

**TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANTS AND CONTRACTORS**

<b>Title:</b> Technical Support on Mental Health	<b>Funding Code:</b> SC190813 SC200899	<b>Type of engagement:</b> <input checked="" type="checkbox"/> Consultant <input type="checkbox"/> Individual Contractor Part-Time <input type="checkbox"/> Individual Contractor Full-Time	<b>Duty Station:</b> Abu Dhabi/UAE
<b>Purpose of Activity/Assignment:</b> The consultancy seeks to provide technical support on Mental Health and Psychosocial Support (MHPSS), with a focus on I Support My Friends (ISMF) and PFA			
<b>Scope of Work:</b> <p>UNICEF Gulf Area Office (GAO) supports the United Arab Emirates (UAE) and its line ministries and authorities to advance the rights of children under the framework of a Gulf Area Programme (2019-2025). Through this framework, UNICEF GAO signed AWP's with its partners in the UAE, such as the Supreme Council for Motherhood and Childhood (SCMC), Abu Dhabi Early Childhood Authority and Sharjah Child Friendly Office (SCFO) to work on key areas in collaboration with different authorities (both public and private) to implement programmes on Early Childhood Development (ECD 1000 days), Child Protection, Data, and Child Friendly City Initiative (CFCI).</p> <p>One of the key priorities for the year 2025 include child protection related issues such as child online safety, mental health and psychosocial support, social work force strengthening and overall strengthening of child protection systems. To advance work in this stream of work, the SCMC organized a forum on mental health in October 2024. UNICEF supported the council in organizing capacity building initiatives as run up to the forum, which included Psychological First Aid (PFA) and I Support My Friends, a programme focused on promoting peer support among young people. The existing package on PFA and ISMF were adapted to the UAE context, and several partners including the Emirates Foundation, Ministry of Interior and some 50 private schools were trained on these resources. The focus this year will be on integrating this programme to the public school system as part of the anti-bullying initiative, implemented by the MOE, in partnership with SCMC and UNICEF.</p> <p>UNICEF is seeking a consultant to be based in the UAE to work with the programme team in Abu Dhabi to support the SCMC and other partners in UAE on work around MHPSS, especially with a focus on the roll out of I Support My Friends through the school system. The roll out of PFA and ISMF needs deep familiarity with the packages and ability to support partners at various stages of implementation.</p>			
<b>Child Safeguarding</b> Is this project/assignment considered as " <a href="#">Elevated Risk Role</a> " from a child safeguarding perspective? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO      If YES, check all that apply: <b>Direct contact role</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please indicate the number of hours/months of direct interpersonal contact with children, or work in their immediately physical proximity, with limited supervision by a more senior member of personnel: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <b>Child data role</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If yes, please indicate the number of hours/months of manipulating or transmitting personal-identifiable information of children (name, national ID, location data, photos):			

More information is available in the <a href="#">Child Safeguarding SharePoint</a> and <a href="#">Child Safeguarding FAQs and Updates</a>			
<b>Budget Year:</b> 2024	<b>Requesting Section/Issuing Office:</b> UNICEF Gulf Area Office	<b>Reasons why consultancy cannot be done by staff:</b> Specialized expertise in applying the latest MHPSS tools and hands on support to the lead government partner (SCMC) in Arabic.	
<b>Included in Annual/Rolling Workplan:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please justify:			
<b>Consultant sourcing:</b> <input type="checkbox"/> National <input type="checkbox"/> International <input checked="" type="checkbox"/> Both <b>Consultant selection method:</b> <input checked="" type="checkbox"/> Competitive Selection (Roster) <input type="checkbox"/> Competitive Selection (Advertisement/Desk Review/Interview)		<b>Request for:</b> <input checked="" type="checkbox"/> New SSA – Individual Contract <input type="checkbox"/> Extension/ Amendment	
<b>If Extension, Justification for extension:</b>			
<b>Supervisor:</b> Saji Thomas, Chief CP, GAO	<b>Start Date:</b> February 2025	<b>End Date:</b> July, 2025	<b>Estimated Budget</b> <b>18700 USD</b>

<b>Work Assignment Overview</b>			
Tasks/Milestone	Deliverables/outputs	Timeline/By When	Estimated Budget
1. post-training virtual meetings with 20 schools	Meetings notes	Mid-March to May 2025 (6 days)	
2. post-training in person school visits/meetings	Meeting notes	April-May 2025 (14 days)	
3. Weekly Open calls	Meeting notes	April to June 2025(4 days)	
4. Feedback surveys, feedback reports and final assessments	Survey forms and reports available	July 2025 (4 days)	
5. Exploratory meetings and presentations with educational entities including MOE for scaling up the IMSF	Meetings and orientations	April -June 2025 (3 days)	
6. End of project report	Final Report	July 2025 (3 days)	

7. Communication/advocacy materials/presentations related to scaling up the PFA and ISMF	Presentations/briefs	July 2025(8 days)	
<b>Estimated Consultancy fee</b>			
<b>Travel International (if applicable)</b>		NA	
<b>Travel Local (please include travel plan)</b>			
<b>DSA (if applicable)</b>		NA	
<b>Total estimated consultancy costs<sup>i</sup></b>			
<p><b>Minimum Qualifications required:</b></p> <p><input type="checkbox"/> Bachelors <input checked="" type="checkbox"/> Masters <input type="checkbox"/> PhD <input type="checkbox"/> Other</p> <p>Enter Disciplines</p> <p>Mental Health, child rights and child protection</p>	<p><b>Knowledge/Expertise/Skills required:</b></p> <ul style="list-style-type: none"> <li>• Education: A minimum of a master's Psychology/related fields</li> <li>• Related work experience in MHPSS, in particular adolescent mental health, in applying and running programmes.</li> <li>• Knowledge and Familiarity with PFA, ISMF</li> <li>• Experience with the government sector as well as UN agencies preferred</li> <li>• Previous experiences and exposure to the Arab/Gulf region context</li> <li>• Skills: Demonstrable expertise in communication and presentation skills and ability to interact professionally with government officials. Ability to work within an international and multicultural environment.</li> <li>• Language: Fluent in Arabic and English (written and spoken).</li> </ul>		
<p><b>Administrative details:</b></p> <p>Visa assistance required: <input type="checkbox"/></p> <p>Transportation arranged by the office: <input type="checkbox"/></p>	<p><input type="checkbox"/> Home Based <input checked="" type="checkbox"/> Office Based:</p> <p>If office based, seating arrangement identified: <input type="checkbox"/></p> <p>IT and Communication equipment required: <input type="checkbox"/></p> <p>Internet access required: <input type="checkbox"/></p>		
<b>Request Authorised by Section Head/Deputy Rep</b>	<b>Request Verified by HR:</b>		
<p><b>Approval Representative</b></p> <p>_____</p>			

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<sup>i</sup> Costs indicated are estimated. Final rate shall follow the "best value for money" principle, i.e., achieving the desired outcome at the lowest possible fee. Consultants will be asked to stipulate all-inclusive fees, including lump sum travel and subsistence costs, as applicable.

Payment of professional fees will be based on submission of agreed deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant

**Text to be added to all TORs:**

Individuals engaged under a consultancy or individual contract will not be considered "staff members" under the Staff Regulations and Rules of the United Nations and UNICEF's policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage). Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.