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Job Description Type:	Specific Job Description	Region:	WCAR
Category:	NO (National Officers)	Country:	Democratic Republic of the Congo
Level:	NOB	Duty Station:	Kinshasa
Title:	Nutrition Officer	Office:	Kinshasa
Title Information in Parenthesis:	Community & IYCF 1102	Section:	Programme section
CCOG Code:	NUT	Unit:	Programme
UNICEF Code:		Post Number:	72558

Organizational Context:	<p>Despite its vast physical size and limitless natural resources, the Democratic Republic of Congo (DRC) is one of the poorest countries in the world, ranking 175th out of 189 countries in the 2015 human development report. Child poverty is widespread, particularly in conflict-affected and hard-to reach areas. According to a recent UNICEF study, 80 percent of children aged zero to 15 years old experience at least two major child rights deprivations. Despite sustained growth in recent years, the size of DRC's economy remains far too small to provide enough government revenue to meet the basic needs of the population, children. UNICEF DRC country program is supplies driven, local procurement for goods and services is important part program implementation. Solid Internal technical skills are required to ensure quantity insurance, transparency, and efficiency of the procurement process. Based in Kinshasa the Nutrition Officer reports to the Nutrition Specialist.</p> <p>The Nutrition Officer supports the Government in creating an enabling environment with development of politics, strategies, directives, protocols, norms in Nutrition.This is carried out according to plans, allocation, results based-management approaches and methodology (RBMM), as well as UNICEF's Strategic Plans, standards of performance, and accountability framework.</p>
Purpose of the Job:	<p>The Nutrition Specialist Officer contributes to the development and preparation of nutrition programmes, with a strong emphasis on a health and food-systems approach to improving young children feeding practices and active community engagement. He/she monitors progress across all assigned activities related to infant and young child feeding practices, diets, and nutrition services. The Nutrition Specialist also provides technical guidance and managerial support throughout the programme to ensure effective implementation and the achievement of sustainable results in infant and child nutrition initiatives.The Nutrition Officer supports: i) the Government in establishing an enabling environment through the development of policies, strategies, directives, and standards for young child feeding; ii) support innovative urban programming and ii) communities in improving the quality of counselling services and engaging in income-generating activities that reinforce the sustainability of community-based nutrition efforts and infant and young child feeding practices.</p> <p>This is carried out according to plans, allocation, results based-management approaches and methodology (RBMM), as well as UNICEF's Strategic Plans, standards of performance, and accountability framework.</p>
Key functions, accountabilities and related duties/tasks:	<p>1. Support to programme development and planning</p> <ul style="list-style-type: none"> - Contribute to and support the preparation, design and updating of the situation analysis for the nutrition sector(s) to ensure comprehensive and current data on maternal and child nutrition is available to guide policy development, and the design and management of nutrition programmes/projects.

- Keep abreast of development trends to enhance programme management, efficiency and delivery.
- Participate in strategic programme discussions on the planning of nutrition programmes/projects.
- Formulate, design and prepare a sector of the nutrition programme proposal, ensuring alignment with UNICEF's Strategic Plans, Country Programme, and coherence/integration with the UN Development Assistance Framework (UNDAF), regional strategies, as well as national priorities, plans and competencies.
- Establish specific goals, objectives, strategies, and implementation plans for the nutrition sector(s) based on results-based planning terminology and methodology (RBM). Prepare required documentations for programme review and approval.
- Work closely and collaboratively with colleagues and partners to discuss strategies and methodologies, and to determine national priorities/competencies to ensure the achievement of concrete and sustainable results.
- Provide technical and operational support throughout all stages of programming processes to ensure integration, coherence and harmonization of programmes/projects with other UNICEF sectors and achievement of results as planned and allocated.

2. Programme management, monitoring and delivery of results

- Plan and/or collaborate with internal and external partners to establish monitoring benchmarks, performance indicators, and UNICEF/UN system indicators and measurements, to assess and strengthen performance accountability, coherence and delivery of concrete and sustainable results for the assigned sector in nutrition programmes.
- Participate in monitoring and evaluation exercises, programme reviews and annual reviews with government and other counterparts to assess progress and to determine required action and interventions to achieve results.
- Prepare and assess monitoring and evaluation reports to identify gaps, strengths and/or weaknesses in programme management. Identify lessons learned and use knowledge gained for development planning and timely intervention to achieve goals.
- Actively monitor programmes and projects through field visits, surveys and/or exchange of information with partners and stakeholders to assess progress. Identify bottlenecks and potential problems and take timely decisions to resolve issues and/or refer to relevant officials for timely resolution.
- Monitor and verify the optimum and appropriate use of sectoral programme resources (financial, administrative and other assets) confirming compliance with organizational rules, regulations, procedures, donor commitments, and standards of accountability. Ensure timely reporting and liquidation of resources.
- Prepare regular and mandated programme/project reports for management, donors and partners to keep them informed of programme progress.

3. Technical and operational support to programme implementation

- Provide technical guidance and operational support to government counterparts, NGO partners, UN system partners and other country office partners/donors on the interpretation, application and understanding of UNICEF policies, strategies, processes, best practices, and approaches on nutrition and related issues to support programme development planning, management, implementation, and delivery of results.
- Participate in discussions with national partners, clients and stakeholders to promote nutrition and development issues especially in the areas of emergency preparedness and maternal, newborn and child survival and development.
- Draft policy papers, briefs and other strategic programme materials for management use, information and/or consideration.
- Participate in emergency preparedness initiatives for programme development, contingency planning and/or to respond to emergencies in country or where designated.

4. Networking and partnership building

- Build and sustain effective close working partnerships with nutrition sector government counterparts and national stakeholders through active sharing of information and knowledge.
- Facilitate programme implementation and build capacity of stakeholders to achieve programme goals on maternal and child rights as well as social justice and equity.
- Prepare communication and information materials for CO programme advocacy to promote

awareness, establish partnership/alliances and support fund raising for nutrition programmes (maternal, newborn and child survival and development).

- Participate and/or represent UNICEF in inter-agency discussions, ensuring that UNICEF's position, interests and priorities are fully considered and integrated in the UNDAF development planning and agenda setting.

5. Innovation, knowledge management and capacity building

- Apply and introduce innovative approaches and good practices to build the capacity of partners and stakeholders, and to support the implementation and delivery of concrete and sustainable programme results.

- Keep abreast, research, benchmark, and implement best and cutting-edge practices in nutrition management and information systems. Assess, institutionalize and share best practices and knowledge learned.

- Contribute to the development and implementation of policies, strategies, norms/standards, and procedures to ensure optimal enabling environment, optimum efficiency and efficacy of sustainable programmes and projects.

- Organize and implement capacity building initiatives to enhance the competencies of clients and stakeholders to promote sustainable results on nutrition related programmes and projects.

Impact of Results:

The efficiency and efficacy of support provided by the Nutrition Officer to the preparation, planning and implementation of nutrition programmes/projects contributes to and accelerates the national development efforts to improve the nutritional status of mothers, infants and children in the country. This in turn contributes to maintaining and enhancing the credibility and ability of UNICEF to continue to provide programme services to mothers infants and children that promotes greater social equity in the country.

Competencies and level of proficiency required:

Core Values:

Care

Respect

Integrity

Trust

Accountability

Sustainability

Core Competencies:

Demonstrates self-awareness and ethical awareness (1)

Works collaboratively with others (1)

Builds and maintains partnership (1)

Innovates and embraces change (1)

Thinks and acts strategically (1)

Drive to achieve results for impact (1)

Manages ambiguity and complexity (1)

Recruitment Qualifications:

Education requirement: A university degree in one of the following fields is required: nutrition, nutrition and public health, global/international nutrition, nutrition research, policy and/or management, nutrition sciences, or another nutrition-related science field in food system.

Experience required: A minimum of two years of professional experience in a developing country in one or more of the following areas is required: nutrition, public health, nutrition planning and management, or maternal, infant and child nutrition care.

Experience in nutrition programme/project development and management in a UN system agency or organization, experience in development of norms, standards and policies is an asset.

Language requirements: Fluency in French and proficiency in English is required. Knowledge of another official UN language (Arabic, Chinese, Russian or Spanish) or a local language is an asset.