



UNITED NATIONS CHILDREN'S FUND
INTERNSHIP JOB DESCRIPTION

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| Internship Title: | National Intern- Water, Sanitation and Hygiene (WASH) Programme Intern |
| Duration of the internship: | 3 months (June – August 2026) |
| Working modality: | Full-time and Onsite |
| Monthly stipend: | 70% of the net monthly salary of the GS level 3 step 1 =MNT 2,380,000 |
| Entitlements: | 2.5 days off (including medical reasons) each month |
| Duty Station: | Ulaanbaatar, Mongolia |

Background

The Government of Mongolia and UNICEF's current Country Programme 2023-2027 support Mongolia in addressing inequity in accordance with the Vision of Mongolia-2050 and the Sustainable Development Goals. The Country Programme supports high-impact child-friendly integrated interventions, including the water, sanitation and hygiene (WASH) programme, which promotes energy-efficient, climate-resilient WASH technologies suitable for local communities, households and institutions (schools/dormitories, kindergartens and health care centres).

The current WASH programme is contributing to the achievement of the SDG-6 targets in Mongolia, which encompasses not only the ambitious new targets for universal access to safe drinking water and for equitable sanitation and hygiene but also demands that all water and sanitation system be "safely managed." However, the combination of rapid modernisation, traditional lifestyle under harsh weather conditions and climate change impact presents many challenges for peri-urban and rural households and for the delivery of equitable and safe drinking water supply and sanitation services.

The UNICEF Internship Programme offers qualified students and recent graduates the opportunity to gain practical experience under the supervision of experienced UNICEF personnel while contributing to high-level national and international processes.

For every child, *empowerment*.

The UNICEF Internship Programme offers eligible/qualified students the opportunity to acquire direct practical experience in UNICEF's work under the direct supervision of experienced UNICEF staff. This internship is for the purpose of acquiring organisational knowledge of rules, regulations and processes to supplement academic and theoretical knowledge.

How can you make a difference?

Under the guidance of the WASH Officer, the intern is accountable for supporting the implementation of WASH construction projects, including construction design, site inspections for the planned WASH facilities, on-site construction monitoring, and handover to the beneficiaries (local governments). The intern's immediate assistance is required in the implementation of the WASH programme and projects in the rural areas (Aimag or Soum centres).

Key duties and responsibilities

The interns will support the following:

- Provide support to the implementation of WASH facilities and services.
- Update the progress of water and sanitation facilities and analyse the innovation, cost-effectiveness and climate-resilience factors of the facilities.
- Support in collecting data and narrative reports from districts and designing templates for full compliance.
- Visit WASH facilities construction sites in partnership with local governments and follow up on the implementation.
- Ensure the designs are complete in accordance with UNICEF Branding and requirements that include people with disabilities, lightning, water usage, etc
- Monitoring of each site with the local governments to estimate the population using the facilities according to construction specifications.
- Perform other related tasks as assigned by the supervisor.

To qualify as an advocate for every child, you will have...

- Be enrolled in an undergraduate program and be at least in your junior and/or senior year in one of the following relevant disciplines: Construction Engineering, Sanitation Engineering, or a field relevant to WASH (Water, Sanitation and Hygiene) designs and constructions.
- Applicants must be at least 18 years old.
- Relevant experience will be desirable but not required.
- Fluency in English is required.
- Have excellent academic performance as demonstrated by recent university or institution records.
- Knowledge/expertise/ skills required in AutoCAD, Geo-referencing, Microsoft Planner and new technology usage, MS Excel, PDF, etc.
- Have no immediate relatives (e.g. father, mother, brother, sister) working in any UNICEF ; and have no other relatives in the line of authority that the intern will report to.

What the intern will learn:

- Understanding of the UN and UNICEF systems and processes.
- Internal processes and inter-divisional collaboration in a large humanitarian organisation.
- Working in a multicultural and multilingual team.
- In-depth technical knowledge of the principles and concepts of water, sanitation and hygiene services and system strengthening.
- Knowledge management on WASH.
- WASH facilities' monitoring and evaluation system.
- Overall project management understanding.

For every Child, you demonstrate...

UNICEF's values of Care, Respect, Integrity, Trust, and Accountability (CRITA).

UNICEF competencies required for this post are...

- Builds and maintains partnerships [I]

- Demonstrates self-awareness and ethical awareness [I]
- Drive to achieve results for impact [I]
- Innovates and embraces change [I]
- Manages ambiguity and complexity [I]
- Thinks and acts strategically [I]
- Works collaboratively with others [I]

To view our competency framework, please visit [here](#).

UNICEF is committed to diversity and inclusion within its workforce and encourages all candidates, irrespective of gender, nationality, religious, and ethnic backgrounds, including persons living with disabilities, to apply to join the organization.

UNICEF offers reasonable accommodation for personnel with disabilities. This may include, for example, accessible software, travel assistance for missions or personal attendants. We encourage you to disclose your disability during your application in case you need reasonable accommodation during the recruitment process and during your assignment.

UNICEF has a zero-tolerance policy on conduct that is incompatible with the aims and objectives of the United Nations and UNICEF, including sexual exploitation and abuse, sexual harassment, abuse of authority and discrimination. UNICEF also adheres to strict child safeguarding principles. All selected candidates will be expected to adhere to these standards and principles and will, therefore, undergo rigorous reference and background checks. Background checks will include the verification of academic credential(s) and employment history. Selected candidates may be required to provide additional information to conduct a background check.

Remarks:

Only shortlisted candidates will be contacted and advance to the next stage of the selection process. The selected candidate is solely responsible for ensuring that health insurance and any vaccination required to perform the duties of the contract are valid for the entire period of the contract.