

**Work Assignment Expected Results: 95 working days over a period of 6 months**

| Tasks/Milestone:   | Deliverables/Outputs:   | Timeline                    |
|--|---|-----------------------------|
| <b>I. Inception Phase</b>  | Submission of inception report (15-20 pages), in addition to a detailed workplan                        | 16 Aug – 3 Sep<br>(10 days) |
| a) Undertake desk review of established criteria for similar purposes in Lebanon and in other countries  |   |                             |
| b) Undertake desk review of accreditation processes developed in Lebanon by other line ministries (MoPH, MEHE) and other countries                               |   |                             |
| c) Organize inception meetings with relevant staff at MoJ and UNICEF to define scope of the exercise   |   |                             |
| d) Develop detailed workplan with timeline for the exercise – the workplan should include a draft process of accreditation to be shared with MoJ for endorsement |   |                             |
| <b>II. Development of Criteria for the Selection of NGOs</b>   | Submission of document defining criteria for selection of NGOs finalized and endorsed by UNICEF and MoJ | 4 Sep – 8 Oct<br>(20 days)  |
| a) Undertake consultations in Lebanon with relevant staff from MoJ and Child Protection NGOs to inform the process for the development of the criteria           |   |                             |
| b) Based on desk review and consultations, develop draft criteria to be shared with UNICEF and MoJ for review  |   |                             |
| c) Organize meetings/workshops as necessary to integrate feedback and validate final draft criteria  |   |                             |

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| <p>III. Development of accreditation process and implementation of the process</p>  |  |                                  |
| <p>a) Consultation with relevant stakeholders for inputs on the accreditation of NGOs that will support children in contact with the justice system (as needed)</p>   |  |                                  |
| <p>b) Development of draft tools to be used for the accreditation and maintenance process (criteria, self-assessment tools for NGOs, Review Committee TORs and membership criteria, accreditation maintenance checklists, questionnaire, checklist for field visits, etc.) to be shared with UNICEF and MoJ for review and feedback</p> | <p>Set of Tools finalized and endorsed by MoJ and UNICEF</p>                         | <p>9 Oct – 30 Nov (25 days)</p>  |
| <p>c) Organize meetings/workshops as necessary to integrate feedback and validate final draft tools</p>   |  |                                  |
| <p>d) Mapping of NGOs currently relevant to child protection case management services and GBV response services, and call for expression of interest (CFI) for interested NGOs</p>  | <p>Submission of Mapping Document, and report on results of CFI (around 5 pages)</p> | <p>01 Dec – 18 Dec (12 days)</p> |
| <p>e) Implement the accreditation process agreed-to with MoJ using the criteria and tools develop to that extent during the above phases</p>  | <p>List of accredited NGOs shared with MoJ and UNICEF</p>                            | <p>19 Dec – 31 Jan (20 days)</p> |

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| <p>IV. Organize dissemination session/process with Juvenile Judges, General Prosecutors and ISF on the new list of accredited NGOs</p>      | <p>Submission of a narrative report summarizing actions taken towards the defined tasks</p> | <p>01 Feb – 15 Feb<br/>(8 days)</p> |
| <p>a) Define schedule and modality for dissemination of lists of accredited NGOs to Judges, General Prosecutors and relevant ministries</p> |   |                                     |
| <p>b) Participate and help co-facilitate where relevant dissemination sessions with judges, NGOs, sector, etc.</p>                          |   |                                     |