NO If YES, check all that apply:

Direct contact role YES NO

If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel:

Child data role YES NO

If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):

More information is available in the [Child Safeguarding SharePoint](#) and [Child Safeguarding FAQs and Updates](#)

Budget Year: 2026	Requesting Section/Issuing Office: Nutrition Section	Reasons why consultancy cannot be done by staff: <p><i>Like many other countries in a protracted humanitarian situation, Food system efforts in Yemen have consistently failed to reflect considerations of children’s unique nutritional needs. Yemen under the SUN initiative recently updated its Multisectoral Nutrition Action plan from 2024-2030, but this plan has not been funded beyond the health sector.</i></p> <p><i>Current programmes for management of malnutrition rely heavily on imported specialized nutritious foods, which are costly and with lengthy lead time. The potential for local production of nutritious food to enhance food systems in Yemen has not been fully explored. A feasibility study is therefore proposed to explore local production of nutritious food, a step toward sustainable, culturally appropriate, and cost-effective nutrition solutions. The area is technical and specific to local food production and requires support of international consultant.</i></p>
Included in Annual/Rolling Workplan: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please justify: this role is not included in the annual rolling workplan but it is included in the workplan of nutrition prevention intervention more specifically under the nutrition prevention project funded by KFW/BMZ.		
Consultant sourcing: <input type="checkbox"/> National <input checked="" type="checkbox"/> International <input type="checkbox"/> Both Competitive Selection: <input checked="" type="checkbox"/> Advertisement <input type="checkbox"/> <input type="checkbox"/> Roster Single Source Selection <input type="checkbox"/> (Emergency - Director’s approval)		Request for: <input checked="" type="checkbox"/> New SSA – Individual Contract <input type="checkbox"/> Extension/ Amendment
If Extension, Justification for extension:		
Supervisor:	Start Date:	End Date:

"Rashid Abdulai" rabdulai@unicef.org	15/04/2026	15/10/2026
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Work Assignments Overview	Deliverables/Outputs	Delivery deadline	Estimated Budget
1- Inception Phase	Submission of a Comprehensive Inception Report (10-page minimum): This deliverable shall detail the proposed technical methodology, a robust quality assurance framework, and a granular work plan with associated timelines. Furthermore, the consultant will lead the strategic design and end-to-end preparation of the inaugural High-Level Consultative Workshop, ensuring alignment with key ministerial stakeholders.	Week 4	
2= Food Systems Analysis – Assess sensitivity of existing food systems to diets of children aged 6–23 months; conduct stakeholder consultations; recommend actions; identify new collaborators.	Comprehensive report on Yemen’s food systems sensitivity and opportunities for local production of food for children under two and for treatment.	(30 days) Week 6	
3= Complementary Food Value Chain & Market Analysis – Map value chain from production to consumption; assess domestic production capacity; evaluate importation channels, distribution networks, pricing structures, marketing practices, and consumption patterns; map existing initiatives; identify incubation and scale-up opportunities; recommend strategies for local production and reduced import dependence.	Value chain and market assessment report with strategic recommendations	(30 days) Week 8	
4- Food System Financial Investments Analysis – Map donor investments; analyze trends in funding versus dietary diversity/malnutrition; identify gaps and alignment opportunities; review funding streams; assess financing needs of food companies; develop First Foods Yemen’s Investment Case.	Financial investment analysis and investment case	(30 days) Week 10	
5- Final Consolidated Report – Integrate all findings, analyses, and recommendations; finalize operational framework, MEAL plan, and advocacy products.	<ul style="list-style-type: none"> Design, preparation of the 2nd high level consultative workshops. Final consolidated report 	(20 days) Week 12	

<p>6- Knowledge generation and learning - Based on the findings and analyses generated through this assignment, the consultant will develop two peer-reviewed manuscripts in collaboration with the UNICEF Nutrition Technical Team and lead the submission and publication process in high-impact international journals.</p>	<ul style="list-style-type: none"> • Two peer-reviewed manuscripts drafted and submitted to high-impact journals • Reviewer response and resubmission support • One policy brief summarizing key findings and implications 	<p>(30 days) Week 25</p>	
<p>Total</p>			

Estimated Consultancy fee			
Travel International (if applicable)	Number of trips: Two visits	Unit Rate:	Total cost: ...
Travel Local (please include travel plan)	Number of trips: ...	Unit Rate:	Total cost:
DSA (if applicable)	Number of days onsite/on mission:	Unit Rate:	Total cost:
Total estimated consultancy costs¹			
Minimum Qualifications required*: <input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other Enter Disciplines: Food System <ul style="list-style-type: none"> To have at least a master’s degree or higher in Nutrition, Public Health, Food Systems, Agriculture, Economics, Development Studies, or a related field. The individual should have active experience in providing the consultancy services on food system analysis, nutrition and food system investment/ financial analysis for at least 7 years. The individual is preferred to have implemented or ongoing 3 (three) contracts of similar nature with organizations/ companies of similar magnitude and complexity. Fluency in English is required. 		Knowledge/Expertise/Skills required*: <ul style="list-style-type: none"> to have at least 10 years of relevant professional experience in food systems analysis, nutrition-sensitive programming, public health nutrition, agriculture, or related fields. Demonstrated experience conducting comprehensive food systems analysis, particularly with an emphasis on nutrition outcomes for young children. Proven track record in financial analysis of nutrition-sensitive food system investments, with experience analyzing donor financing and investment landscapes. Extensive experience developing operational frameworks, theories of change, and monitoring and evaluation systems in the context of nutrition and food systems programming. Demonstrated experience facilitating and leading high-level consultative stakeholder workshops, engaging with diverse actors including government, UN agencies, civil society, and private sector partners. Demonstrated expertise in food systems analysis, financial investment mapping, stakeholder engagement, and designing theories of change, log frames, and M&E frameworks for nutrition-sensitive interventions. Strong analytical skills, particularly related to food system analysis, knowledge of current best international practices and global guidelines on nutrition-sensitive food systems, child nutrition, and food security, and proficiency in workshop design, 	

<p><i>*Minimum requirements to consider candidates for competitive process</i></p>	<p>stakeholder engagement, consensus-building, and facilitation skills.</p> <ul style="list-style-type: none"> • Excellent interpersonal and communication skills with demonstrated ability to engage effectively with diverse stakeholders. • Strong writing, reporting, and documentation skills, with the capacity to produce concise, high-quality analytical reports and strategic documents under tight deadlines. <p><i>*Listed requirements will be used for technical evaluation in the competitive process</i></p>
<p>Evaluation Criteria (This will be used for the Selection Report (for clarification see Guidance))</p> <p>A) Technical Evaluation (e.g. maximum 75 Points) B) Financial Proposal (e.g. maximum of 25 Points)</p> <p>-1. Institutional experience (20 points): Proven experience in conducting market and value chain analyses, especially in fragile or conflict-affected settings.</p> <p>2. Methodology and approach (25 points): Clarity, relevance, and feasibility of the proposed methodology, including data collection, stakeholder engagement, and analysis.</p> <p>3. Team composition (20 points): Qualifications and relevant experience of proposed team members, especially in nutrition, market systems, and Yemen context.</p> <p>4. Work Plan and timeline (5 points): Realistic and detailed work plan with clear deliverables and timelines.</p>	
<p>Administrative details:</p> <p>Visa assistance required: <input type="checkbox"/></p> <p><input checked="" type="checkbox"/> Home Based <input type="checkbox"/> Office Based:</p>	<p>If office based, seating arrangement identified: <input type="checkbox"/></p> <p>IT and Communication equipment required: <input type="checkbox"/></p> <p>Internet access required: <input type="checkbox"/></p>
<p>Request Authorised by Section Head</p> <p><i>"Josephine Ippe: Chief of Nutrition</i></p>	<p>Request Verified by HR:</p>
<p><i>Approval of Chief of Operations (if Operations):</i></p> <p>_____</p> <p><i>Representative (in case of single sourcing/or if not listed in Annual Workplan)</i></p>	<p><i>Approval of Deputy Representative (if Programme)</i></p> <p>_____</p>

¹ Costs indicated are estimated. Final rate shall follow the “best value for money” principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

Text to be added to all TORs:

Individuals engaged under a consultancy will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants. Consultants are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

The selected consultant is solely responsible to ensure that the visa (applicable) and health insurance required to perform the duties of the contract are valid for the entire period of the contract. Selected consultant are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. The vaccine mandate, does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.

UNICEF offers [reasonable accommodation](#) for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.
