



**UNITED NATIONS CHILDREN'S FUND
(GENERIC) JOB PROFILE**

I. Post Information

Post Number/ Case Number: 103248
Post/Case Number Of Supervisor: Regional Climate Change Adviser (P-5) (117047)
Reason For Classification: Update job profile
Region/Division: LAC
Country: Panama
Duty Station: Panama
Office: LAC RO
Section: Programme
Unit: WSH

CATEGORY: IP
PROPOSED LEVEL: 4
JOB TITLE: WASH Specialist
CCOG Code: 1B06e
Functional Code: WSH

II. Organizational Context and Purpose for the job

The fundamental mission of UNICEF is to promote the rights of every child, everywhere, in everything the Organization does — in programmes, in advocacy and in operations. The equity strategy, emphasizing the most disadvantaged and excluded children and families, translates this commitment to children's rights into action. For UNICEF, equity means that all children have an opportunity to survive, develop and reach their full potential, without discrimination, bias or favoritism. To the degree that any child has an unequal chance in life — in its social, political, economic, civic and cultural dimensions — her or his rights are violated. There is growing evidence that investing in the health, education and protection of a society's most disadvantaged citizens — addressing inequity — not only will give more children the opportunity to fulfill their potential but also will lead to sustained growth and stability of countries. This is why the focus on equity is so vital. It accelerates progress towards realizing the human rights of all children, which is the universal mandate of UNICEF, as outlined by the Convention on the Rights of the Child, while also supporting the equitable development of nations.

Job organizational context:

Despite the significant progress recorded in Latin America and the Caribbean (LAC), 82 million people still have no access to basic sanitation services, of which 15 million were still practicing open defecation and 20 million lack access to drinking water.

UNICEF LACRO works for ensuring that regional and national stakeholders have increased evidence and capacity to develop and monitor policies and programmes that address equitable access to safe and sustainable drinking water, sanitation and hygiene services in communities in urban settings and in fragile and humanitarian contexts. The pillars of the strategic interventions for WASH agenda include: Evidence-based advocacy for equity policies and dialogue with risk informed lens; promotion of innovative means to reach the underserved, poorest and most vulnerable women, girls and children with focus on ending open defecation/faecal contamination; strengthening capacities to plan, fund and deliver equitable, affordable, climate resilient WASH services to the underserved and most vulnerable; support across sectoral linkages, regional and South-South cooperation to promote successes, stimulate demand, social accountability and political will towards serving the underserved and most vulnerable; strengthen regional networks on climate resilient WASH, risk reduction, preparedness and humanitarian WASH response with a focus on most vulnerable and at risk communities in both urban/peri-urban and rural settings.

Purpose of the job: The WASH Specialist reports to the Regional Climate Change Adviser(P-5) for general guidance and direction. The Specialist supports the Regional Climate Change Adviser in managing the WASH section, and in leading the development, preparation, management, implementation, monitoring and evaluation of the WASH programme within the Latin America and the Caribbean (LAC) region.. The Specialist provides technical guidance and management support throughout the programming processes, to ensure the achievement of the WASH-related output results in the LAC region. The Specialist provides advisory services to UNICEF Country Offices (COs), governments and sector support agencies.

III. Key function, accountabilities and related duties/tasks

Summary of key functions/accountabilities:

1. **Management support to the Regional Climate Change Adviser**
2. **Programme development and planning**
3. **Programme management, monitoring and delivery of results**
4. **Advisory services and technical support**
5. **Advocacy, networking and partnership building**
6. **Humanitarian WASH preparedness and response**
7. **Innovation, knowledge management and capacity building**

1. Management support to the Regional Climate Change Adviser

- Prepare and present to the Regional Climate Change Adviser the annual work plan and annual workplan outputs, activities and developmental priorities of WASH section staff, determining priorities and performance measurements. Monitor workplan implementation, to ensure that WASH output results are achieved to schedule and performance standards. Report critical issues to the Regional Climate Change Adviser for timely action.
- Provide technical advice, quality assurance and oversight to WASH programmes at country level on all aspects of programming and implementation.
- Perform the full duties of the Regional Climate Change Adviser in his/her absence and act as OIC of the Unit in his/her absence.
- Supervise the WASH Emergency Specialist (P-3)

2. Programme development and planning

- Prepare annual workplans based on the updated Regional Management Plan (2022 – 2025) and in close collaboration with other sections. Analyze data and trends to inform WASH policy and programme development in the region.
- Work collaboratively with colleagues and partners to discuss national WASH priorities, resources, strategies and methodologies to ensure the most strategic use of the collective resources of external support agencies.
- Participate in strategic WASH programme planning discussions and the formulation of the WASH outcome and output results, related indicators, baselines, targets and means of verification, ensuring alignment with the UNICEF's Strategic Plan 2022 – 2025 and the UNICEF's global WASH strategy 2016 -2030.
- Provide technical assistance to country offices throughout their country programme.

- Prepare with Country Offices multi-country WASH donor proposals, ensuring alignment with the WASH output results in the Regional Office Management Plan (ROMP) and in the Country Offices CPDs (Country Programme Document)

3 Programme management, monitoring and delivery of results

- Draft documentation for programme reviews and analytical statements on progress and constraints of WASH outcome and output results.
- Provide technical and operational support throughout all stages of programming processes for the achievement of the WASH output results. Ensure effective collaboration with other UNICEF sectors, where needed.
- With other external support agencies, analyze national government WASH sector programmes and projects, with a focus on WASH outcomes (behaviors), using bottleneck analysis tools available in the sector (WASH-BAT, etc).
- Monitor WASH trends in the region and prepare reports for the Regional Climate Change Adviser and Regional Office senior management.
- Oversee the use of sectoral programme resources channeled via the Regional Office to Country Offices.

4 Advisory services and technical support

- As regional WASH Specialist, provide Country Offices with technical assistance to ensure quality and coherence of their WASH programming.
- Participate in strategic discussions to influence national WASH policies and strategies, including the reduction of inequalities, contributing global sector learning.
- Plan for the use of technical experts from the Regional Office and HQ, as and where appropriate in the WASH programme, through remote support and on-site visits.

5 Advocacy, networking and partnership building

- Build and strengthen strategic partnerships with government counterparts, UN agencies, multilateral development banks, donor agencies, WASH institutions, NGOs, research institutes and the private sector to stimulate coordination and collaboration.
- Produce materials for WASH programme advocacy to promote awareness, establish partnerships and support fund-raising.
- Participate in inter-agency discussions, ensuring that UNICEF's position, interests and priorities are fully considered and integrated in the planning and agenda setting.
- Interact with global and regional initiatives and partnerships for WASH.

6 Humanitarian WASH preparedness and response

- In close collaboration with the Regional Climate Change Adviser, supervise the WASH Emergency (P-3) in the manage all aspects of UNICEF's preparedness for WASH in emergencies.

- Ensure the coordination arrangements for humanitarian WASH are in place, for instant robust coordination in case of an emergency.
- Ensure that all UNICEF WASH staff are familiar with UNICEF's procedures for responding in an emergency.
- Take up leadership/managerial role in an emergency response and early recovery, as and when the need arises.

7 Innovation, knowledge management and capacity building

- Manage the implementation, monitoring and documentation of WASH action research and innovation (technical or systems), ensuring rigorous monitoring and wide sharing of results.
- Prepare learning/knowledge products, covering innovative approaches and good practices, to support overall WASH sector development.
- Support the professional development of UNICEF WASH staff, to ensure our sector capacity remains up-to-date with latest developments.
- Participate as a resource person in capacity building initiatives to enhance the competencies of clients/stakeholders.

IV. Impact of Results

The support provided by the level 4 WASH Specialist will enable the Regional office to achieve the WASH-related output results of the LAC COs programme. This, in turn, will contribute to the achievement of the outcome results of the Regional and Country Programme Document. When done effectively, the achievement of the outcome results will improve child survival, growth and development and reduce inequalities in the Region.

V. UNICEF values and competency Required (based on the updated Framework)

i) Core Values

- Care
- Respect
- Integrity
- Trust
- Accountability
- Sustainability

ii) Core Competencies (For Staff with Supervisory Responsibilities) *

- Nurtures, Leads and Manages People (2)
- Demonstrates Self Awareness and Ethical Awareness (2)
- Works Collaboratively with others (2)
- Builds and Maintains Partnerships (2)
- Innovates and Embraces Change (2)
- Thinks and Acts Strategically (2)
- Drive to achieve impactful results (2)
- Manages ambiguity and complexity (2)

*The 7 core competencies are applicable to all employees. However, the competency Nurtures, Leads and Managers people is only applicable to staff who supervise others.

VI. Recruitment Qualifications	
Education:	An advanced university degree in Environmental Public Health, Civil Engineering, Mechanical Engineering, Geology, Hydrogeology, or Sanitation Engineering, or other related field.
Experience:	DEVELOPMENTAL: A minimum of eight years of professional experience in WASH-related programmes for developing countries is required.
Language Requirements:	Fluency in English and Spanish is required. Knowledge of another official UN language (Arabic, Chinese, French, Russian or Spanish) or a local language is an asset.

VII. Technical requirements	
<ol style="list-style-type: none"> 1. Rural water supply for low- and middle-income countries - including water safety, sustainability 2. Rural sanitation for low- and middle-income countries, incl sustainability; applying CATS principles 3. Urban sanitation for low- and middle-income countries, incl sustainability 4. Handwashing with soap 5. WASH-in-Schools and Health Centres 6. Menstrual hygiene management 	Expert knowledge of three components and basic knowledge of five components

7. National government WASH policies, plans and strategies 8. Analysis of national budgets and expenditure for basic WASH, and related advocacy	
1. Humanitarian WASH - preparedness 2. Humanitarian WASH - response and recovery	In-depth knowledge of both components
1. Humanitarian WASH – coordinating the response	In-depth knowledge of concept and UNICEF role
2. Programme/project management 3. Capacity development 4. Knowledge management 5. Monitoring and evaluation	Expert knowledge of two components and basic knowledge of the other two components
1. Human rights and WASH 2. Gender equality and WASH	In-depth knowledge