

Job Description Type:	Specific Job Description	Region:	ESAR
Category:	IP (International Professionals)	Country:	Malawi
Reason for Classification:	Establishment of a new post	Duty Station:	Lilongwe
Level:	P-3	Office:	Malawi
Title:	Health Specialist	Section:	Health
Title Information in Parenthesis:	(Health Systems)	Unit:	Health
CCOG Code:	1103n	Case Number:	MLW/2019/017
UNICEF Code:	HEA	Post Number:	
Classified by:	Jill Osborn	Classified Date:	3/16/2018

Organizational Context:	<p>UNICEF Malawi Country Programme (2019-2013) is aligned with the Government of Malawi's Growth and Development Strategy (MDGS 111) and the United Nations Development Assistance Framework (UNDAF). The programme supports the Government of Malawi to meet its commitment to respect, protect and fulfil children's rights in line with international conventions and standards. The country programme is guided by the principles of children's rights, equity, gender equality, inclusion and resilience, and supports evidence-based, integrative and innovative programming. The vision is that 'all girls and boys in Malawi, especially the most disadvantaged and deprived, realize their rights'. The programme focuses on: early childhood (parenting, high-impact social services, early stimulation and learning), middle childhood and adolescence (learning, multi-sectoral services, active citizenship), communities (decentralized services and systems, community ownership, social norms), programme effectiveness (monitoring, evaluation, HACT, Innovation, Social Protection and Social Policy and External Communication). The programme is based on 'leaving no child behind', realizing 'rights for all children in Malawi'.</p>
Purpose of the Job:	<p>The Health Specialist (HSS and Financing) reports to the Chief of Health and HIV L4 for guidance and general supervision. The Health Specialist supports the development and preparation of the health programme and is responsible for managing, implementing, monitoring, evaluating, and reporting the programme progress of a sector of the health programme (e.g. gender, maternal, neonatal, HIV, child survival/development) within the country programme. The Health Specialist provides technical guidance and management support throughout the programming processes to facilitate the administration and achievement of concrete and sustainable results according to plans, allocation, results based-management approaches and methodology (RBM), organizational Strategic Plans and goals, standards of performance, and accountability framework.</p> <p>Currently, the Malawi country office is operating under a matrix-management model, where individuals may have more than one reporting line. While this particular position is not currently "matrixed", it is possible that this may change depending on programme needs.</p>
Key functions, accountabilities and related duties/tasks:	<p>1. Support to programme development and planning</p> <p>Support and contribute to the preparation, design and updating of the situation analysis for the sector(s) to establish a strategic plan for development, design and management of health related programmes. Keep abreast of development trends to enhance programme management, efficiency and delivery.</p> <p>Participate in strategic programme discussions on the planning of health programmes. Formulate, design and prepare a sector of the health programme proposal, ensuring alignment with UNICEF's Strategic Plan, the Country Programme, as well as coherence/integration with the UN Development Assistance Framework (UNDAF), regional strategies, and national priorities, plans and competencies.</p> <p>Establish specific programme goals, objectives, strategies, and implementation plans based on results-based planning terminology and methodology (RBM). Prepare required documentations for programme review and approval.</p> <p>Work closely and collaboratively with colleagues and partners to discuss strategies and methodologies, and to determine national priorities and competencies to ensure the achievement of concrete and sustainable results.</p> <p>Provide technical and operational support throughout all stages of programming processes to ensure integration, coherence and harmonization of programmes/projects with other UNICEF sectors and achievement of results as planned and allocated.</p> <p>2. Programme management, monitoring and delivery of results</p> <p>Plan and/or collaborate with internal and external partners to establish monitoring benchmarks, performance indicators, and other UNICEF/UN system indicators and measurements to assess and strengthen performance accountability, coherence and delivery of concrete and sustainable results for the assigned sector in health programmes.</p> <p>Participate in monitoring and evaluation exercises, programme reviews and annual sectoral reviews with the government and other counterparts to assess progress and to determine required action/interventions to achieve results.</p> <p>Prepare and assess monitoring and evaluation reports to identify gaps, strengths and/or weaknesses in programme management, identify lessons learned and use knowledge gained for development planning and timely intervention to achieve goals.</p> <p>Actively monitor programmes/projects through field visits, surveys and/or exchange of information with partners/stakeholders to assess progress, identify bottlenecks, potential problems and take timely decisions to resolve issues and/or refer to relevant officials for timely resolution.</p> <p>Monitor and verify the optimum and appropriate use of sectoral programme resources (financial, administrative and other assets) confirming compliance with organizational rules, regulations/procedures and donor commitments, standards of accountability and integrity, ensuring timely reporting and liquidation of resources.</p>

Prepare regular and mandated programme/project reports for management, donors and partners to keep them informed of programme progress.

3. Technical and operational support to programme implementation

Provide technical guidance and operational support to government counterparts, NGO partners, UN system partners and other country office partners/donors on the interpretation, application and understanding of UNICEF policies, strategies, processes, and best practices and approaches on health-related issues to support programme development planning, management, implementation and delivery of results.

Participate in discussions with national partners, clients and stakeholders to promote health and development issues, especially in the areas of gender, emergency preparedness, maternal and neonatal health, and child survival and development.

Draft policy papers, briefs and other strategic programme materials for management use, information and consideration.

Participate in emergency preparedness initiatives for programme development, contingency planning and/or to respond to emergencies in country or where designated.

4. Networking and partnership building

Build and sustain effective close working partnerships with health sector government counterparts, national stakeholders, as well as global partners, allies, donors, and academia.

Through active networking, advocacy and effective communication, build capacity and exchange knowledge and expertise to facilitate the achievement of programme goals on child rights, social justice and equity.

Prepare communication and information materials for CO programme advocacy to promote awareness, establish partnerships/alliances, and support fund raising for health programmes (maternal, neonatal and child survival and development).

Participate and/or represent UNICEF in appropriate inter-agency (UNCT) discussions and planning on health-related issues to collaborate with inter-agency partners/colleagues on UNDAF planning and preparation of health programmes/projects, ensuring organizational position, interests and priorities are fully considered and integrated in the UNDAF process in development planning and agenda setting.

5. Innovation, knowledge management and capacity building

Apply and introduce innovative approaches and good practices to build the capacity of partners and stakeholders, and to support the implementation and delivery of concrete and sustainable programme results.

Keep abreast of developments in the field and conduct research to provide evidence for implementation of best and cutting edge practices in health.

Assess, institutionalize and share best practices and knowledge learned.

Contribute to the development and implementation of policies and procedures to ensure optimum efficiency and efficacy of sustainable programmes and projects.

Organize and implement capacity building initiatives to enhance the competencies of stakeholders to promote sustainable results on health related programmes/projects.

Impact of Results: The efficiency and efficacy of support provided by the Health Specialist Health Systems Policy and financing in programme preparation, planning and implementation facilitates the delivery of concrete and sustainable results that directly impact the improvement of policies, plans and financing of programs for health. In turn contributing to the achievement of the Pillar 1 outcome that:

Girls and boys, aged 0-5 in targeted districts with a focus on the first 1,000 days, benefit from early learning, caring, nurturing, a clean and protective environment and quality, integrated, high-impact interventions. In turn this contributes to the following out puts:

- Parents and caregivers, including adolescents, have capacity to engage in responsive, positive parenting practices, and
- Health and nutrition service delivery in targeted districts have capacity to deliver quality MNCH, HIV, nutrition services for all children, and promote healthy behaviors

The post also contributes to Pillar 3 community resilience output 4 where National and decentralized administrative systems of government are supported to operationalize key policies and legal frameworks and develop plans and budgets for strengthened and coordinated social sectors response to address disparities.

Competencies and level of proficiency required:

Core Values

- Commitment
- Diversity and inclusion
- Integrity

Core competencies

- Communication (II)

Working with people (II)
Drive for results (II)

Functional Competencies:

Leading and supervising (I)
Formulating strategies and concepts (II)
Analyzing (III)
Relating and networking (II)
Deciding and Initiating action (II)
Applying technical expertise (III)

Recruitment
Qualifications:

Education:

An advanced university degree in one of the following fields is required: Health financing, Health economics, health planning public health/nutrition, pediatric health, family health, health research, global/international health, health policy and/or management, environmental health sciences, biostatistics, socio-medical, health education, epidemiology, or another relevant technical field.

Experience:

A minimum of five years of professional experience in one or more of the following areas is required: public health/nutrition planning and management, maternal and neonatal health care, or health emergency/humanitarian preparedness.

Experience working in a developing country is considered as an asset.

Relevant experience in a UN system agency or organization is considered as an asset.

Language Requirements:

Fluency in English is required. Knowledge of another official UN language or local language of the duty station is considered as an asset.

Attachments:

Approval for Professional JDs.pdf
Health Org Chart.docx

 Print