

TERMS OF REFERENCE

WASH in Emergency (WiE) Consultant US-OCHA Grant Support: Cabo Delgado

CONTRACT MODALITY	Individual Consultancy (National)
DUTY STATION	UNICEF Pemba Field Office, Mozambique CO, WASH and Climate Section Office based+Travel
DURATION OF CONTRACT	5 months

Purpose of Assignment

UNICEF Mozambique seeks to engage a WASH in Emergency (WiE) Consultant to support the implementation of emergency WASH program in conflict affected Cabo Delgado province funded by the United States through OCHA. The main objective of the WASH response is to ensure that children and women affected by the conflict have access to safe water, basic sanitation and hygiene services. This will contribute towards reduction in WASH related diseases and malnutrition, thereby increasing child survival in the province.

The consultancy will focus on timely, quality delivery of planned interventions across eight (8) target districts, of which UNICEF will work directly with three (3) implementing partners and government stakeholders at provincial and district levels in 8 districts i.e Chiure, Ancuabe, Quisanga, Macomia, Mocimboa Da Praia, Mueda, Muidumbe and Nangande. The consultant will be supervised by the WASH Specialist, who provides technical oversight on implementation and overall WASH program management in Cabo Delgado.

Scope of Work

The main role of the consultant is to ensure partner adherence to activity plans, monitor progress and risks, coordinate hygiene kit distributions (including pre-positioning, distribution plans, beneficiary registration and post-distribution monitoring), and consolidate monthly progress and financial reports in line with donor and UNICEF requirements. The role requires close, proactive engagement with implementing partners, government counterparts, and inter-agency coordination platforms to safeguard accountability to affected populations (AAP), gender and protection mainstreaming, and do-no-harm principles, while maintaining compliance with US–OCHA grant conditions, including timely reporting, visibility, information and knowledge management.

Under the supervision of the WASH Officer with support from the WASH Specialist, and in close coordination with the WASH Cluster, Government counterparts, and implementing partners, the consultant will undertake the following tasks among others:

- 1. Technical Assessment and Planning.** In collaboration with Government authorities (DPOP, SPI, respective district SDPIs in Cabo Delgado Province):
 - Support rapid and detailed technical assessments of water systems to be rehabilitated by partners within the project timeline in targeted districts including understanding, documenting the scope of works for each water supply systems and beneficiaries
 - Support rapid identification and resolution of technical and operational bottlenecks in the field.
 - In collaboration with the UNICEF Technical team review technical designs and specifications; Bills of Quantities (BOQs); Cost estimates; Technical drawings from partners and provide necessary guidance ensuring designs incorporate flood-resilient, climate-appropriate standards and is inclusive.

2. Implementation Support and Quality Assurance

- Provide field-based technical oversight of rehabilitation works including support to borehole cleaning, disinfection and testing; pump replacement and infrastructure repair; rehabilitation of system components by government and partners ensuring compliance with national standards and UNICEF quality requirements.
- Develop monthly implementation plans with inputs from partners.

3. Technical Assessment and Planning. In collaboration with Government authorities (DPOP, SPI, respective district SDPIs in Cabo Delgado Province):

- Support rapid and detailed technical assessments of water systems to be rehabilitated by partners within the project timeline in targeted districts including understanding, documenting the scope of works for each water supply systems and beneficiaries
- Support rapid identification and resolution of technical and operational bottlenecks in the field.
- Provide technical guidance to local NGOs, service providers, and Government partners.
- In collaboration with the UNICEF Technical team review technical designs and specifications; Bills of Quantities (BOQs); Cost estimates; Technical drawings from partners and provide necessary guidance ensuring designs incorporate flood-resilient, climate-appropriate standards and is inclusive.
- Provide technical input on selection, installation and use of emergency WASH equipment and materials such as water bladders where required.

4. Implementation Support and Quality Assurance

- Provide field-based technical oversight of rehabilitation works including support to borehole cleaning, disinfection and testing; pump replacement and infrastructure repair; rehabilitation of system components by government and partners ensuring compliance with national standards and UNICEF quality requirements.
- Develop monthly implementation plans with inputs from partners.
- Monitor implementation progress and quality, including through regular field visits, and provide clear, actionable recommendations for corrective actions.
- Support the collection, analysis and validation of WASH response data for reporting purposes on weekly and monthly basis.

5. Sanitation, Hygiene and Emergency Supplies

- Support identification and targeting of communities to be supported with latrine construction.
- Provide technical guidance and support to implementing partners on PEC in emergencies approaches
- Provide technical guidance and support in the implementation of awareness raising and latrines construction activities.
- Support planning and monitoring of distribution of WASH supplies, ensuring alignment with needs and targeting criteria ensuring updated beneficiary registers working through with government, NGOs and JRP partners
- Support planning and follow-up of WASH emergency supplies pre-positioning, distribution, and use at field level.
- Plan post distribution monitoring activities to assess use and get feedback from beneficiaries of WASH supplies

6. Coordination and Government Support

- Facilitate joint field assessments and validation of priorities.

- Facilitate strong linkages between UNICEF-led interventions, partner activities, and Government-led response efforts to avoid duplication and maximize coverage.

7. Program Monitoring Visits

- Monitor field operations by partners related to specific deliverable highlighted in the below table, ensuring all planned activities are achieved within the set timelines as per the workplans,
- Pro-actively identify challenges and propose solutions to mitigate and ensure the project is back on track.
- Track progress against indicators and prepare weekly situation reports
- Conduct field monitoring missions to project sites, providing support and supervision, documenting key observations. Share feedback and recommended follow-up actions with the supervisor through email after each mission

8. Reporting and Knowledge Management

- Update UNICEF achievements monthly against set targeted as agreed by partners
- Document key challenges, lessons learned, and good practices to inform ongoing response and preparedness efforts.
- Support handover and continuity planning at the end of the assignment

Work Assignments Overview	Deliverables/Outputs	Delivery deadline to complete the deliverable
<p>The focus is on supporting partners through targeted technical assessments, validation of WASH designs, and development of practical implementation plans in selected districts. The consultant will work with partners and relevant authorities to assess needs, validate technical options, and support the preparation of costed workplans and phased implementation plans.</p>	<p>Deliverable 1: Technical assessment, design validation and implementation planning report: A comprehensive report documenting the assessment, validation, workplans and planning processes undertaken to support WASH interventions in targeted districts.</p>	<p>15 June 2026</p>
<p>The focus is on providing technical oversight and implementation support for water supply interventions, with specific emphasis on borehole rehabilitation and related water projects implemented by partners and government counterparts. The consultant will support partner performance through field-based monitoring, coordination, and quality assurance, track progress against planned outputs, and ensure compliance with UN-OCHA requirements, HACT procedures, and UNICEF accountability standards.</p>	<p>Deliverable 2: A detailed and consolidated report documenting end-to-end technical oversight, partner implementation support, coordination, monitoring, and compliance for water supply interventions, with a specific focus on borehole rehabilitation and related water projects implemented by partners and government counterparts. The report will provide verifiable, evidence-based documentation demonstrating adherence to UN-OCHA funding requirements, HACT procedures, and UNICEF accountability standards.</p>	<p>15 October 2026</p>
<p>Focus on providing technical oversight and implementation support for hygiene promotion activities, hygiene kit distribution, post-distribution monitoring (PDM), and AAP implementation. The consultant will support partners through monitoring, quality assurance, and documentation of results, including community feedback and response actions. The workstream will ensure compliance with UN-OCHA requirements, HACT procedures, and UNICEF accountability standards, and will</p>	<p>Deliverable 3: Consolidated, evidence-based report documenting technical oversight, partner support, monitoring, and compliance for hygiene promotion activities, hygiene kit distribution, Post distribution monitoring, and AAP implementation under the assignment. The report will demonstrate measurable results, quality assurance, and adherence to UN-OCHA funding requirements, HACT procedures, and UNICEF accountability standards.</p>	<p>15 August 2026</p>

<p>culminate in a consolidated report demonstrating measurable results, accountability actions, and evidence of compliance.</p>		
<p>The consultant will focus on providing technical oversight and implementation support for sanitation interventions, with emphasis on latrine construction and sanitation improvement activities implemented by partners. The consultant will support quality assurance through field-based monitoring, coordination, and partner engagement, track progress against planned sanitation outputs, and ensure compliance with UN-OCHA requirements, HACT procedures, and UNICEF accountability standards.</p>	<p>Deliverable 4: A comprehensive, consolidated report documenting technical oversight, partner implementation support, coordination, monitoring, and compliance for sanitation interventions, with a specific focus on latrine construction and sanitation improvement activities implemented by partners. The report will provide verifiable, evidence-based documentation demonstrating compliance with UN-OCHA funding requirements, HACT procedures, and UNICEF accountability standards.</p>	<p>15 October 2026</p>
<p>The focus will be on consolidating reporting, data management, and knowledge management outputs for WASH interventions implemented under the assignment. The consultant will compile and curate programme data, reports, and knowledge products to ensure compliance with UNICEF and donor reporting requirements and support institutional learning and continuity of interventions. All finalized reports, datasets, and knowledge products will be clearly organized, labelled, and filed on SharePoint to facilitate access, retrieval, and handover.</p>	<p>Deliverable 5: Reporting, data management and knowledge management report: A detailed report and data package consolidating all WASH program results, reporting outputs, and knowledge management products, ensuring compliance with UNICEF and donor requirements and supporting continuity of interventions. These should be filed on SharePoint in a clearly labelled and arranged folder.</p>	<p>15 October 2026</p>

Payment Schedule:

Payment will be made on submission and acceptance of deliverables. UNICEF reserves the right to withhold payment in case the deliverables submitted are not up to the required standard or in case of delays in submitting the deliverables on the part of the consultant.

Important Notes

- Individuals engaged under a consultancy or individual contract will not be considered “staff members” under the Staff Regulations and Rules of the United Nations and UNICEF’s policies and procedures and will not be entitled to benefits provided therein (such as leave entitlements and medical insurance coverage).

Their conditions of service will be governed by their contract and the General Conditions of Contracts for the Services of Consultants and Individual Contractors. Consultants and individual contractors are responsible for determining their tax liabilities and for the payment of any taxes and/or duties, in accordance with local or other applicable laws.

- The selected candidate is solely responsible for ensuring that the health insurance (and visa if applicable) required to perform the duties of the contract are valid for the entire period of the contract. Selected candidates are subject to confirmation of fully-vaccinated status against SARS-CoV-2 (Covid-19) with a World Health Organization (WHO)-endorsed vaccine, which must be met prior to taking up the assignment. It does not apply to consultants who will work remotely and are not expected to work on or visit UNICEF premises, programme delivery locations or directly interact with communities UNICEF works with, nor to travel to perform functions for UNICEF for the duration of their consultancy contracts.
- UNICEF offers reasonable accommodation for consultants with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the selection process and afterwards in your assignment.

**QUALIFICATIONS / SPECIALIZED KNOWLEDGE / EXPERIENCE/ COMPETENCIES
(CORE/TECHNICAL/FUNCTIONAL) / LANGUAGE SKILLS REQUIRED FOR THE ASSIGNMENT**

- A university degree in a WASH-related field, including but not limited to Public Health, Environmental Health, Public Health Engineering, Civil Engineering, Environmental Engineering, Hydrology/Hydrogeology, Health Promotion, Climate change, or other closely related disciplines.

Work Experience:

- At least Five years of direct WASH emergency experience
- A minimum of two years of experience responding to emergencies based in the field.
- A minimum of 2 years of experience with either the UN and/or NGO working in conflict affected areas.
- Sound understanding of the WASH sector in Cabo Delgado including coordination with government departments such as DPOP, SDPI.
- Experience in community approaches to sanitation (PEC), Hygiene kit distribution, and rehabilitation of water supply systems and handpumps

Language Requirements:

- Fluent in Portuguese, spoken and written and some understanding of written and spoken English
Knowledge/Expertise/Skills:
- Handpump rehabilitation
- Rehabilitation of water supply systems
- Implementation and sustainability of PEC
- Hygiene kit distribution and post distribution monitoring

Desirables:

- Knowledge of the local language in the project area will be an advantage.
 - Working and experience in Joint response Program (JRP)
-